



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT HOOD  
FORT HOOD, TEXAS 76544-5002

GARRISON POLICY  
DFMWR-02

19 JUN 2019

IMHD-MWN

MEMORANDUM FOR U.S. ARMY GARRISON PERSONNEL

SUBJECT: US Army Garrison Donation Accountability Policy for the Directorate of Family and Morale, Welfare & Recreation (DFMWR)

1. REFERENCE. Army Regulation 215-1, paragraph 13-14e: Acceptance of Gifts or Donations, dated 24 Sep 10.
2. PURPOSE. To establish a policy pertaining to donation accountability.
3. APPLICABILITY. This policy applies to all donations received by DFMWR, with the exception of the Combined Federal Campaign.
4. POLICY. All donations made to the Installation are accepted by the Director or Deputy Director, DFMWR, as delegated by the local commander. Army Regulation 215-1, paragraph 13-14e, gives the approval authorities for donation amounts. Appointees will be responsible for making the determination as to which areas will receive the donation.
5. PROCEDURES:
  - a. I delegate my authority to the Director or Deputy Director, DFMWR, to accept donations for the Garrison Commander's authorized amount of up to \$50,000.
  - b. Each interested donor will be contacted and the following regulatory restrictions will be fully explained.
    - (1) All rights, ownership and possession of said item(s) are relinquished to the Army.
    - (2) No specific privileges or special concession can be provided in return for the offer.
    - (3) The gift is made for the benefit and use in connection with the establishment, operation, or maintenance of Family & MWR to enhance the morale of Soldiers and their Families in conformance with Section 2601, Title 10, United States Code.
  - c. Cash donations to all activities will be managed by DFMWR Financial Management Branch (FMB) and validated on a monthly basis by DFMWR's Financial Management Branch Manager, Mr. Robert Warden, at (254) 287-2060.

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6. PROPONENT. Directorate of Family and Morale, Welfare and Recreation is the proponent of this policy. The point of contact for this memorandum is Ms. Kathleen Ward, Chief, Non-appropriated Funds Support Services, Directorate of Family and Morale, Welfare and Recreation, at (254) 287-8106.

7. EXPIRATION. This policy memorandum supersedes previous policies issued by the Garrison Commander and will remain in effect until superseded or rescinded.

  
JASON A. WESBROCK  
COL, IN  
Commanding