



Ft. Huachuca Ease of Access Request

Eligibility: Events that have an anticipated participation of 250 guests or more.

Ease of Access requested for events that occur on Fort Huachuca will apply to Van Deman Gate (Hwy 90 & Buffalo Soldier Rd.), Buffalo Soldier Gate (Fry BLVD & Buffalo Soldier Rd).

Please complete and submit the form to the DES no less than 90 days prior to the event to usarmy.huachuca.imcom-central.mbx.physical-security@mail.mil

Date Request Submitted: (mm/dd/yyyy)

Ease of Access Request # (DES Input Only)

Event Name:

Requestor Organization:

Event Location:

Requestor Name:

Event Date: (mm/dd/yyyy)

Requestor Title:

Event Time: (Beginning - End)

Requestor Phone:

Type of Event: (Wedding, Ball, Graduation, etc.)

Requestor E-mail:

Estimated Number of Attendees:

Requestor Mailing Address:

Alternate POC Name:

Alternate POC Phone #:

Brief Overview of Event/Special Needs or Instructions: (Attach additional pages/enclosures as needed)

Anti-Terrorism Officer Review

Organization Antiterrorism Officer (Name of ATO)

ATO Review Complete?

Yes No

ATO Signature

Date of ATO Review: (mm/dd/yyyy)

DES Review

Date: (mm/dd/yyyy)

Reviewer Signature

Concur
 Non-Concur

Installation Gate to be used for Ease of Access

Van Deman Gate Buffalo Soldier Gate Other

Reason for Non-Concurrence/Other Comments:

SJA Review

Date: (mm/dd/yyyy)

Approval Signature

No Legal Objection
 Legal Objection

Reason for Legal Objection/Other Comments

**Garrison Commander/Deputy
Garrison Commander Approval of:
Risk Assessment and Mitigation Plan
for this Ease of Access Event**

Date:
(mm/dd/yyyy)

Approval Signature

Approved
 Not Approved

Reason for Non-Approval/Other Comments:

Ease of Access POC: usarmy.huachuca.imcom-central.mbx.physical-security@mail.mil