DEPARTMENT OF THE ARMY

UNITED STATES ARMY GARRISON, FORT CAVAZOS

1001 761ST TANK BATTALION AVENUE

FORT CAVAZOS, TEXAS 76544-5002

AMIM-HDP-E (200-1g) 20 June 2023

MEMORANDUM FOR RECORD

SUBJECT: Duty Appointment as Environmental Compliance Officer, Energy Conservation Officer and Recycle Coordinator

1. Effective 20 June 2022, SFC John Doe is appointed as the Environmental Compliance Officer, Energy Conservation Officer, and Recycle Coordinator for the (unit or civilian organization), Fort Cavazos, TX 76544.

2. Authority: FC REG 200-1, FC REG 420-9 and III CORPS & FC REG 420-6.

3. Period: Until officially released or relieved from appointment or assignment.

4. POC is CPT James.t. kirk at (254) 555-5555; e-mail james.t.kirk.mil@army.mil