

# **Adding and working with blocks**

**IMCOM Enterprise Web**

**Tutorial 3**


**Version 1.81**

**Standard Operating Procedures**

Friday, May 22, 2020

# Contents and general instructions

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21. End of brief

## General instructions:

**FORMERLY TUTORIAL 2B.** New pages are being added frequently. Dates are for the latest versions.

IMCOM Enterprise Web documentation can be found on IEW Pro Central, <https://homeadmin.army.mil/imcom/index.php/contact/webmaster-1/pro-central>  
These tutorials also serve as SOP for IMCOM Enterprise Web.

## IMCOM GUIDELINES:

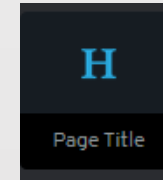
The dark gray boxes are policy reminders.

Blue boxes offer helpful explanations



<-- added or substantially new since last version

# Adding blocks in general (Page Title)



- ❑ Click the Add Content icon whether or not you are in Edit mode

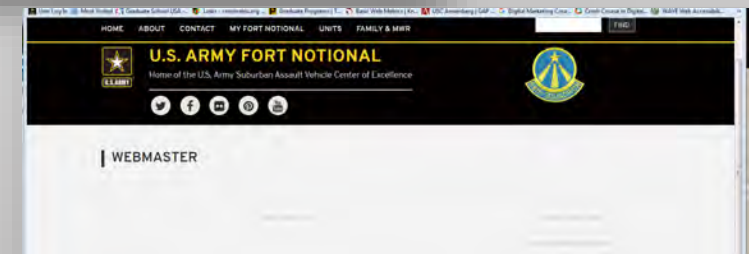
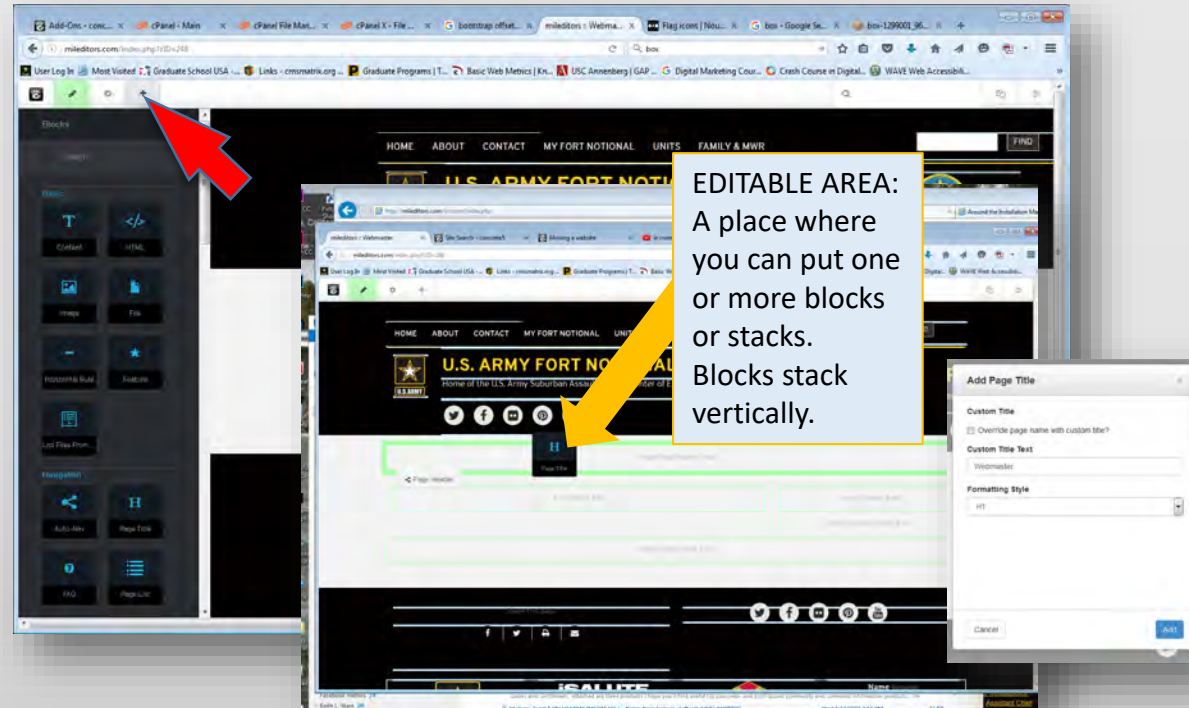
NOTE: If you are not in Edit mode, it will switch to that mode automatically. Be in edit mode to make changes to existing blocks.

- ❑ A menu will appear on the left side with icons showing various blocks.
- ❑ Drag and drop your chosen block icon (in this case, “Page Title”) into your chosen area.

**POLICY:** The Auto Nav (in breadcrumbs format) and Page Title blocks belong in the Page Header area on each page but the front. See next page.

- ❑ The block will open in its own Edit mode. This varies by block. In the case of Page Title, unless you want to override the name of the page you’ve already given, all you need to do is click “Add.” Rather than doing this, change the name of the page in Composer
- ❑ And you’re done..

BLOCK: An editable unit: Text, picture(s), a calendar, etc. They can be dragged and dropped onto your page.





# Wrapping blocks in styles

**IMCOM GUIDELINES:**  
Use only the box styles listed on the Available Styles page.

## WRAPPER STYLES

The modified Stucco theme includes several highlight styles to give your blocks of text more emphasis and variety. They can be accessed three ways:

1. Use the "Wrap Anything" blocks. These consist of two blocks placed immediately above and below the block(s) you wish to modify. See the Wrap Anything pages in this tutorial.
2. Use one of the pre-made "box" blocks, such as Black Box Feature or Red Alert Box. See the appropriate block page in this tutorial
3. Click on the box and select "Design and Custom Template." Click the gear icon. Type the name of the style into the Custom Template box. Hit Enter and click the blue Save button.

Complicated?  
Try Wrap Anything

**ENTERPRISE ICONS**

Here are the approved enterprise icons and their meanings. To add an icon send a request to Neel Snyder or Bill Costlow. To suggest a specific icon or a change, visit The Noun Project, make a selection, and include the url for the suggestion in the request. Nonconforming icons will need to be replaced or brought before the Tiger Team / Change Board as a change recommendation.

- AAFES EXCHANGE
- AIR QUALITY - COPY.PNG
- COMMISSARY.JPG
- COMMUNITY RELATIONS.PNG
- EDUCATION - COPY.PNG
- EMERGENCY - COPY.PNG
- FMWR.PNG
- GARRISON - COPY.PNG
- GARRISON2 - COPY.PNG
- GATE-INFO - COPY.PNG
- HOSPITAL.JPG
- HOUSING - COPY.PNG
- ID CARDS.PNG
- IMCOM-CREST-300.PNG
- LEGAL.PNG
- MILITARY UNIT.PNG
- NEWCOMERS.PNG
- PHONEBOOK.PNG
- ROADS.PNG
- SENIOR COMMAND.PNG
- SERVICES.PNG
- VISITORS-CENTER.PNG
- VOLUNTEER.PNG

**WRAP ANYTHING**

This section also serves as a demonstration of the Wrap Anything set of blocks.

There are text blocks above and below and a "List Files From Set" to the left. This is a Yellow Alert box.

Take almost any path you please, and ten to one it carries you down in a dale, and leaves you there by a pool in the stream. There is magic in it. Let the most absent-minded of men be plunged in his deepest riveries - stand that man on his legs, set his feet a-going, and he will infallibly lead you to water, if water there be in all that region. Should you ever be athirst in the great American desert, try this experiment, if your caravan happen to be supplied with a metaphysical professor. Yes, as every one knows, meditation and water are wedded for ever.

What to use?  
Fast & Simple?  
Use pre-made box blocks

**GO DOWN TO THE FIERY PIT ITSELF, IN ORDER TO KEEP OUT THIS FROST?**

But no more of this blubbering now, we are going a-whaling, and there is plenty of that yet to come. Let us scrape the ice from our frosted feet, and see what sort of a place this "Spouter" may be.

Designed for emergencies/garrison alerts

**WATCHING THE WEBMASTER**

Poor Lazarus there, chattering his teeth against the curbstone for his pillow, and shaking off his tatters with his shiverings, he might plug up both ears with rags, and put a corn-cob into his mouth, and yet that would not keep out the tempestuous Euroclydon.

**Euroclydon!**

says old Dives, in his red silken wrapper - (he had a redder one afterwards) pooh, pooh! What a fine frosty night; how Orion glitters; what northern lights! Let them talk of their oriental summer climes of everlasting conservatories; give me the privilege of making my own summer with my own coals.

**BUT WHAT THINKS LAZARUS?**

Can he warm his blue hands by holding them up to the grand northern lights? Would not Lazarus rather be in Sumatra than here? Would he not far rather lay him down lengthwise along the line of the equator; yea, ye gods; go down to the fiery pit itself, in order to keep out this frost?

Something specific?  
Design & Custom Template

**DESIGN AND CUSTOM TEMPLATE**

Welcome to IMCOM

It was a queer sort of place, a sharp bleak corner, where the tossed craft. Euroclydon, toasting for bed. "In judgment the only copy extant - "it frost is all on the outside which the wight Death is thou reasonest well. Yes, chinks and the crannies t The universe is finished;

Advanced

Custom Template  
(None selected)

Custom Class

Custom ID

Custom Element Attribute

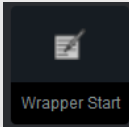
Block Container Class  
Default Setting

Clear Styles



# Wrapper Classes available

<p><b>HEADING 2 LINK</b></p> <p>Style: tan-box</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: gray-box</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: black-outline-box</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: white-box. Use to "reverse out" an area within a contrasting block.</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: yellow-alert-box (Available as a block. Use to catch attention, garrison status, etc.)</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>
<p><b>HEADING 2 LINK</b></p> <p>Style: dark-box</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: black-box (available as a block. Heading 1 is discouraged)</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: red-alert-box (Available as a block. Use for base closures, active shooters, garrison status, etc.)</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: red-outline-box</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>	<p><b>HEADING 2 LINK</b></p> <p>Style: green-box (Use <b>only</b> when you are required to publish a Green status for your installation)</p> <p>Plain <i>italic bold</i> text LINK</p> <p><b>Heading 1</b></p> <p><b>Heading 3</b></p> <p><b>Heading 4</b></p> <p><b>Heading 5</b></p> <hr/> <p>Heading 6</p>



# Block: Wrap Anything Start

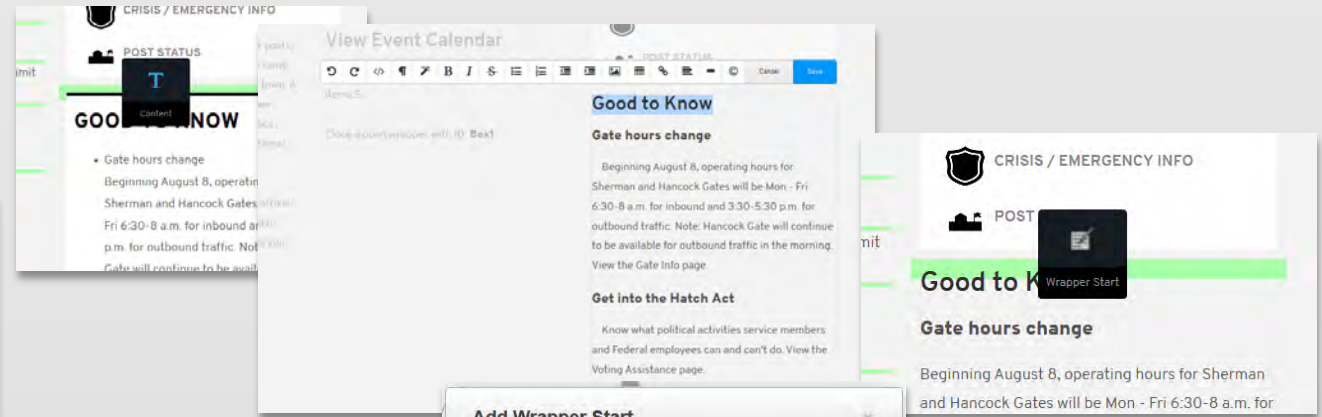
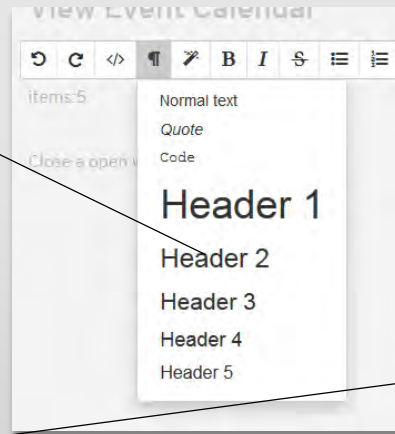
Wrap Anything is actually a pair of blocks: "Wrapper Start" and "Wrapper Close." The blocks you wrap don't change their behavior, just their looks.

Changes the appearance of any block or set of blocks it "wraps" around.

1. Click the Add Content icon and ensure you are in the blocks menu
2. Place a block and populate it with content (see earlier page). Save.

Use Header 2 for the block headline.

1. Go back to the Blocks menu and choose "Wrapper Start." It will be near the bottom of the menu.
2. Drag and drop Wrapper Start on the spot just above the block(s) you intend to wrap. A dialog box will open.
3. In the ID field, give the wrapper a unique name. Make certain it isn't used by any other wrapper on the page.
4. In the Class field, type in one of the available classes (see box above) exactly as shown.
5. Click Add. If you're successful, you will see a "Start wrapper..." message in the right place. You can drag the block to adjust its location.



**Add Wrapper Start**

ID

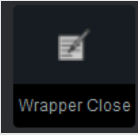
Class

Cancel Add

- Available classes:**
- black-box
  - gray-box
  - white-box
  - tan-box
  - See the Wrapper Classes page in this document

Start wrapper with ID: **Good to Know**  
 And class: **black-box**

**Good to Know**



# Block: Wrap Anything Close

1. Go back to the Blocks menu and choose “Wrapper Close.”
2. Drag and drop Wrapper Close on the line just below the last block you intend to wrap. A dialog box will open.
3. Enter the exact name you put in the ID field in step 5. Save.
4. You will see a “Close a open Wrapper...” message. Feel free to cringe over the grammar. Check to make certain the IDs are the same.
5. Publish the page. The wrapper will be visible in the published page.

The screenshot shows the 'Add Wrapper Close' dialog box with the ID field set to 'Good to Know'. Below the dialog, the generated wrapper code is shown with red circles highlighting the ID and class attributes.

```
Start wrapper with ID: Good to Know  
And class: black-box
```

**Good to Know**

**Gate hours change**

Beginning August 8, operating hours for Sherman and Hancock Gates will be Mon - Fri 6:30-8 a.m. for inbound and 3:30-5:30 p.m. for outbound traffic. Note: Hancock Gate will continue to be available for outbound traffic in the morning. View the Gate Info page.

**Get into the Hatch Act**

Know what political activities service members and Federal employees can and can't do. View the Voting Assistance page.

```
Close a open wrapper with ID: Good to Know
```

The screenshot shows the published page with the 'GOOD TO KNOW' section wrapped in a black box with yellow text. The content inside the wrapper is as follows:

**GOOD TO KNOW**

**Gate hours change**

Beginning August 8, operating hours for Sherman and Hancock Gates will be Mon - Fri 6:30-8 a.m. for inbound and 3:30-5:30 p.m. for outbound traffic. Note: Hancock Gate will continue to be available for outbound traffic in the morning. **View the Gate Info page.**

**Get into the Hatch Act**

Know what political activities service members and Federal employees can and can't do. **View the Voting Assistance page.**



# Design & Custom Template styling

Design & Custom Template styling can also be applied to an Area. More on this powerful tool on another page.

Click on the pencil icon to enter edit mode

Click on the block to edit

Select Design & Custom Template (1)

When the toolbar appears, click on the gear icon

In the Custom Class box (3), type the name of the wrapper class (style) you want to use

Hit the Enter button on your keyboard. An X will appear next to your selected style

Click Save on the toolbar(4)

DESIGN AND CUSTOM TEMPLATE

Welcome to IMCOM HQ

It was a queer sort of place - a gable-ended old house, one side palsi sharp bleak corner, where that tempestuous wind Euroclydon kept u tossed craft. Euroclydon, nevertheless, is a mighty pleasant zephyr t toasting for bed. "In judging of that tempestuous wind called Eurocly the only copy extant - "it maketh a marvellous difference, whether tf frost is all on the outside, or whether thou observest it from that sasi which the wight Death is the only glazier." True enough, thought I, as thou reasonest well. Yes, these eyes are windows, and this body of m chinks and the crannies though, and thrust in a little lint here and th The universe is finished; the copestone is on, and the chips were cart

DESIGN AND CUSTOM TEMPLATE

Welcome to IMCOM HQ

It was a queer sort of place - a gable-ended old house, one side palsi sharp bleak corner, where that tempestuous wind Euroclydon kept u tossed craft. Euroclydon, nevertheless, is a mighty pleasant zephyr to any one in-doors, with his feet on the hob quietly toasting for bed. "In judging of that tempestuous wind called Euroclydon," says an old writer - of whose works I possess the only copy extant - "it maketh a marvellous difference, whether thou lookest out at it from a glass window where the frost is all on the outside, or whether thou observest it from that sashless window, where the frost is on both sides, and of which the wight Death is the only glazier." True enough, thought I, as this passage occurred to my mind - old black-letter, thou reasonest well. Yes, these eyes are windows, and this body of mine is the house. What a pity they didn't stop up the chinks and the crannies though, and thrust in a little lint here and there. But it's too late to make any improvements now. The universe is finished; the copestone is on, and the chips were carted off a million years ago.

DESIGN AND CUSTOM TEMPLATE

WELCOME TO IMCOM HQ

It was a queer sort of place - a gable-ended old house, one side palsied as it were, and leaning over sadly. It stood on a sharp bleak corner, where that tempestuous wind Euroclydon kept up a worse howling than ever it did about poor Paul's tossed craft. Euroclydon, nevertheless, is a mighty pleasant zephyr to any one in-doors, with his feet on the hob quietly toasting for bed. "In judging of that tempestuous wind called Euroclydon," says an old writer - of whose works I possess the only copy extant - "it maketh a marvellous difference, whether thou lookest out at it from a glass window where the frost is all on the outside, or whether thou observest it from that sashless window, where the frost is on both sides, and of which the wight Death is the only glazier." True enough, thought I, as this passage occurred to my mind - old black-letter, thou reasonest well. Yes, these eyes are windows, and this body of mine is the house. What a pity they didn't stop up the chinks and the crannies though, and thrust in a little lint here and there. But it's too late to make any improvements now. The universe is finished; the copestone is on, and the chips were carted off a million years ago.

DESIGN AND CUSTOM TEMPLATE

Advanced

Custom Template

(None selected)

Custom Class

Custom ID

Custom Element Attribute

Block Container Class

Default Setting

Clear Styles

Custom Element Attribute



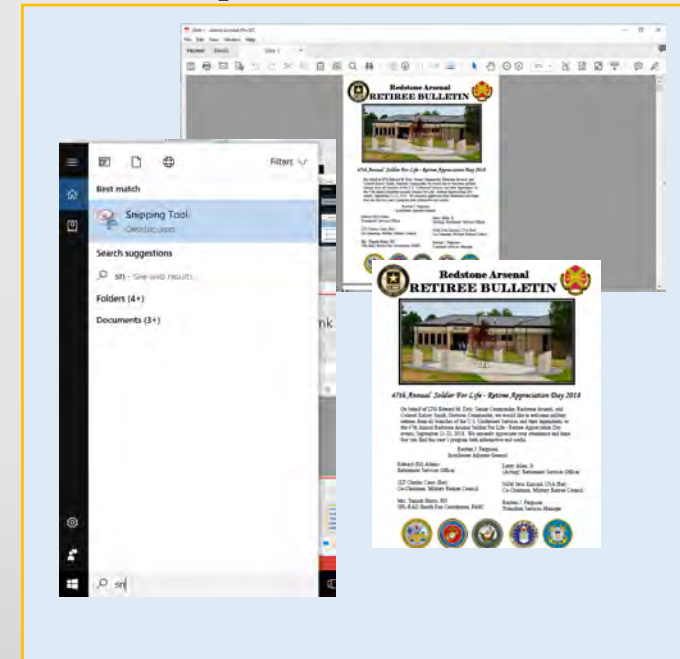
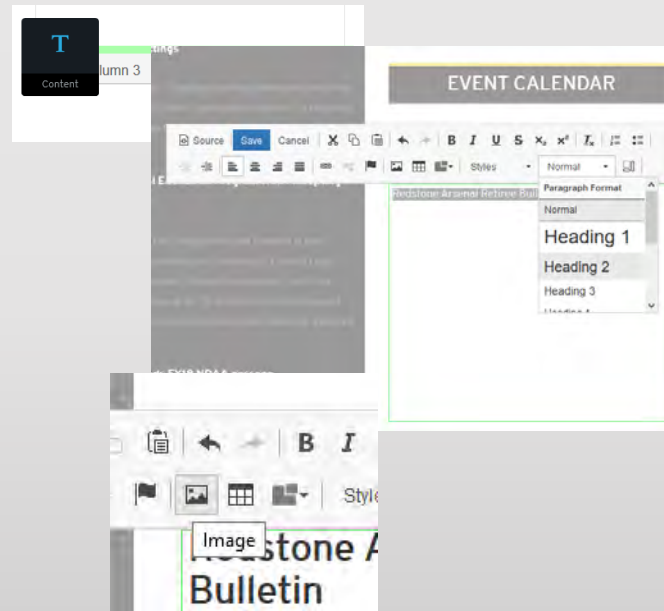


# Block: Content (Making links stand out)

- Click Add Content to open the Blocks menu
- Drag the Content block to where you would like to place the highlighted link
- Drop it in. Wait for the Editor to load.
- Enter and style your text

PRO TIP: Create a thumbnail image using the Snip tool found in Windows 10 (see box).  
Crop, name and upload the image as described on the next page.

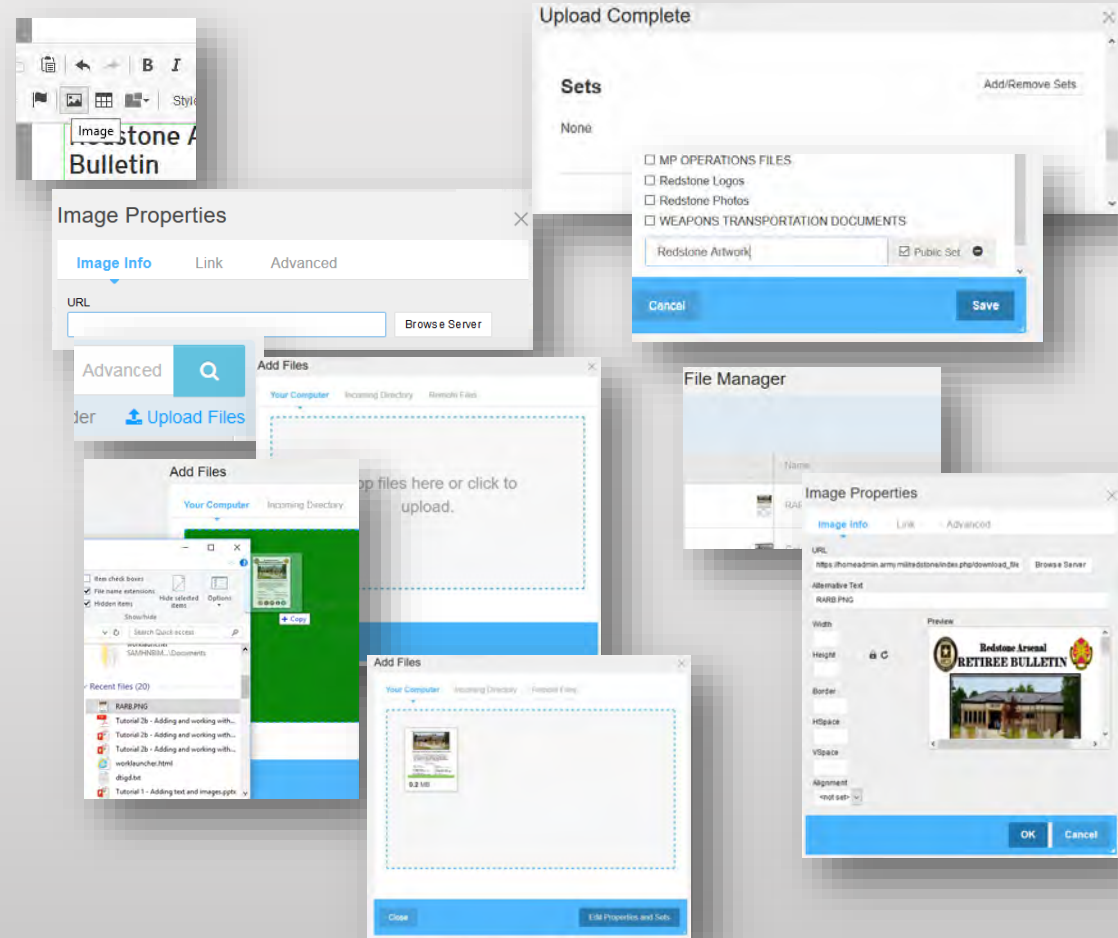
- Upload the document as shown in the following pages





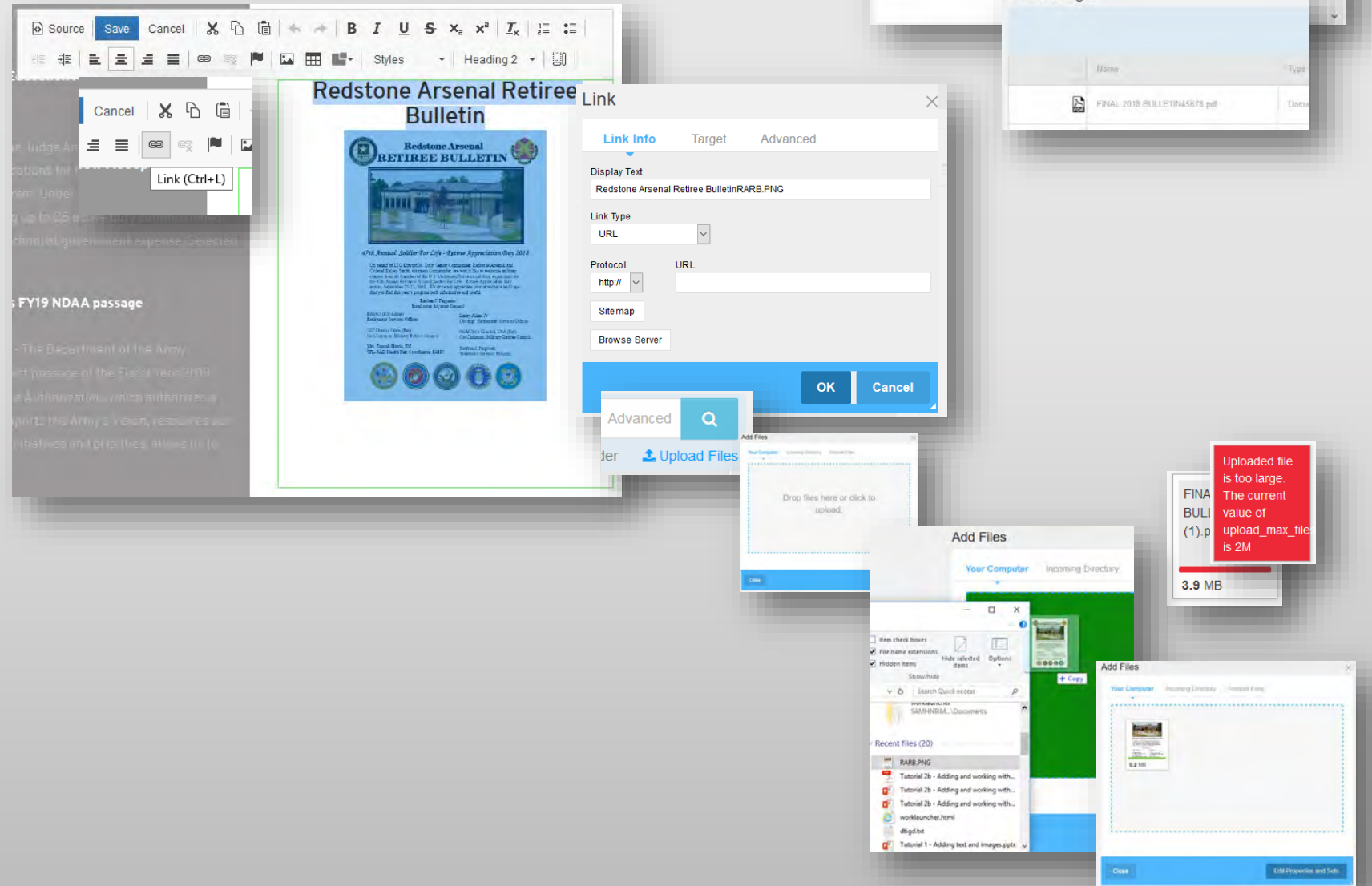
# Block: Content (Adding images)

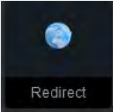
- ❑ Click the image icon. An Image Properties dialog will appear.
- ❑ Click Browse Server
- ❑ If you haven't uploaded an image already, click Upload Files in the upper right of the window. The Add Files dialog will appear.
- ❑ Open Windows and browse to the image you wish to add. You can add from the Quick Access menu if it is there.
- ❑ Position the Windows window where you can drag the file into place, and, well, drag and drop the file into the box. The File Manager turns green if the file is in the right place. Once the file is uploaded the green bar under the photo will be complete and the "Edit Properties and Sets" button will darken.
- ❑ Click Edit Properties and Sets. The Upload Complete box will appear.
- ❑ Click the Add/Remove Sets button and add your file to at least one set. If an appropriate set is not available, make a new one using the dialog box.
- ❑ Click Save, then click the X at the top of the Upload Complete box to close it.
- ❑ Find your image in the File Manager and click it. This should return you to the Image Properties dialog.
- ❑ Click OK



# Block: Content (Linking to a file)

- ❑ Highlight the text and images you want to turn into the link.
- ❑ Click the link icon. The link dialog will appear.
- ❑ Click Browse Server.
- ❑ If your file hasn't been uploaded, click Upload Files in the upper right corner
- ❑ Open Windows and browse to the file you wish to add. You can add from the Quick Access menu if it is there.
- ❑ Position the Windows window where you can drag the file into place, and drop the file into the box. The File Manager turns green if the file is in the right place. Once the file is uploaded the green bar under the file thumbnail will be complete and the "Edit Properties and Sets" button will darken.
- ❑ Click Edit Properties and Sets. The Upload Complete box will appear.
- ❑ Click the Add/Remove Sets button and add your file to at least one set. If an appropriate set is not available, make a new one using the dialog box.
- ❑ Click "Save" in the Sets dialog box.
- ❑ Click X to exit the Upload Complete dialog
- ❑ Find your uploaded document in the File Manager and click it.
- ❑ When the Link dialog pops up again click OK.
- ❑ Save the text block and publish the page.





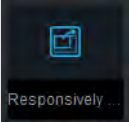
# Block: Redirect *redirecting to an external page*

- ❑ Go to Add Content (+ menu)
- ❑ Drag the Redirect block into any area on the page
- ❑ Let it open (or click on the block and select Edit Block)
- ❑ For another website, in the Destination Page tab, click External URL and put the entire address in the URL box
- ❑ Select the “Redirect by User Groups” tab
- ❑ Click on Select Group
- ❑ Select the “Guest” user group
- ❑ Click Save
- ❑ Publish the page (required)
- ❑ To test: Take the site out of maintenance mode and log out.

The screenshot illustrates the configuration of a Redirect block. It shows three overlapping windows:

- Top Window:** A context menu is open over a block on a page, with a red arrow labeled '1' pointing to the 'Edit Block' option.
- Middle Window:** The 'Edit Redirect' dialog box is open, showing the 'Destination page' tab. A red arrow labeled '1' points to the 'External URL' dropdown menu. Below it, the 'URL' field contains the address: `https://www.ikn.army.mil/apps/IKNWMS/Home/WebSite/309thMIBN`.
- Bottom Window:** The 'Edit Redirect' dialog box is shown again, but with the 'Redirect by user groups' tab selected. A red arrow labeled '1' points to the 'Select group' button next to the 'Guest' user group.
- Right Window:** A 'Select group' dialog box is open, showing a list of user groups. A red arrow labeled '1' points to the 'Guest' group.

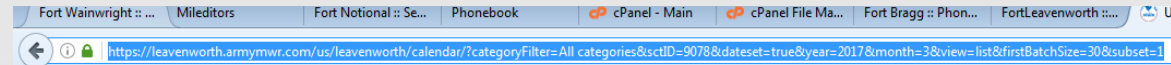
At the bottom of the 'Edit Redirect' dialog box, there are 'Cancel' and 'Save' buttons. A red arrow labeled '1' points to the 'Save' button.



# Block: Responsively Embed

Note: MWR site embedding no longer functions. Other sites may still be available, depending on their settings.

- Go to your page, select Add Content
- Make certain Blocks are active (see page 4)
- Select the Responsively Embed block and drag it to the place you'd like to add the embed.
- When the dialog box comes up, put the URL in the space available.
- If you are planning to put it one column of a 3-column format, change the aspect ratio to 9:16
- Click Add.
- Publish to see the result.



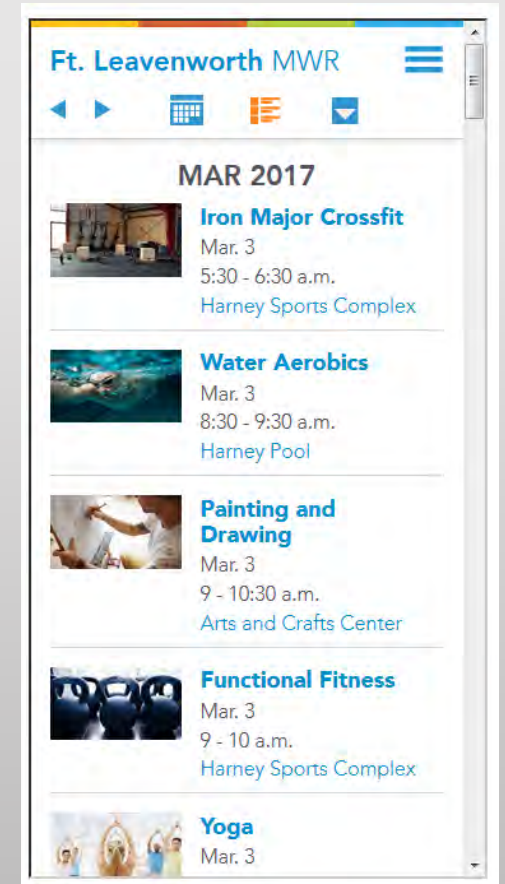
**Add Responsively embed**

**IFrame source URL**

**Aspect ratio**  
 :

**Chrome height**  
 px

External content disabled in edit mode. Anytl  
Close



## IMCOM GUIDELINES:

Enterprise icons are **standardized** across IMCOM. Do not use an icon for a purpose other than the name; if you cannot find an icon with the name you need, contact IMCOM HQz



# Block: Highlight Links part 1

Use Highlight Links to make the Top Links box

- ❑ Drag & drop the Highlight Links block or click edit on an existing block
- ❑ On the Basics tab, give the list a name(1).
- ❑ Switch to the Entry tab(2). Click Add Entry.
- ❑ For the first (and all subsequent) entries, choose an icon by clicking Choose New File under Enterprise Icon(3). This will take you to the file manager.
- ❑ Go into Advanced Search(4). In the Field dropdown **NOTE: it says Keywords for some reason** (5), choose File Sets(6).
- ❑ From the set dropdown, choose Enterprise Icons (7).
- ❑ Click Search (not illustrated. It's a blue button)

**Highlight Links** is designed to bring together the most important links on your site. It could be your most visited sites or pages deemed important by leadership – The block is **updated manually** to allow you to make that choice.

1

2

3

4

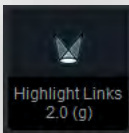
5

6

7

## IMCOM GUIDELINES:

. Enterprise icons are **standardized** across IMCOM. Do not use an icon for a purpose other than the name; if you cannot find an icon with the name you need, contact IMCOM HQz

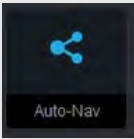


# Block: Highlight Links part 2

You can use a minimum of three and a maximum of 18 links in the Highlight Links box

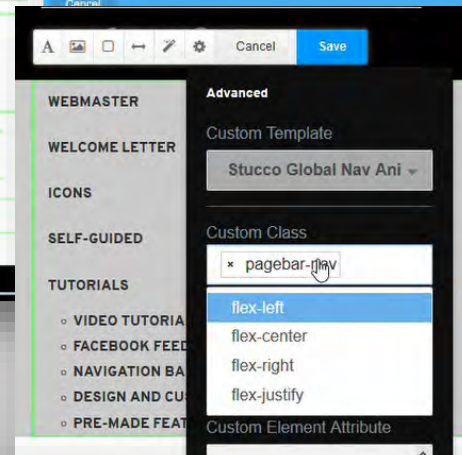
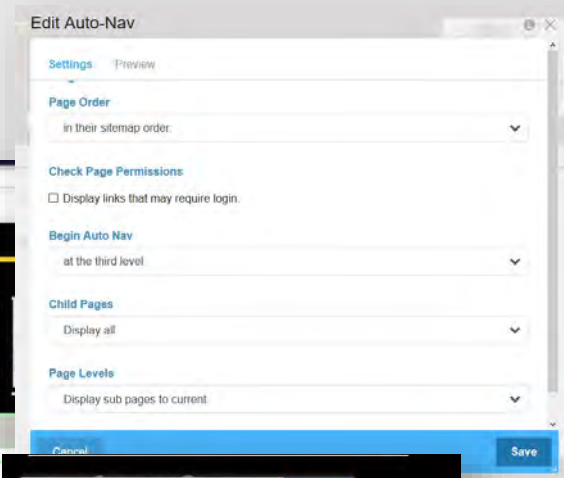
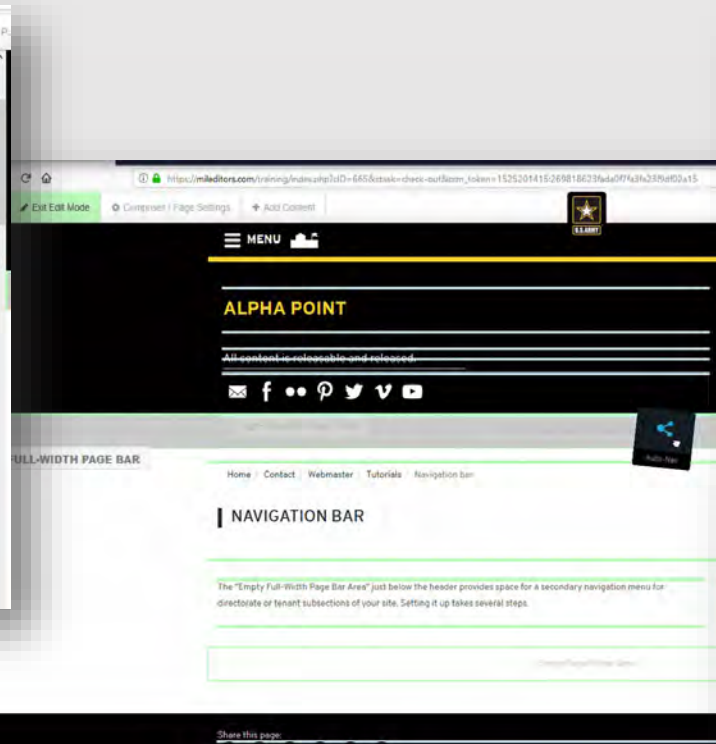
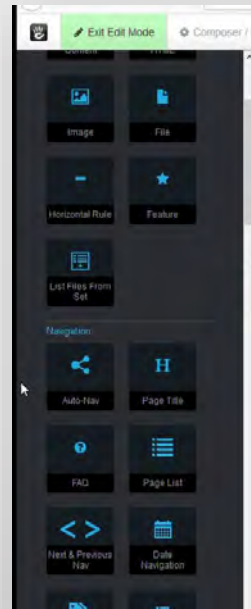
- ❑ From the icons presented, choose the one you wish to use. Enterprise icons are standardized across IMCOM(1). It will populate the Enterprise Icon field.
- ❑ Select a link for the ICON using Enterprise Icon Link(2). When you click on the link the site map comes up. Choose the page you wish to link to (3).
- ❑ Select the same link in the Text Link field for the text(4). When you click on the link the site map comes up. Choose the page you wish to link to (3).
- ❑ The page name will appear next to the link unless you change it by typing a new title into Text Link Text (5)
- ❑ Click Add Entry to add another (6).
- ❑ When you are finished, click "Add" at the bottom of the box.

The screenshot shows the 'Add Highlight Links 2.0 (g)' dialog box in a File Manager window. The dialog has an 'Add Entry' button at the top. Below it is a table with one entry, 'Entry row #1'. The entry has three fields: 'Enterprise Icon' (with a required icon), 'Enterprise Icon link' (with a dropdown menu), and 'Text Link' (with a required dropdown menu). The 'Text Link Text' field is empty. A red arrow labeled '1' points to the 'gate-info - Copy.png' icon in the File Manager. A red arrow labeled '2' points to the 'Enterprise Icon link' dropdown. A red arrow labeled '3' points to the 'Visitor Information' option in the dropdown. A red arrow labeled '4' points to the 'Text Link' dropdown. A red arrow labeled '5' points to the 'Text Link Text' field. A red arrow labeled '6' points to the 'Add Entry' button. A red arrow labeled '7' points to the 'Add' button at the bottom of the dialog. A yellow box contains the text: 'To sort entries, click on the icon on the upper left of the entry and drag it up or down.' A red arrow labeled '1' points to the sort icon in the 'Add Highlight Links 2.0 (g)' dialog box.



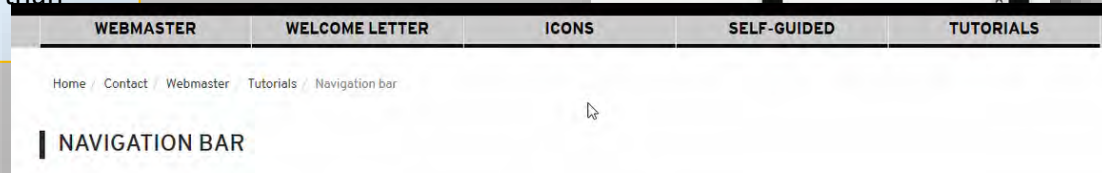
# Block: Autonav - Building a navigation bar

- Select Add Content. The left side menu will pop out and you will be in Edit mode.
- Make certain you are in the Blocks menu (if your side menu reads Clipboard or Stacks, click on the word to change it).
- Choose Autonav and drag it across to the gray Page Nav area
- Drop it there and adjust the settings: Begin Auto Nav, Child Pages and Page Levels and check the Preview tab until you get the hierarchy you'd like to see.
- Save. At this point, it will appear as an outlined list of links.
- Click on the block and select "Design & Custom Template"
- Click the gear icon.
- In the Custom Template box, choose "Stucco Global Nav Animenu"
- In the Custom Class box, type `pagebar-nav`
- Hit Enter on your keyboard. An "x" will appear next to "pagebar-nav"
- On the Design & Custom Template toolbar, click "Close"



Note: Page names need to be short. Avoid using more than four menu choices.

Related video:  
<https://youtu.be/StVpvdGMJlk>







# Block: SVG Social Media Icons

SVG Social Media Icons runs the social media links at the top of the page

- In Edit mode, click on the social media icons under the tagline (if the block isn't there, drag it in from the blocks menu)
- Check the icons you wish to present
- Put the addresses of your accounts into the form
- You can change the order of the icons by dragging and dropping.



Edit SVG Social Media Icons

This block is contained within a global area. Changing its content will change it everywhere that global area is referenced.

Social Media Accounts    Color and Style

Open Links in New Tab

icon

**Behance**

**deviantART**

**Dribbble**

**Email**

**Facebook**

**Flickr**

Cancel    Save

**IMCOM GUIDELINES:**  
Do not change the format: The icons should remain

**Icon Shape**  
square

**Icon Spacing**  
0 px

**Icon Color**  
black

**Position**  
left

**Icon Hover**  
on

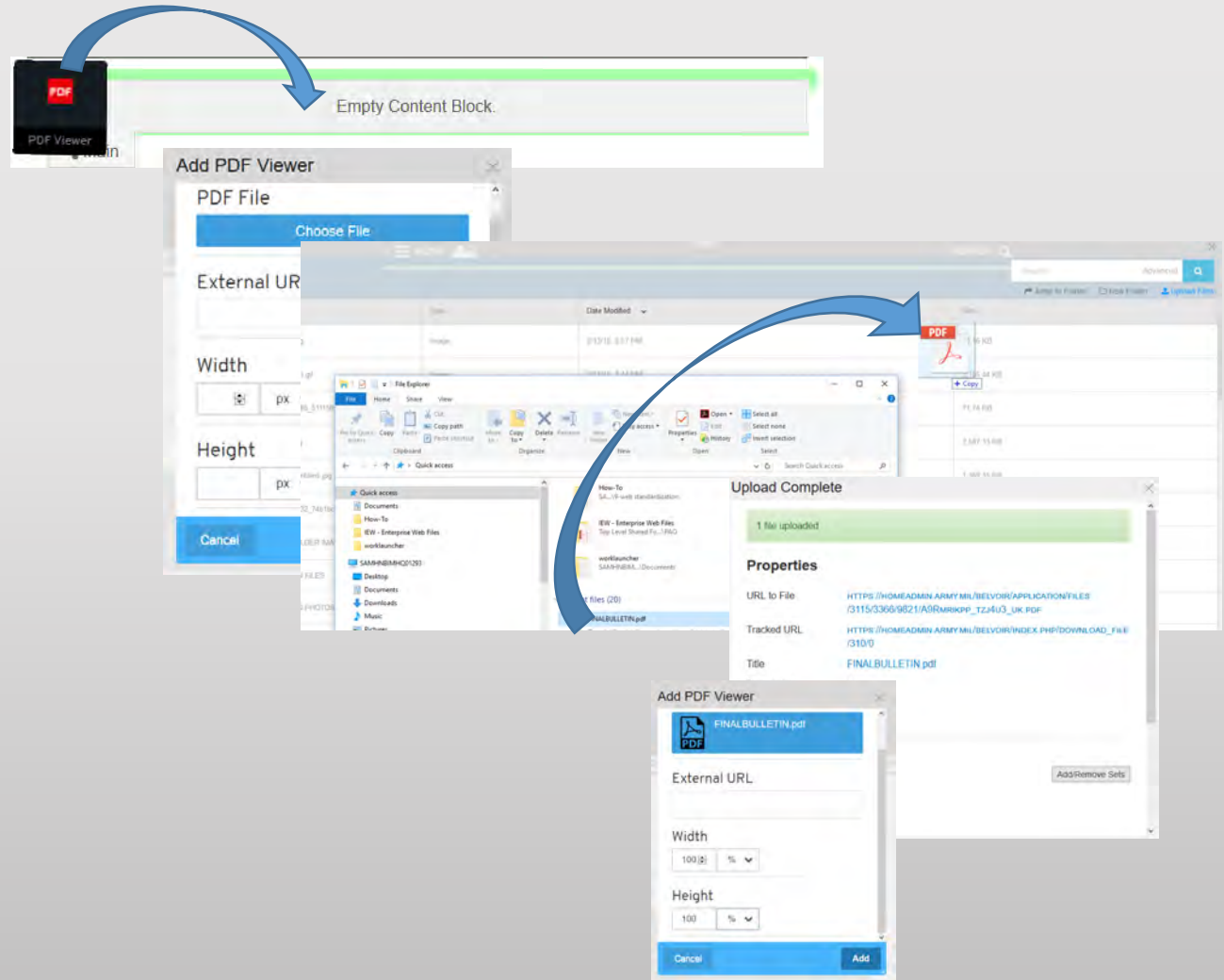
**Icon Size**  
45px

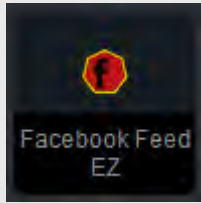




# Block: PDF Viewer

- ❑ Select PDF Viewer from the Blocks menu
- ❑ Drop it in the area where you want it to be seen.
- ❑ When the dialog opens up, select Choose File. The file manager opens.
- ❑ Drag/Drop the desired file from Windows into the manager. Wait until the file uploads and the properties dialog appears
- ❑ Click on the Add Sets button.
- ❑ Make certain the new file is part of at least one file set. You may also add it to a folder.
- ❑ After you place the file in a set, click Save.
- ❑ Select the file from the File Manager. The ADD PDF Viewer will show up again.
- ❑ Click Add. The document will appear on the page, but everything you want to show might not appear.
- ❑ Click the block, then click Edit Block.
- ❑ Adjust the width and height by adding pixels until the item shows up properly. Remember, the PDF Viewer is not responsive. That means it doesn't compress to fit a phone.





# Block: Facebook Feed EZ

- In a separate window, go to your Facebook page.
- Go back to your site and click Add Content. Make certain you are in the Blocks menu
- Find Facebook Feed EZ and drag it into place.
- When the Add/Edit menu pops up, copy the last part of your Facebook URL without the slashes and paste it into the first text area.
- Find the plain English name of the page (in the search bar or on the side) and copy/paste it into the second text area.
- Click Save. You will see plain text.
- Publish your page.
- It takes up to five minutes to appear for the first time, but it's usually much faster.

https://www.facebook.com/SecArmy/

Secretary of the Army Mark T. Esper

Secretary of the Army Mark T. Esper

under secretary of the army ryan mccarthy  
secretary of the army mark t. esper  
ltg timothy j kadavy  
bg omar jones us army chief of public affairs  
eagle 6

Secretary of the Army Mark T. Esper

Secretary of the Army Mark T. Esper

3,496 likes

Like Page Watch Video

2 friends like this

Secretary of the Army Mark T. Esper

9 hours ago

March is #WomensHistoryMonth. We recognize the achievements women servicemembers have made within our military.  
U.S. Army; U.S. Department of Defense (DoD); Vice Chief of Staff of the U.S. Army

Facebook Feed EZ

Exit Edit Mode Composer / Page Settings + Add Content

Social Networking

Survey Conversation

Social Links Testimonial

Share This Page SVG Social Media Icons

Customizable Twitter Feed Facebook Feed EZ

Multimedia

Page Attribute Display Image Slider

Required

SecArmy

Required

Secretary of the Army Mark T. Esper

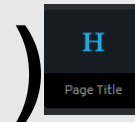
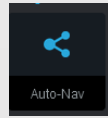
Cancel Save

Go to your Facebook page and copy the name portion from the URL. For example, if your Facebook URL is https://www.facebook.com/USArmy/, use USArmy

Copy the plain English name of the page. For example, U.S. Army

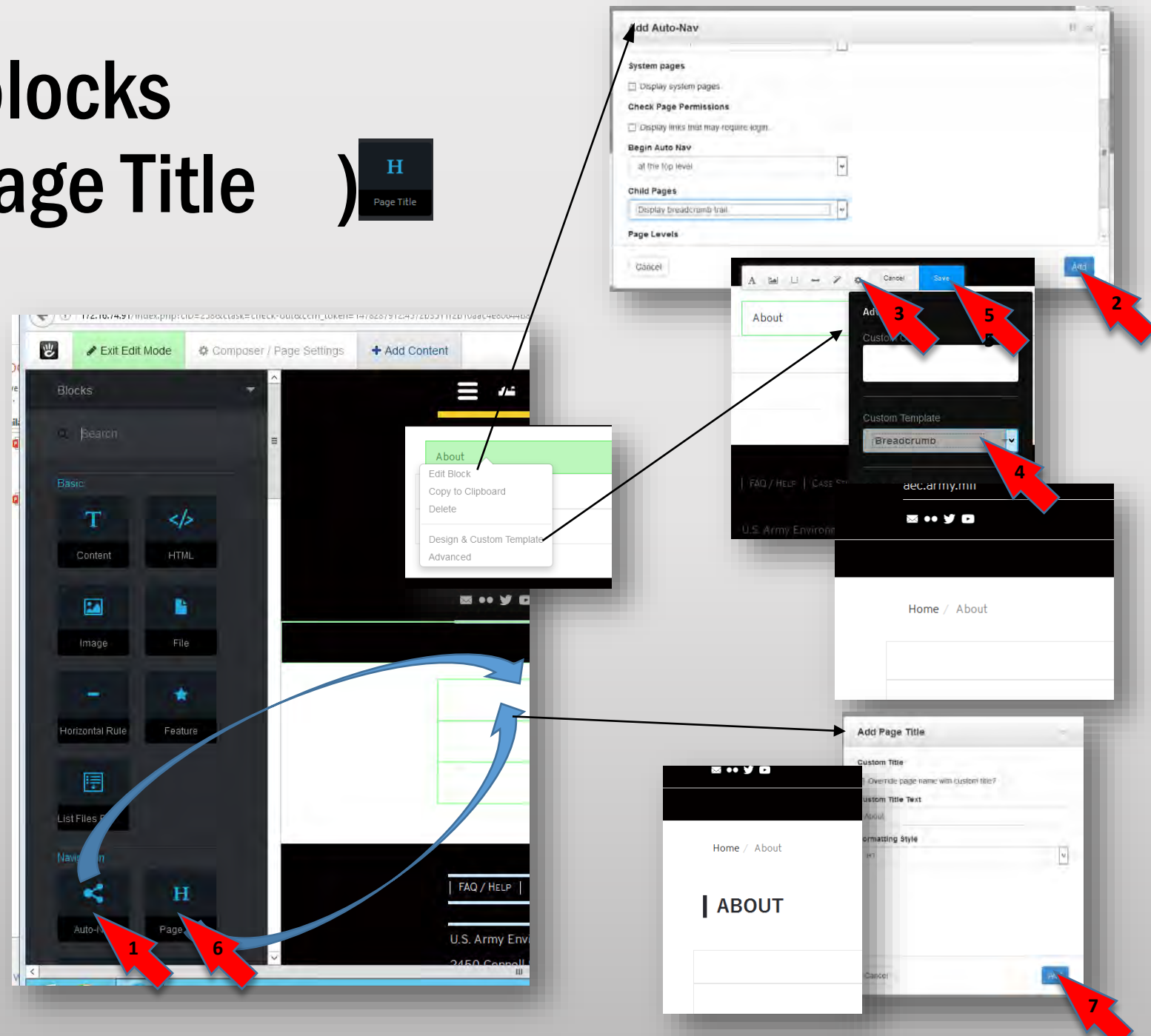
# SVG Social Media Icons

# Required header blocks (Auto Nav and Page Title)



NOTE: If you use the provided page types, this header will be set up for you. Also, see page 4 for an easier way to set these blocks.

- ❑ See previous page to learn how to place blocks
- ❑ Drag Auto Nav to the top editable area (1)
- ❑ If the popup doesn't appear, hover over the new Auto Nav. When it turns green, Click on it and select Edit Block
- ❑ In the "Add Auto Nav" window, under Child Pages, select "Display Breadcrumb Trail."
- ❑ Scroll to the bottom of the window and click Save (2)
- ❑ Hover over the new Auto Nav again. Click on it and select Design & Custom Template
- ❑ Wait for the menu bar to appear. When it does, click the gear icon (3)
- ❑ In Custom Template, Select "Breadcrumbs" (NOT "Stucco Breadcrumbs") (4)
- ❑ Click the blue Save button. (5)
- ❑ Drag the Page Title Block to the same top editable area BELOW the Auto Nav (6)
- ❑ When the dialog box appears, simply click Save. Make no changes. (7)
- ❑ Save/Publish the page



# End of brief

Pages under construction follow

# **Blocks: Red Alert, Yellow Alert, Black Box**

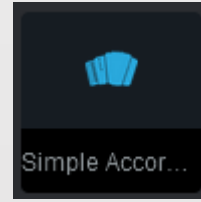
# Block: Image Slider



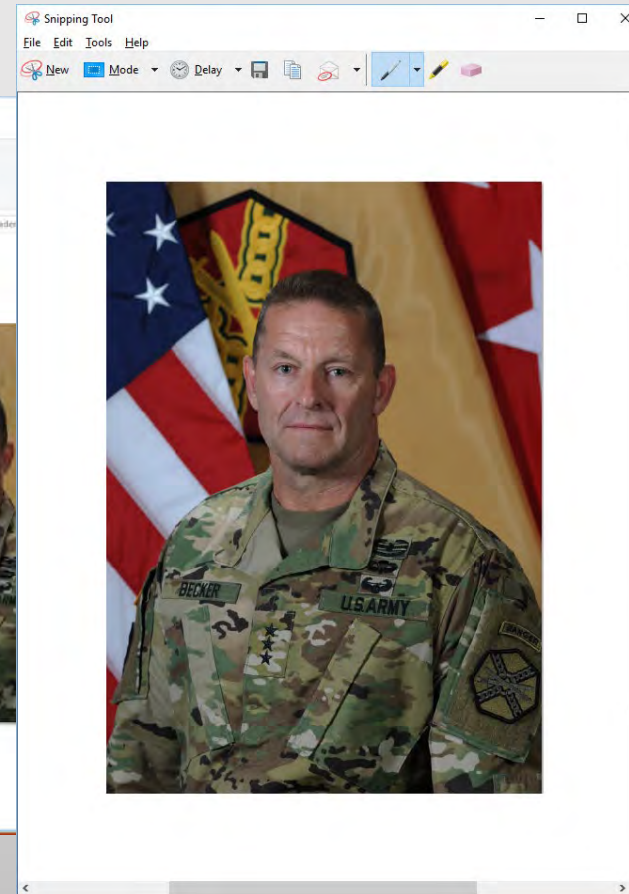
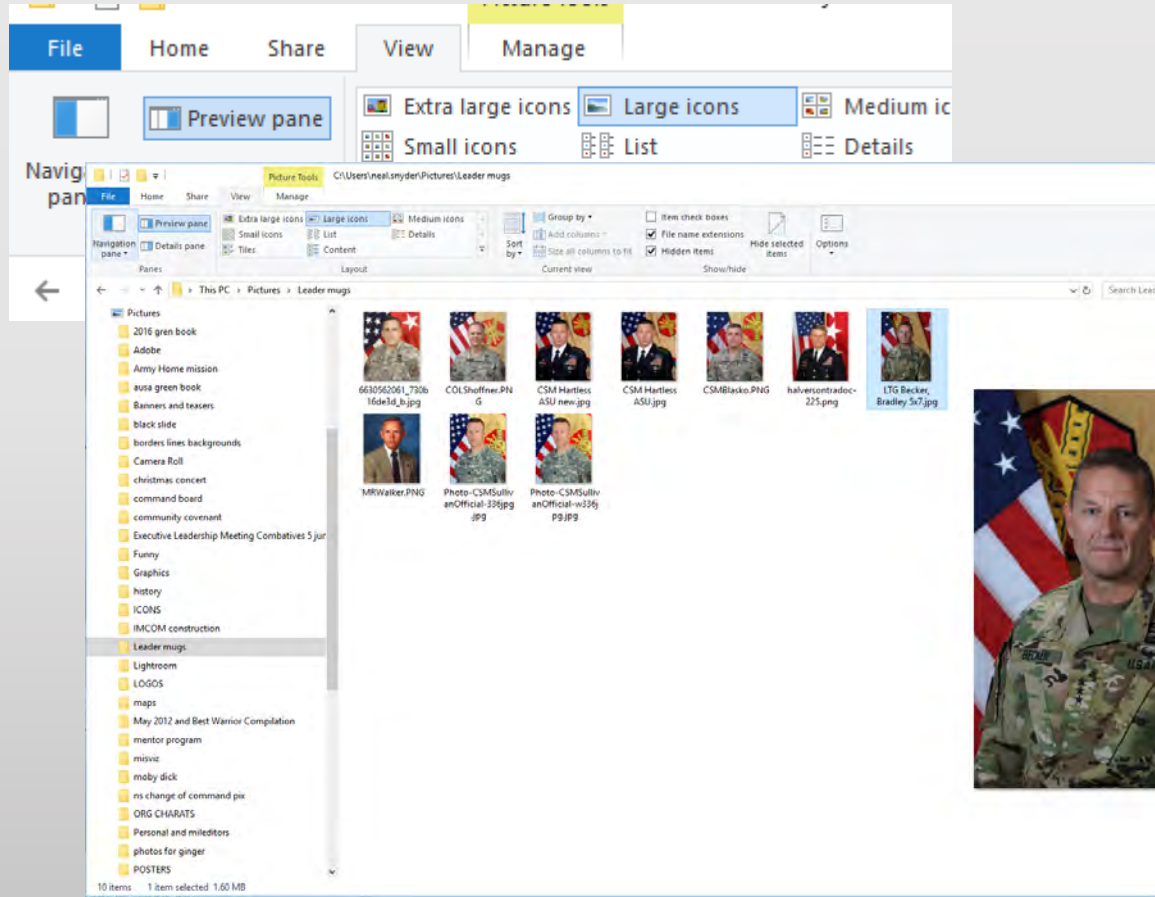
# Block: Custom Twitter Feed

# Block: Page List

# Block: Simple Accordion



# Photo Slider: Quick sizing

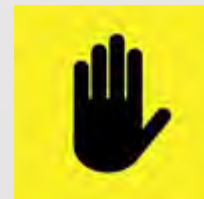
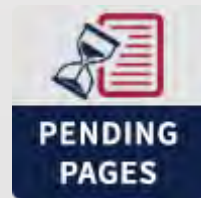


# Block(s): Calendar - Upgrade

As of version 8.3, the calendar blocks have been upgraded. Follow these instructions to move from your 8.2 and earlier calendar.

The screenshot displays a software interface with three main navigation panels. The left panel, titled 'Environment', lists: Environment Information, Debug Settings, Logging Settings, Proxy Server, Database Entities, and Geolocation. The middle panel, titled 'Express', lists: Data Objects and Custom Entry Locations. The right panel, titled 'System & Settings', lists: Basics, Multilingual, SEO & Statistics, Files, Optimization, Permissions & Access, Login & Registration, Email, Conversations, Attributes, Environment, Express, Update concrete5, and Calendar. Below the 'System & Settings' panel, the word 'Express' is visible. A red arrow points to the 'Import Calendar Data' link under the 'Calendar' section in the left panel.

Wrap  
By Companyou  
Anything



h  
SERVICE  
DATA  
BOX



LIST FILES  
FROM SET  
for concrete5.7



VIVID  
CAROUSEL

QUICK  
TABS



i  
LOGIN LOG

Spacer



SIMPLE  
SLIDER









Home Page from High Responsive image slider using the amazing Cycle2 plugin

Database Migration v.0.9.0

Quick Tabs v.1.0 Database from lowercase to case sensitive tables or vice versa

Add Social v.1.0

Simple Site View v.1.0 Viewing the current weather at a given location.

Webmaster PRO v.1.7.0

Vertical Calendar PRO - you can add, edit and remove one day events on your page

Highlight Links v.1.5

Yellow Alert Box v.0.0.0

Simple WISIWYG text and images v.0.9.1 with Yellow Alert style

Intrusion Detection System v.0.9.1

Highlight Links 2.0 (g) v.2.0.0

Highlight Links 2.0 (g) v.2.0.0

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# Style blocks

