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| **BLC Packet** | **Naming Convention** |
| **IIIAC NCOA BLC Cover Sheet**\*Requires 6 signatures | 1. Rank\_Lastname\_Firstname\_BLC Coversheet
 |
| **CDR Endorsement Memo** **signed by CDR.** (AOC MFR needed IF not signed by CDR!) | 1. Rank\_Lastname\_Firstname\_CDR Endorsement
 |
| **Pre-Execution Checklist signed by CDR.** (AOC MFR needed IF not signed by CDR!) | 1. Rank\_Lastname\_Firstname\_Pre-Execution Checklist
 |
| **Packing List**\*03May2023 version only | 1. Rank\_Lastname\_Firstname\_Packing List
 |
| **Permanent Profile**\*AND Profile Limitations MFR signed by CDR if can’t perform PRT events | 1. Rank\_Lastname\_Firstname\_Profile
 |
| **DA Form 705**\*Within 60 days of BLC report date  | 1. Rank\_Lastname\_Firstname\_DA705
 |
| **DA Form 5500/5501**\*Only if needed (i.e. Soldier gets taped) - within 60 days of BLC report date | 1. Rank\_Lastname\_Firstname\_DA5500
 |
| **Soldier Talent Profile (STP)**\*IF STP does **not** reflect **P** status – *SPC (P)* – attach board proceedings | 1. Rank\_Lastname\_Firstname\_STP
 |
| **DLC1/SSDI Certificate** | 1. Rank\_Lastname\_Firstname\_DLCI Cert
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