



**DEPARTMENT OF THE ARMY**  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON – FORT HUACHUCA  
2837 BOYD AVENUE  
FORT HUACHUCA, ARIZONA 85613-7000

IMHU-ZA

20 November 2020

MEMORANDUM FOR RECORD

SUBJECT: Temporary Policy #1 (Visitor Access)

1. Due to the ongoing COVID-19 situation, and consistent with General Order #5 (GO #5), Change 1, dated 20 October 2020, and Annex C to GO #5, dated 17 November 2020, the following procedures are in place to obtain a visitor pass to Fort Huachuca, AZ.
2. Effective 0001 hours on Saturday, 21 November 2020, Exceptions to Policy (ETP) for visitors to Fort Huachuca are no longer required (except for the specific reasons discussed below in paragraph 4). Our installation visitor restrictions have been modified from previous COVID-19 restrictions to allow access by individuals who can normally acquire access through our visitor pass process.
3. All personnel who request installation access from 21 November 2020 forward must complete in person the pass application process at our Visitor Control Center (VCC), (520-454-2323), located at the Van Deman Gate Access Control Point (ACP). Base access passes will only be approved/provided at the Van Deman Gate ACP; there are no passes available through the Buffalo Soldier Gate ACP or the West Gate ACP.
4. Per Annex C to GO #5, paragraph 2.d., the following visitor restrictions remain in effect:
  - a. Requests regarding contractor travel to Fort Huachuca from outside the local area (local area is still considered within 120 driving miles of Fort Huachuca), as well as requests for visitors to Apache Flats RV Park require Garrison Commander approval (via signed ETPs).
  - b. Requests regarding travel to Fort Huachuca from outside the local area for the purpose of temporary work involving testing for the Electronic Proving Ground, Intelligence Electronic Warfare Test Directorate, Information Systems Engineering Command and Joint Interoperability Test Command require approval (via signed ETPs) from the first O6 commander/director in the chain of command.
5. This policy does not affect those with current valid access passes or other valid means of post access (e.g., DoD Retiree ID card).
6. This policy supersedes Temporary Policy #1 (Visitor Access), dated 17 July 2020.

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7. Point of contact for this memorandum is the Directorate of Emergency Services at (520) 533-8654.

JARROD MORELAND  
Colonel, MI  
Commanding