

# SEPARATION INFORMATION SHEET

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Name (Last, First, MI):

Grade/Rank:

DoDID:

Enterprise email (mail.mil) (No personal email address)

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Current unit assignment:

Duty Phone:

Separation/Transition date:

Mailing address after separation:

Address:

City:

State:

Zipcode:

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Type of Separation:

ETS

Retirement

Discharge/Chapter

REFRAD (ARNG/USAR)

MEB

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NEXT OF KIN

Name:

Street address (at separation):

City:

State:

Zipcode:

Signature