

REQUEST FOR SEPARATION WITHIN THE REPUBLIC OF KOREA
(AK REG 635-1)

DATE

PRIVACY ACT STATEMENT

1. **AUTHORITY:** Title 5 United States Code, Section 301.
2. **PRINCIPAL PURPOSE(S):** To ensure that soldier's separating or retiring in the Republic of Korea secure a responsible individual to serve as their sponsor during their period of stay in the Republic of Korea after separation or retirement.
3. **ROUTINE USES:** To verify and justify soldier's request for separation in the ROK.
4. **DISCLOSURE:** Information and SSN is voluntary. SSN may be needed to further indentify individual. If SSN is not provided, request for separation in the ROK may be delayed.

TO:	FROM (UNIT ADDRESS):
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SECTION I - PERSONNEL DATA

Request that I, _____, be authorized to separate within the Republic of Korea on _____

NAME	GRADE	SSN	DEROS
PMOS	UIC	HOR	PLACE EAD/OAD
DEPN AUTH SPACE REQUIRED TRAVEL: <input type="checkbox"/> YES <input type="checkbox"/> NO	WEAPONS (MAKE, MODEL, CAL, BARREL LENGTH & SN)		
TRAVEL UPON RETURN TO CONUS: <input type="checkbox"/> COMMERCIAL <input type="checkbox"/> MAC	<i>I do possess a valid US passport. Passport number is _____</i>		

SECTION II - STATEMENT

In connection with my separation from the military service, I have been offered transportation to (United States) (my residence in a territory or possession of the United States) for myself, (my dependents), my baggage (including household goods) (and my privately owned vehicle) at government expense.

- a. I hereby decline transportation for myself.*
- b. I (do) (do not) desire transportation for (my dependents) (baggage including household goods) (privately owned vehicle) at government expense.*
- c. I decline transportation as indicated above with the understanding that my entitlement to such transoceanic transportation will terminate if travel is not completed within six (6) months after the date of my separation or one (1) year after the date of my retirement.*

SIGNATURE

SECTION III - AFFIDAVIT

This is to certify that I, the undersigned, hereby guarantee as a sponsor that the following individual will observe all the pertinent laws and regulations of the Republic of Korea governing entry, exit, and registration of aliens, and that I, the sponsor of the applicant, assume responsibility for all the charges which might be incurred by the person while in the Republic of Korea.

SECTION IV - APPLICANT

NAME IN FULL		SSN	SEX
DATE OF BIRTH	NATIONALITY		PASSPORT NUMBER
ADDRESS IN KOREA			TELEPHONE NUMBER
<i>Individual is expected to stay in Korea for a period of _____ months from _____ to _____</i>			

PURPOSE OF STAY

SECTION V - SPONSOR

NAME IN FULL		SIGNATURE
TITLE	NAME OF ORGANIZATION	
ADDRESS IN KOREA		

REMARKS: