

KOREA - Consecutive Overseas Tour (IPCOT & ITT-COT)

FULL NAME:

RANK:

UNIT:

DEROS:

(example: 24 May 2018)

PHONE:

EMAIL:

DOCUMENTS NEEDED TO PRODUCE ORDERS

DA Form 5121

Transfer Memo (If Currently CSP)

Orders To Korea / Amendments

Approved DA Form 31 / Deferment Memo

Continuation Orders (If Applicable) CSP

USARPAC Approval Memo (IPCOT/ITT - COT)

Approval Memo / Amendments CSP

All Tour Extensions (IPCOT, FSTE, AIP) (If Applicable)

Please select one of the statements below. This will ensure your orders have the correct billing account.

I DO have a GTCC (IBA)

I DO NOT have a GTCC (CBA)

Current Tour DEROS Date:

New Tour Beginning Date:

Soldier's Current Address in Korea:

Soldier's Travel Destination Address:

Soldier's Home of Record Address:

I AW AR 600-8-10 Chapter 4-8: COT leave is chargeable leave granted with funded transoceanic travel per 37 USC 481. COT leave is normally used between the two tours of duty. The old tour must be totally completed before COT commences. Travel entitlements for Soldiers and their Family members are specified in the JTR. COT leave maybe deferred for military necessity or for personal reasons; however, deferment is void and COT leave entitlements are depleted if any chargeable leave is used between the two tours of duty. If deferred, the deferment memo needs to be approved and submitted to MPD, through your S1, before the end of your current tour.

In Accordance with Title 5, U.S.C. § 552a (Privacy Act of 1974) as implemented by the Federal Register, Department of Defense, Department of the Army, 32 CFR Part 505, The Army Privacy Program; Final Rule, protected personal information will not be disclosed from this roster to any commercial enterprise or representative thereof or to any individual outside the Department of Defense. This roster will be safeguarded IAW paragraph § 505.2, of the Federal Register named above. When updated, obsolete copies will be destroyed as required by paragraph 4-501, AR 25-55, The Department of the Army Freedom of information Act Program.

S1s ARE RESPONSIBLE FOR EMAILING ALL COMPLETED LEVY PACKETS WITH APPLICABLE SUPPORTING FORMS AND DOCUMENTS TO THE RESPECTIVE AREA GROUP EMAIL MAIL BOX:

AREA I: usarmy.casey.id-pacific.mbx.mpd-reassignments@army.mil

AREA II: usarmy.yongsan.id-pacific.mbx.mpd-reassignments@army.mil

AREA III: usarmy.humphreys.id-pacific.mbx.mpd-reassignments@army.mil

AREA IV: usarmy.walker.id-pacific.mbx.mpd-reassignments@army.mil

(EMAIL SUBJECT LINE FORMAT MUST BE: Unit / Rank / Last Name, First Name MI / IPCOT RFO

Soldier's Digital Signature:

Date:

S1 Digital Signature:

Date: