



DEPARTMENT OF THE ARMY  
INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON HUMPHREYS  
UNIT #15228  
APO AP 96271-5228

ASCN-KSD-F

11 July 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Command Policy # 58, Appropriated Fund Dining Facility / Food Truck Use Policy

1. References:

a. AR 30-22, the Army Food Program, 17 July 2019.

b. DA Pam 30-22, Operating procedures for the Army Food Program, 17 July 2019.

c. TM 4-41.12, Food Program Operations, April 2012.

2. The proponent for this policy is the Directorate of Logistics Readiness Center.

3. This policy is effective immediately. It remains in effect until rescinded or superseded.

4. Applicability: This policy applies to the following categories of Civilians within the USAG Humphreys community to dine in appropriated fund dining facilities IAW AR 30- 22.

a. Military Family members.

b. DoD employees.

c. KN personnel.

d. Contract personnel.

e. Civilian dignitaries.

5. Purpose: To provide policy and procedures pertaining to the personnel authorized to subsist in USAG Humphreys APF Dining Facilities (DFACs). In accordance with the references, Army APF dining facilities are established for the purpose of feeding enlisted Soldiers authorized Subsistence in Kind (SIK). Each individual entering the dining facilities will be identified to determine his or her meal entitlement.

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6. Policy.

- a. In accordance with AR 30-22, para 3-38 (4) and (6), Family members and dependents of military personnel may purchase meals as authorized by the senior commander. Additional guidance for Family members and dependents is in DA Pam.
- b. When the senior commander determines that it is in the best interest to the Government in the form of operational efficiency, morale improvement, or good community relations, the categories of diners listed below may purchase meals in an appropriated fund DFAC. These personnel will not be authorized to purchase meals in any DFAC that exceeds 100 percent utilization rate. Approval of purchase meals will be authorized only when non-appropriate funds or commercial food service facilities are not readily available, or duty assignment precludes departure from the duty area.

(a) DoD Civilians and contractors working on the installation, other than those identified in paragraph 3-38b (3).

(b) Retired military personnel.

(c) Other civilians on the installation.

(d) Members of youth groups sponsored at either the local or national level.

(e) Military candidates undergoing examinations at an Army installation or prospective enlistees accompanied by a recruiter.

(f) Entertainment groups.

(g) Civilian dignitaries.

(h) Personnel must be escorted guests of a military member authorized to use the facility

We must also consider the provision that covers mission responsibilities and/or lack of MWR facilities. Therefore, the category of personnel outlined above may subsist in USAG Humphreys dining facilities during all meals within the prescribed operation hours. These dining facilities include Provider Grill Bldg. 1291, Talon Cafe Bldg. 2097, Spartan Cafe Bldg. 6321, Pittman Cafe Bldg. 6702 and Semaphore Café / Food Truck Bldg. 6008.

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c. The following categories of diners may purchase meals in the DFACs based on written request on an occasional basis, to include support of ethnic or special observance programs if the utilization rate does not exceed 100 percent. Request to purchase meals are submitted through the 403D AFSBn-Korea Food Program Management Office for Garrison Commander's approval:

(1) DoD Civilians, Retired military personnel, entertainment groups, Civilian dignitaries and military guests are authorized to subsist at the approved meal rates.

(2) For traditional holiday meals, the DFAC employees may invite their Family Members on the holiday to join in these meals (Thanksgiving, Christmas, and the Army Birthday Celebration).

(3) Members of youth groups sponsored at either the local or the national level May request authorization to subsist in the DFAC at the approved meal rates.

d. Meal Rates:

(1) Dependents of enlisted Soldiers E-1 through E-4 will pay for the discount meal Rate.

(2) All other personnel will pay the standard rate.

7. Procedures: This policy will be always enforced to include weekends and holidays.

8. Point of contact for this policy is the 403D AFSBn-Korea Food Program Management Office at DSN 755-3178

  
KRISTIN E. STEINBRECHER  
COL, AD  
Commanding

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Humphreys Website