



**DEPARTMENT OF THE ARMY**  
**INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS**  
**UNIT #15228**  
**APO AP 96271-5228**

AMIM-HMG-SO (RN 100)

5 September 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy #17, Safe Operation of Bicycles and Personal Transportation Devices (PTD)

1. References:

- a. DODI 6055.04, DoD Motor Vehicle and Traffic Safety, 27 August 2021.
- b. AR 190-5, Motor Vehicle Traffic Supervision, 22 May 2006.
- c. AR 385-10, the Army Safety and Occupational Health Program, 24 July 2023.
- d. USFK 190-1, Motor Vehicle Traffic Supervision, 27 September 2021.
- e. USFK Policy Letter #12, USFK Regulation 190-1 Motor Vehicle Traffic Supervision Interim Update Concerning Personal Transportation Devices, 14 May 2024.
- f. 8A OPORD 21-04-08-01, Eighth Army Personal Transportation Device Training Course, 7 April 2021.

2. This policy is effective immediately and remains in effect until rescinded or superseded.

3. Applicability. This policy applies to all personnel who operate a bicycle, PTD, moped, or motorcycle within the geographical responsibility of the USAG Humphreys and Area III Commander.

4. General:

a. This policy is punitive in nature. Service Members, Family Members, Civilians, Contractors, and visitors who do not comply with this policy may be subject to disciplinary and/or administrative actions or sanctions. Violation of articles in this policy and/or USFK Regulation 190-1 may result in the confiscation and impoundment of a PTD, motor scooter, motorcycle, or bicycle, or removal from the installation for a non-affiliated guest(s) operating one of these devices in violation of this policy.

b. Operators who violate this policy may be cited on a DD Form 1408 (Armed Forces Traffic Ticket), for Improper Use or Safe Handling of a PTD, as may their military

sponsor if they are a Family Member. The DD Form 1408(s) will be forwarded to the offender's commander or director for administrative action, and they will accrue traffic points as prescribed for motor vehicles.

5. Definitions and Requirements:

a. Play Vehicle. A motorized or non-motorized unicycle, monocycle, skateboard, hoverboard, roller blades, shoes with retractable wheels, children's bicycles, tricycles, and Big Wheels and other devices not equipped with a hand-operated steering device. Play vehicles may not exceed speeds of 10 kilometers per hour (kph) (6 miles per hour (mph)).

b. Bicycle. Any two or three-wheel device operated by human propulsion (pedals). When a bicycle is operated by a child under the age of 13, the bicycle is considered a play vehicle and may be operated on a sidewalk. If a bicycle is motorized, it is considered a PTD. Bicycles must be registered in the Defense Biometric Identification System (DBIDS).

c. PTD. A powered two or three-wheel vehicle designed to transport personnel but not registered as a moped, motorcycle, or motor vehicle that propels the device at a maximum speed of not more than 25 kph (15 mph) on level ground. Some vehicles sold as PTDs may exceed speeds of 25 kph; these vehicles are considered mopeds or motorcycles. PTDs that require the operator to stand up during operation of the PTD that can exceed speeds of 25 kph are prohibited from use on and off USFK installations.

1) Service Members wishing to operate a PTD must obtain USFK Personal Transportation Device Counseling and Endorsement Worksheet (USFK Form 190-1P) signed by their company level commander prior to purchasing or operating a PTD.

2) PTD operators must complete Joint Knowledge Online (JKO) PTD Training (USFK-US002/USFK-US002-B).

3) PTD operators must obtain a USFK Personal Transportation Device (PTD) Operator's Permit (USFK Form 134EK-PTD).

4) A PTD must be registered in DBIDS.

5) PTD operators do NOT require: (1) USFK Form 134EK; (2) ROK Vehicle Registration; (3) insurance; or (4) additional training.

d. Moped. A powered two or three-wheel vehicle, including motor scooters and motorbikes, that cannot exceed 50kph (30mph) on a level surface and does not have an

engine larger than 49 cubic centimeters. If a moped exceeds these standards, it is classified as a motorcycle.

- 1) Moped operators must complete JKO PTD Training.
  - 2) Moped operators must obtain: (1) Motor Vehicle Operator's Permit (USFK Form 134EK); (2) ROK Vehicle Registration; and (3) insurance.
  - 3) Mopeds must be registered in DBIDS.
  - 4) The Motorcycle Safety Foundation (MSF) Course is NOT required.
- e. Motorcycle. A powered two- or three-wheel vehicle having a seat or saddle that can exceed 50kph (30mph) on a level surface or has an engine larger than 49 cubic centimeters.
- 1) Service Members wishing to operate a motorcycle must complete a Motorcycle Safety Foundation (MSF) Course, State, or DoD component Motorcycle Safety Training.
  - 2) Motorcycle operators must obtain: (1) USFK Form 134EK; (2) ROK Vehicle Registration; (3) insurance; and (4) Certificate of Completion of a valid MSF course.
  - 3) Motorcycles must be registered in DBIDS.

#### 6. Bicycle and PTD Safety.

- a. Play vehicles are not authorized for use on any public roadways (including bike lanes) on or off USFK installations.
- b. Bicycles and PTDs will not be used on sidewalks on or off USFK installations, except when operated by children 13 years of age and younger, or persons with physical disabilities.
- c. Bicycles and PTD operators will ride in:
  - 1) Designated bike paths and roadway bike lanes.
  - 2) Roadways without bike lanes. When bike paths or bike lanes are not available, operators of bicycles or PTDs will ride as near to the right side of the roadway as practical and will exercise due care when passing a standing vehicle or one proceeding in the same direction.

d. Bicycles and PTD operators will obey the same rules of the road as motor vehicles to include passing of military formations, passing a bus that is loading or unloading personnel, and operating within posted speed limits.

e. Bicycles and PTD operators will yield the right of way to any pedestrian in a crosswalk or in a parking area. When using a pedestrian crosswalk to cross a street, operators must dismount the bicycle or PTDs and push it across the street in the pedestrian crosswalk.

f. Bicycles and PTD operators must signal stopping and turning either by hand and arm signals or by mechanical directional signals.

g. Bicycle and PTD operators will wear a properly fitted helmet that is fastened under the chin. Helmets must meet ASTM F1447, Snell B-95, or other host nation standard for bicycle helmets.

h. Bicycle and PTD operators are strongly encouraged to wear reflective clothing, reflective vest, or a reflective belt on their body which is always visible from the front and rear.

i. During hours of darkness, limited visibility, or inclement weather, bicycles and PTDs, must be equipped with operational (and turned on) front and rear lights. The front lamp must emit a white light visible at least 500 feet (150 meters) to the front. A rear lamp must emit a red light visible from 100 feet (30 meters).

j. Bicycles or PTDs will not be used to carry more persons than the number for which they are designed and equipped.

k. Bicycles or PTDs will not be pulled, or otherwise propelled by assistance from another motorized vehicle or PTD.

l. Bicycles and PTD operators will not carry any package, bundle or item that would prevent the operator from keeping both hands free to control the bicycle or PTD and give hand signals.

m. Bicycles and PTDs will be parked and secured in bicycle racks only, and not in parking spaces designed for motor vehicles or motorcycles.

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7. The proponent for this policy is the USAG Humphreys Directorate of Emergency Services (DES) at DSN 755-9919.

RYAN K. WORKMAN  
COL, AR  
Commanding

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USAG Humphreys Website