



FORT HUACHUCA INSTALLATION DIRECTORATE OF EMERGENCY SERVICES

ACCESS DENIAL PACKET



YOU ARE CURRENTLY BEING DENIED ACCESS TO ENTER THE FORT HUACHUCA MILITARY INSTALLATION ON _____ AT _____. BASED ON THE RESULTS FROM YOUR BACKGROUND. THIS BACKGROUND REPORT, WAS PROVIDED TO OUR INSTALLATION, BY THE **NATIONAL CRIME INFORMATION CENTER (NCIC)**.

THE NATIONAL CRIME INFORMATION CENTER IS THE UNITED STATES' CENTRAL DATABASE FOR TRACKING CRIME-RELATED INFORMATION. THE **NCIC** HAS BEEN AN INFORMATION SHARING TOOL SINCE 1967. IT IS MAINTAINED BY THE CRIMINAL JUSTICE INFORMATION SERVICES DIVISION (CJIS) OF THE FEDERAL BUREAU OF INVESTIGATION (FBI) AND IS INTERLINKED WITH FEDERAL, TRIBAL, STATE, AND LOCAL AGENCIES AND OFFICES.

BASED ON THESE RESULTS AND THE GOOD ORDER AND DISCIPLINE EVALUATION MATRIX GUIDANCE, PROVIDED TO US BY THE DEPARTMENT OF THE ARMY, **YOU MEET ONE OR MORE OF THE BELOW CRITERIAS THAT PRECLUDES YOU FROM ACCESSING THE INSTALLATION.**

Factors that would constitute an access denial:

1. The NCIC III contains criminal arrest information about the individual that causes the Installation Commander to determine that individual presents a potential threat to the good order, discipline, or health and safety on the installation.
2. The installation is unable to verify the individual's claimed identity based on the reasonable belief that the individual has submitted fraudulent information concerning his or her identity in the attempt to gain access.
3. The individual has a current arrest warrant in NCIC, regardless of the offense or violation.
4. The individual is currently barred from entry or access to a federal installation of facility.
5. The individual has been convicted of crimes encompassing sexual assault, armed robbery, rape, child molestation, production or possession of child pornography trafficking in humans, drug possession with the intent to sell or drug distribution.
6. The individual has a US conviction for espionage, sabotage, treason, terrorism or murder.
7. The individual is a registered sex offender.
8. The individual has a felony conviction within the past 10 years, regardless of the offense or violation.
9. The individual has been convicted of a felony firearms or explosives violation.
10. The individual has engaged in acts or activities designed to overthrow the U.S. Government by force.
11. The individual is identified in the Terrorist Screening Database (TSDB) as known to be or suspected of being a terrorist or belonging to an organization with known links to terrorism or support of terrorist activity.

PER THE LAW, WE ARE NOT AT LIBERTY TO DISCUSS THE FINDINGS OF THE BACKGROUND REPORT. HOWEVER, YOU CAN CONTEST THESE RESULTS, IF IN "GOOD CONSCIENCE" YOU FEEL THAT THERE IS/WAS A MISTAKE IN THE RESULTS PROVIDED TO US BY SIMPLY CONTACTING **THE DEPARTMENT OF PUBLIC SAFETY DIVISION (DPS)**, LOCATED AT 222 W. ENCANTO BLVD, PHOENIX, ARIZONA OR BY CALLING THE FOLLOWING NUMBER(S): **(602) 223-2000/2222** FOR ASSISTANCE.

IT IS ADVISED THAT YOU CONTACT THE DEPARTMENT OF PUBLIC SAFETY AS SOON AS POSSIBLE, AS THESE CORRECTIONS MAY TAKE TIME. ONCE CORRECTIONS ARE MADE, PLEASE FOLLOW THE INSTRUCTIONS IN THE ATTACHED "FORT HUACHUCA ACCESS DENIED PACKET." PROVIDE AND SUBMIT ALL CORRECTIONS AND PAPERWORK PER THE INSTRUCTIONS TO OUR VISITOR'S CONTROL CENTER FOR REVIEW AND PROCESSING. THANK YOU.

FORT HUACHUCA VISITOR CONTROL CENTER



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON- FORT HUACHUCA
2837 BOYD AVENUE
FORT HUACHUCA, ARIZONA 85613-7000

(Date)

(Last Name, First Name, MI.)

(SSN)

You are denied access to Fort Huachuca based on a past criminal record that restricts entry. You are hereby notified that you may not enter the installation or be found within the limits of the United States Military Reservation of Fort Huachuca Arizona.

Should any compelling reasons exist which you believe would be sufficient to justify entry, you should submit a waiver application request outlining in detail the specific reasons thereof, to the United States Army Garrison, ATTN: Provost Marshal, for my consideration.

Access Denial Waiver Packet Process:

a. Obtain a certified copy of the complete criminal history record which must include all arrests and convictions.

b. Submit a letter requesting the specific purpose for unescorted access and the anticipated frequency and duration of such visits. All previous offenses must be listed, along with an explanation why the conduct should not result in denial of access to the installation. Other factors the applicant should address are the:

- Nature and seriousness of the conduct
- Circumstances (in specific) surrounding the conduct
- Length of the time elapsed since the date of conduct
- Age of the individual at the time of the conduct and
- Proof of efforts toward rehabilitation

c. Provide a current physical or email address to enable the Senior Commander or his designated representative to reply with a determination on the waiver request.

As the Senior Commander's designated representative concerning these matters, I will review the waiver application and render a determination that ensures proper protection of good order, discipline, and health and safety on the installation. You will be provided a copy of the final decision and determination.

The final decision and determination will be provided to the installation Directorate of Emergency Services to ensure that applicable access control databases are updated.

Individuals denied a waiver request may request reconsideration one (1) year after the date of the final decision and determination. Individuals may request reconsideration earlier if they can present significant information that was not available at the time of the original request or if it shows that the basis for the original denial was overturned, rescinded or expired.

Sincerely,



Jarrood Moreland
Colonel, U.S. Army
Commanding

Encl.
Waiver Application

12. Have you been denied access by other federal organizations? YES: _____ NO: _____ If "YES", Indicate the reason for the denial.			
13. List all the references that you would like the review officer to consider on your behalf. Include name, address, telephone number and relationship.			
NAME (First, Middle, Last)	ADDRESS	PHONE NUMBER	RELATIONSHIP

VERIFICATION

State of _____)

County of _____)

Under the penalty of perjury, the undersigned has explained this request for review and to the best of my knowledge and belief; it is true, complete, and correct.

Your Signature

Your printed name

Date (Month, Day, Year)

Before me the undersigned, a notary public in and for said County and State, personally appeared _____ and acknowledged the execution of the forgoing instrument as his/her voluntary act and deed.

WITNESS, by my hand and Notarial Seal, this _____ day of _____, 20____.

Notary Public Written Signature