



## DEPARTMENT OF THE ARMY

MEMORANDUM THRU

Commander,

Commander,

FOR Commander, USAG Humphreys, APO AP 96271-5228.

SUBJECT: Request for Separation of Military Personnel within the Republic of Korea (ROK) for

1. References:

a. AK Reg 635-1, 30 March 2020, Subject: Separation of Military Personnel within the Republic of Korea

b. USFK Reg 1-38, 12 June 2013, Subject Reporting Change of Status of SOFA Personnel

2. Under the provisions of AK regulation 635-1, I am requesting an In Country Separation within the ROK to

3. I have attached my original: AK Form 622 (Request for Separation within the ROK), USFK Form 217-E (Ration Control Check), USFK Form 237-E (Provost Marshal Office Check), Soldier Record Brief and a copy of my retirement orders, if applicable.

4. I have read para 2-4 of AK Reg 635-1 pertaining to Change of Status and I understand that if my request for an in-country separation is approved, my SOFA Status will change on the date after my ETS or Retirement date. I further understand that I have 30 days onwards to obtain an appropriate Visa from the ROK Immigration Office in order to remain in Korea.

Enclosures: as