



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FT HUACHUCA**  
2660 Winrow Ave.  
FORT HUACHUCA, ARIZONA 85613-7004

IMHU-HRM-O

MEMORANDUM FOR RECORD

SUBJECT: Statement of Understanding regarding Online Retirement Brief

1. Reference:

- a. AR 635-200, Active Duty Enlisted Administrative Separations
- b. AR 635-40, Physical Evaluation for Retention, Retirement, or Separation
- c. AR 635-5-1, Separation Program Designator (SPD) Codes
- d. AR 635-8, Separation Processing and Documents
- e. AR 600-8-22, Military Awards

2. I hereby acknowledge that I have completed and understand the Fort Huachuca Online Separation Brief and my responsibilities while retiring from the military at Fort Huachuca.

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(Signature)

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(Printed Name, Rank)

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(Date)