

**Standard Board Report**

**Date:**

**Submitted by (Name + Position):**

1. **Volunteer Hours:**
2. **Position Team Members Names and Volunteer Hours:**
3. **Past Activities:**
4. **Future Activities:**
5. **Long-Range Plans (heads up for scheduling, financing, and planning):**
6. **Fund Request(s):**
7. **Proposals, Problems, or Questions for the Board:**