

# USAG HUMPHREYS DES INSTALLATION ACCESS CONTROL DOCUMENT CHECKLIST

## 기지출입패스 신청서에 필요한 서류

### Substantiating documents for USFK installation access (Employees, Contractors, ROKA/Foreign Military/Government Officials & Sponsored Guests, Non DoD Family Member of Retirees, Widows and Widowers)

- USFK Form 82-E, JUL 2020 양식(2020 년 7 월 이전 양식은 접수받지 않습니다)

USFK Form 82-E dated JUL 2020 (previous versions will not be accepted)

- 2 개 기지 출입신청서 작성시 2 번째 페이지를 한장 더 작성해야 합니다.

Copy of the 2<sup>nd</sup> page if you are requesting two (2) area/installations pass requests

- 기지패스 사본( 갱신시; 스폰서 게스트 배우자 패스신청시 배우자의 기 발급된 패스)

Copy of the DBID card (for renewals; sponsored guest DBID card for SG spouse pass request) – front and back

- 주민등록증 사본 (내국인)/공통사항

Clear copy of the Korean identification card (KNs) – front

- 외국인 등록증/여권사본(외국인)

Clear copy of the alien registration card/passport (Non KNs) – front and back

- 영문재직증명서(한국공무원) 또는 군신분증 (한국군)/(퇴역군인/미망인의 신분증 사본)

Clear copy of Military ID card (Retirees, Widow/Widower, ROK/Foreign Military) or Government ID card (ROKG) – front and back

- 영문재직증명서 또는 SF50 (한국인 국방성 직원)

Proof of employment in English (Contractors) or SF50 (KGS/WB)

- 계약서 사본 영문 재직증명서(공사계약자)

Copy of contract page that shows the contract number and performance periods (if submitting a contractor pass)

- 가족관계부사본(해당시)

Copy of family census registration (if applicable)

- 외국인 등록증 (해당시)

Copy of Alien Registration card – front and back (if applicable)

# USAG HUMPHREYS DES INSTALLATION ACCESS CONTROL DOCUMENT CHECKLIST

## 기지출입자동차 디켈 신청서에 필요한 서류

### Documents for safety decal (Employees, Contractors, ROKA/Foreign Military/Government Officials, Sponsored Guests & Retirees)

- USFK Form 195EK-E
- 자동차등록증 사본  
Copy of Korean vehicle registration
- 보험증명서 사본  
Copy of vehicle insurance
- 운전면허증사본  
Clear copy of Korean driver's license – front or international Drivers Permit – front and picture page
- 패스 사본  
Clear copy of DBID/retiree ID card – front and back
- 외국인 등록증 (해당시)  
Copy of Alien Registration card – front and back (if applicable)
- 가족관계부사본(해당시)  
Copy of family census registration (if applicable)
- 사업자등록증사본/재직증명서(해당시)  
Copy of business license (if applicable)