



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, U.S. ARMY GARRISON FORT HUACHUCA
2837 BOYD AVENUE, BUILDING 41402
FORT HUACHUCA, ARIZONA 85613

AMIM-HUG-ZA (100)

21 July 2025

MEMORANDUM FOR United States Army Garrison (USAG) Fort Huachuca

SUBJECT: POLICY 25-01, Open Door

1. REFERENCE. Army Regulation (AR) 600-20, para 2-2 (Command Policies), 6 February 2025.

2. POLICY. I am committed to addressing unresolved concerns that impact our community. Accordingly, any uniformed service member or DA Civilian assigned to Fort Huachuca may request an open-door meeting to discuss concerns within the Garrison's purview. I encourage everyone to resolve issues through their chain of command, supervisory channels, or other appropriate means; however, I am available to help when other avenues have not produced resolution. My goal is to foster transparency, accountability, and trust across the installation.

3. PROCEDURE. To request an open-door meeting, call the Garrison Administrative Officer (520) 533-1562. Be prepared to describe the issue and steps taken to resolve it. The Administrative Officer may, at my direction, arrange a preliminary meeting with the respective Director, the Deputy to the Garrison Commander (DGC) or Garrison Command Sergeant Major (CSM).

4. LIMITATIONS. This policy does not override, supplement, or replace procedures that ensure due process, such as Equal Opportunity (EO) and Equal Employment Opportunity (EEO) complaints, Inspector General (IG) inquiries, AR 15-6 investigations, or administrative proceedings. If I serve as a decision authority, I will not engage until the formal process concludes.

5. This memorandum supersedes memorandum, USAG, Policy 24-01, Open Door Policy, dated 21 June 2024.


MICHAEL J. CHILDS
COL, MI
Commanding