**DATA REQUIRED BY THE PRIVACY ACT OF 1974**

**AUTHORITY:** Section 301 Title 5, USC
**PRINCIPLE PURPOSE:** To ensure the proper in-processing of soldiers into their gaining installation units.
**ROUTINE USES:** To ensure Soldiers can in-process into their gaining installations and units, to report any non-deployable conditions identified during in-processing to their gaining commanders and to provide historical dates for after action reports and reviews. Forms will not be disclosed outside Department of Defense (DOD) and DOD sponsored agencies.
**DISCLOSURE:** Disclosure of this information is voluntary; however, failure to disclose the requested information could result in the inability to out-process and improper in-processing.

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| --- | --- | --- | --- |
| Last Name: | First Name: | MI: | Rank: |
| Unit: | Last 4: |
| **TO BE COMPLETED BY TMC OR PRIMARY CARE MANAGER.** |
| PCS: € CONUS € OCONUS | YES | NO | N/A |
| 1. Does the Soldier have a temporary profile that extends beyond their report date? |  |  |  |
| 1a. If the Soldier does have a temporary profile, do their duty limiting conditions allow them to PCS to their gaining station? |  |  |  |
| 2. Will the Soldier’s annual PHA, vision screening, and/or hearing exam expire before their report date? |  |  |  |
| 3. Is the Soldier current on their adult immunization profile? |  |  |  |
| 3a. If the Soldier is PCSing OCONUS, have they received their oversea immunizations? |  |  |  |
| 4. Does the Soldier have a current HIV test? |  |  |  |
| 4a. If the Soldier is PCSing OCONUS, is their HIV within 1 year from their report date? |  |  |  |
| 4b. If the Soldier is PCSing to the south pacific or Korea, is their HIV within 180 days from their report date? |  |  |  |
| 5. Has the Soldier completed a G6PD test and have the results been uploaded into MEDPROS? |  |  |  |
| 6. If the Soldier is prescribed long-term medication, do they have a 90 day supply? |  |  |  |
| 7. If the Soldier is female, are they pregnant? |  |  |  |
| 7a. If the Soldier is pregnant, have they been cleared by OB/GYN to PCS to their gaining station? |  |  |  |
| 8. If the Soldier requires medical warning tags, are they on hand? |  |  |  |
| € ETS € Medical Board € Retirement € Chapter  | YES | NO | N/A |
| 9. Is the Soldier transitioning to the Army Reserves, National Guard, or another military agency? |  |  |  |
| **IF THE ANSWER TO 9 IS YES, THE TMC/PCM MUST COMPLETE THE PCS PORTION ABOVE.** |
| 10. Has the Soldier completed their SHPE? |  |  |  |
| 10a. If yes, has the SHPE been completed within the last 30 days?  |  |  |  |
| 11. If the Soldier is prescribed long-term medication, do they have a 90 day supply? |  |  |  |
| 12. If the Soldier requires hearing aids, do they have extra batteries? |  |  |  |
| 13. Will the Soldier remain medically ready until their final out date? |  |  |  |
| Provider/Medic Signature | Printed Name and Rank | TMC/Unit | Date |
|  |  |  |  |
| **TO BE COMPLETED BY FORT HOOD MEDICAL OUT PROCESSING.** |
| 14. Will the Soldier report to their next duty station medically ready? |  |  |  |
| 15. Has the Soldier cleared Fort Hood medical out processing? |  |  |  |
| Approval Signature | Printed Name | Date |
|  |  |  |

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