



**DEPARTMENT OF THE ARMY**  
**US ARMY INSTALLATION MANAGEMENT COMMAND**  
**HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HUACHUCA**  
**2837 BOYD AVENUE**  
**FORT HUACHUCA, ARIZONA 85613-7000**

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17 JULY 2020

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Policy 20-55, Supervision of Minor Children on Fort Huachuca**

**1. References.**

- a. Army Regulation (AR) 608-18, Army Family Advocacy Program, Rapid Action Revision (RAR) Issue Date: 13 September 2011.
- b. AR 608-75, Exceptional Family Member Program (EFMP)
- c. AR 608-10, Child Development Services
- d. Department of Defense Instruction (DODI) 6060.2, Child Development Programs, 05 August 2014.

**2. Purpose.** To provide guidelines for supervision of children at Fort Huachuca, Arizona.

**3. Applicability.** This policy applies to Fort Huachuca Soldiers, Civilians, and Family members living on the installation and/or using installation facilities.

**4. Background.**

a. While realizing that safeguarding children is primarily a parental responsibility, DOD requires each installation to develop a child supervision policy that offers guidelines for parents and the community to achieve this task.

b. Department of the Army (DA) offers guidelines for establishing this policy, including creation of an installation team to develop a local policy that best meets the needs of Fort Huachuca.

**5. Policy.**

- a. The Fort Huachuca guidelines for the supervision of minor children are based on a combination of the child's age and grade in school.

(1) Children age 9 and in the fourth grade and below require supervision at all times, to include parent-to-caretaker handoff when a parent or guardian will be absent for a period of time or line-of-sight supervision when the child is playing outside at a playground or other designated area.

(2) Children in the fifth grade (and at least 10 years old) are in a transitional year and may gradually begin to exercise self-care. If the parent(s) believes the fifth grader (10 year old) is mature enough to exercise self-care, the child may exercise self-care up to three (3) hours. While exercising self-care for any length of time, children are required to have ready access to a telephone with access to contact numbers for an adult. Education, by the parent or guardian, on self-care and safety is highly recommended prior to and during the transitional period.

(3) Children in grades six and seven (and at least 11 – 13 years old) may be left alone for up to six (6) hours, with ready access to adult supervision and intermittent telephonic contact with an adult supervisor. Children eleven to thirteen and older may babysit younger siblings for periods not exceeding six (6) hours. The completion of a babysitting course is highly recommended, and babysitters must have ready access to an adult in the event of an emergency.

(4) Children in the eighth grade and above (and at least 13 years and older) may babysit children other than siblings. Child and Youth Services (CYS) will maintain a list of individuals who have completed the Babysitters' Training course. Parents assume all risk associated with selecting appropriate babysitters.

(5) Children in grades nine and ten (and at least 14-15 years old) may be left alone for up to eight (8) hours and should have access to indirect supervision such as a parent or neighbor that he/she can check in with by telephone. This age group may babysit siblings for up to 8 hours. Babysitters' Training course is highly recommended. Children in this age group may also babysit others that are not siblings for up to 4 hours, however, Babysitters' Training course is required.

(6) Children in grades eleven and twelve (and at least 16 -18 years old) may be left alone for up to twelve (12) hours in a 24 hour period. This age group may also be left at home overnight, but cannot exceed a 24 hour period. However, they must have ready access to adult supervision, which at a minimum will be, access to a telephone and telephone numbers of each person designated as the adult supervisor. Children in this age group may also babysit siblings for up to twelve hours. The Babysitters' Training course is highly recommended. This age group may also babysit others for up to 4 hours, however, the Babysitters' Training course is required.

b. Unless accompanied by a parent, guardian or responsible adult, during vacation periods, Friday and Saturday nights, and the nights preceding school Holidays, the curfew for all dependents and guests under 18 years of age is 2300 – 0600 hours. During all other periods, all dependents and guests under 18 years of age will be in their quarters between 2200 – 0600 hours. Exceptions may be made for recognized school functions, CYS Middle School and Teen (MST) Programs, emergencies, or for individuals with proof of employment that requires being out of quarters after curfew.

#### 6. Special Provisions.

a. The provisions in this Policy Memorandum do not apply to children who have medical or educational conditions that require closer supervision than is required by Paragraphs 5 a-b above. Parents whose children need closer supervision than Paragraphs 5 a-b of this Policy Memorandum requires, must take appropriate steps to ensure that their children are properly supervised.

b. Children who meet the criteria for the Exceptional Family Member Program (EFMP), as defined in AR 608-75, must be enrolled in the Program and may require special supervision. These guidelines are to be modified in accordance with the child's special needs.

c. Parents of children enrolled in the EFMP, who meet the eligibility criteria for the EFMP Respite Care Program, are encouraged to apply for services. EFMP Respite Care Providers receive specialized education and training needed to care for children with severe medical needs. For further information, contact the EFMP Manager at 520-533-6871.

d. Children who are in the care of a certified Family Child Care (FCC) Provider, who has entered into a contract with the children's parents for such care, will be supervised by the FCC Provider in accordance with guidelines set forth in the AR 608-10, AR 608-18, and local procedures.

#### 7. Responsibilities.

a. Military and DoD civilian sponsors are responsible at all times for the supervision, health, safety, and welfare of their Family members and guests on the Installation. Deliberate failure to provide adequate and reasonable care of minor children, including non-Family-member guests, may result in adverse consequences for the sponsor. These consequences may include, but are not limited to, criminal prosecution, civil liability, a Military Police referral to Raymond W. Bliss Health Clinic Family Advocacy Program and/or termination of housing privileges on the Installation.

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b. Child and Youth Services (CYS) will maintain a Referral List of registered babysitters who are at least thirteen (13) years of age, and who have completed the Babysitters' Training. Those on the Referral List have not completed any form of personal background checks. It remains the adult sponsor's responsibility to select sitters based on appropriate maturity, training and the specific needs of their own children. Parents assume all risk associated with selecting appropriate babysitters.

c. CYS will maintain list of resources and activities on the installation that are available options for supervision. The list includes FCC providers.

d. Every member of the Fort Huachuca community is responsible for maintaining the highest possible safety standards. Each member should report information regarding known or suspected incidents of child abuse or child neglect. This is a matter of conscience and good faith and should be taken seriously. Reporting violations of Army Regulation 608-18 should be directed to the Military Police at 520-533-3000.

8. This memorandum supersedes USAG POLICY # 20-48, Supervision of Minor Children on Fort Huachuca, dated 9 April 2020.

9. Proponent. The proponent and point of contact for this Policy Memorandum is the Family Advocacy Program Manager at 520-533-2437.

2 Encls

1. Table 1, Supervision Matrix
2. Table 2, Curfew Matrix



JARROD MORELAND  
Colonel, MI  
Commanding

# FORT HUACHUCA CHILD SUPERVISION MATRIX

Table 1

	May be left home alone	May be left home alone overnight	May be left outside unattended (including playing)	May be left unattended in car	May babysit siblings	May babysit others (besides siblings)
<b>NEWBORN TO AGE 4</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>	<b>No</b>
<b>Age 5 to 9 (1<sup>st</sup> - 4<sup>th</sup> Grade)</b>	<b>No</b>	<b>No</b>	<b>No</b> MUST have direct supervision to play outside, travel to and from school & sports fields during organized activities. 3 <sup>rd</sup> - 4 <sup>th</sup> Graders may walk to and from school and other supervised activities alone. (Note 1, 2, 3 & 4)	<b>No</b>	<b>No</b>	<b>No</b>
<b>Age 10 - 11 (5<sup>th</sup> Grade)</b>	<b>Yes</b> Up to 3 hours in a 24 hour period and have ready access to indirect supervision (e.g., neighbor or checking with parent by phone). (Note 1, 2, 3 & 4)	<b>No</b>	<b>Yes</b> Up to 4 hours, if in a playground or yard with access to adult supervision. May travel alone to and from school & sports fields during organized activities and MUST have ready access to adult supervision (Note 1, 2, 3 & 4)	<b>Yes</b> Up to 10 minutes and the keys must be removed. (Note: 1, 2, 3, & 4)	<b>No</b>	<b>No</b>
<b>Age 11 - 13 (6<sup>th</sup> - 8<sup>th</sup> Grade)</b>	<b>Yes</b> Up to 6 hours in a 24-hour period. MUST have ready access to indirect supervision (e.g., neighbor or checking with parent by phone). (Note 1, 2, 3 & 4)	<b>No</b>	<b>Yes</b> May sign themselves in and out of the Middle School and Teen (MST) Program after parental permission is given to CYS and must have ready access to adult supervision (Note 1, 2, 3 & 4)	<b>Yes</b> Up to 10 minutes. (Note 1, 2, 3 & 4)	<b>Yes</b> Up to 6 hours and MUST have ready access to adult supervision Babysitters' Training is highly recommended. (Note 1, 2, 3, 4 & 5)	<b>Yes</b> 8 <sup>th</sup> graders (at least 13 years old) up to 4 hours. Babysitters' Training is required. Parent or Guardian responsible for selecting appropriate babysitter. (Note: 1, 2, 3, 4 & 5)
<b>Age 14 - 15 (9<sup>th</sup> - 10<sup>th</sup> Grade)</b>	<b>Yes</b> Up to 8 hours in a 24-hour period. Should have access to indirect supervision (e.g., neighbor or checking with parent by phone). (Note: 1, 3 & 4)	<b>No</b>	<b>Yes</b> (Note 1, 3, & 4)	<b>Yes</b> (Note 1, 3 & 4)	<b>Yes</b> Babysitters' Training is highly recommended. (Note 1, 3, & 4)	<b>Yes</b> Up to 4 hours. Babysitters' Training is required. Parent or Guardian responsible for selecting appropriate babysitter. (Note 1, 3, 4 & 5)
<b>Age 16 - 18 (11<sup>th</sup> - 12<sup>th</sup> Grade)</b>	<b>Yes</b> Up to 12 hours in a 24-hour period and MUST have ready access to adult supervision (Note 1, 3 & 4)	<b>Yes</b> Not to exceed 24 hours and MUST have access to adult supervision. (Note 1, 3, & 4)	<b>Yes</b> (Note 1, 3, & 4)	<b>Yes</b> (Note 1, 3 & 4)	<b>Yes</b> Up to 12 hours and MUST have ready access to adult supervision, and not overnight (Note 1, 3, & 4)	<b>Yes</b> Up to 4 hours. Babysitters' Training is required. Parent or Guardian responsible for selecting appropriate babysitter. (Note 1, 3, & 4)

**Notes:**

1. Parents are responsible for their children's health, safety, and welfare. Parents are responsible for assessing each child's ability to assume responsibility.
2. Adult supervision is defined as someone who has or assumes responsibility for the child (e.g., a parent, guardian, caregiver, or friend).
3. Ready access is defined as, at a minimum, access to a telephone and telephone numbers of each person designated as an adult supervisor.
4. Children may have difficulty assessing dangerous situations and determining appropriate action to protect themselves and others (e.g., extreme heat or cold, trust-worthiness of others, controlling situation, and discipline of other children).
5. After completing Red Cross Babysitter Course or Army Child and Youth Services (CYS) Babysitters' Training.

# FORT HUACHUCA CHILD CURFEW MATRIX

Table 2

<b>School Nights</b>	Unless accompanied by a parent, guardian, or responsible adult – curfew for all dependents and guests under 18 years of age is 2200 hours.
<b>During Vacation Periods Friday and Saturday Nights Nights Preceding School Holidays</b>	Unless accompanied by a parent, guardian, or responsible adult -- curfew for all dependents and guests under 18 years of age is 2300 hours.
<b>Exceptions</b>	Recognized school functions (Prom, away games, etc.). Emergencies Individuals with proof of employment that require them to be out after curfew.
<b>During Curfew</b>	Must be inside their own home or someone else's quarters, or in the yards thereof, with parental permission from 2200 – 0600 hours.

**MAKE DECISIONS WITH CAUTION WHEN IT COMES TO YOUR CHILD'S SAFETY**