



**DEPARTMENT OF THE ARMY**  
**OFFICE OF THE DEPUTY CHIEF OF STAFF, G-4**  
**500 ARMY PENTAGON**  
**WASHINGTON, DC 20310-0500**

DALO-SPT (700A)

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Interim Policy (Phase IV) on Soldier Equipping for Organizational Clothing and Individual Equipment (OCIE)

1. References:

- a. Common Table of Allowances 50-900, Clothing and Individual Equipment, 20 November 2008.
- b. Army Regulation (AR) 71-32, Force Development and Documentation Consolidated Policies, 20 March 2019.
- c. AR 700-84, Issue and Sale of Personal Clothing, 22 July 2014.
- d. AR 710-2, Supply Policy Below the National Level, 28 March 2008.
- e. Memorandum: Fielding Prioritization for Operation Enduring Freedom-Camouflage Pattern (OEF-CP) Organizational Clothing and Individual Equipment (OCIE), 18 January 2018.
- f. ALARACT 038/2021 – Issue Guidance for the Female Improved Outer Tactical Vest (FIOTV) as a Bridging Strategy to Fielding of the Modular Scalable Vest (MSV).
- g. 10 U.S.C. §2568. Retention of Combat Uniforms by Members Deployed in Support of Contingency Operations.
- h. Policy Memorandum: Retained Issue of Organizational Clothing and Individual Equipment (OCIE), 14 May 2020.

2. Purpose:

- a. To provide interim guidance on OCIE management and the retained issue policy reform efforts during transition and implementation. The Army is holistically refining and updating OCIE management and how OCIE is initially issued, retained, and otherwise received by Soldiers. This interim change is intended to clarify the transition process (Phase IV) and additional guidance on specific items on the retained issue list.
- b. The reform changes include standardizing the list of OCIE items required to conduct Warrior Tasks and Battle Drills (WTBD); providing initial issue at Initial Entry Training (IET); and using the Online Direct Ordering (ODO) for sustainment. This process will gradually

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transition all Soldiers to the standard list of OCIE found in the Retained Issue Policy, (See Appendix A.)

c. The Retained Issue Policy addresses other aspects of OCIE management to include:

- 1) Appendix B: Expiration of Time in Service (ETS)
- 2) Appendix C: Military Occupational Specialty (MOS) specific OCIE items
- 3) Appendix D: SROTC retained OCIE items
- 4) Appendix E: TBP regional specific OCIE items

d. Phase IV adds the MOLLE Rifleman Set as authorized retained items by all Soldiers (Enlisted and Officers). The update will discuss policies for Permanent Change of Station (PCS) and recovery of OCIE prior to ETS. This memorandum will not prohibit the recovery of any OCIE when it is in the best interest of the Government.

3. Applicability: Active Army, Army Reserve, and Army National Guard.

4. Reform Efforts, Updates, Changes:

a. The Maneuver Center of Excellence (MCoE) approved the standard list of OCIE required to conduct WTBD. Any recommendations for changes to the standard menu can be submitted to HQDA G-4 Troop Support. Send annual recommended changes no later than (NLT) 30 September to ETMS2 tasker HQDA-230130-JJTV:

[https://hqda.etms2.army.mil/main.aspx?appid=ece74f15-8778-ed11-9037-005056b4fccd&forceUCI=1&pagetype=entityrecord&etn=ava\\_tasker&id=de6dfa18-dea0-ed11-b792-005056b43308](https://hqda.etms2.army.mil/main.aspx?appid=ece74f15-8778-ed11-9037-005056b4fccd&forceUCI=1&pagetype=entityrecord&etn=ava_tasker&id=de6dfa18-dea0-ed11-b792-005056b43308)

b. Retained Issue: In Fiscal Year 2021 (FY21) Tank-Automotive & Armaments Command (TACOM) Central Management Office (CMO), in coordination with Training and Doctrine Command (TRADOC), began executing a phased implementation plan to gradually transition initial issue of retained OCIE from the first unit of assignment to IET locations. TACOM CMO will incrementally increase the number of OCIE items issued at IET sites until we achieve the entire Soldier menu for incoming Soldiers. Estimated completion is 4QTR FY25.

c. Transitioning the Force to the standard OCIE menu: Transitioning individual Soldiers to the standard menu will occur over time. The unit ODO Representative will reconcile Soldiers OCIE clothing records to match the standard menu as close as possible with available inventory during in and out processing. Soldiers are able to initiate this change prior to their

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PCS move by scheduling an appointment with their CIF/CIF Storefront. Transition items are limited to the availability of on hand inventory. Soldiers will have use of the ODO process to transition their OCIE to the standard menu list.

d. Regional OCIE items: Regional Appendix E is under development and will be provided in Phase V Interim Policy update. The intent of this appendix is to provide supplemental guidance to OCIE items required by Soldiers to perform their missions in specific climates Regional OCIE items will not be retained by Soldiers when they PCS from the region.

e. Military Occupational Specialty (MOS) specific OCIE items as retained issue: This process is under development. This requires each Centers of Excellence responsible for their specific MOS to identify to the HQDA G-4 team the unique OCIE items required for Soldiers to perform their specific MOS. Appendix C updates will be published annually if applicable. Responsible CoEs can submit MOS specific menus and recommended changes NLT 30 September each year in ETMS2 HQDA-230130-JJTV:

f. Online Direct Ordering (ODO) (is used to replace unserviceable OCIE items directly to the unit. Units can contact TACOM CMO to set up ODO. In the ODO process the Soldier initiates the request through the unit appointed representative. The unit representative approves the request and forwards to CMO for processing. The item will arrive in three to four business days for Soldier pick up. ODO will allow Soldiers to order OCIE replacement items while in Garrison and combat thus reducing the need to travel to/from a CIF for support.

g. CIF Inventory Realignment: TACOM CMO provides disposition instructions to the installation CIF storefronts for OCIE items that are determined to be in excess of the new requirement. Continental United States (CONUS) storefront CIFs may maintain up to 120 days OCIE stocks. Outside the Continental United States (OCONUS) CIFs may maintain up to 180 days of OCIE stocks. CIFs have 30 days to laterally transfer OCIE that is identified as excess and will not maintain any additional inventory.

h. Expendable supplies required to complete or place an item of OCIE into use will be stocked at parent units. Examples of expendable items replaced at the using unit level listed in AR 710-2, para., 2-14c, is expanded to include the hydration bladder, helmet chinstrap, and helmet pads. AR 710-2 update will be available once the Army reaches Phase V of the transition plan to ensure we have captured all the required changes.

5. Instructions for Appendixes: Detailed instructions are provided in the appendixes. Updates to appendixes will be published and effective at the beginning of each calendar year. The calendar year was chosen because it allows the easiest transition for TRADOC to implement initial issue changes during the IET holiday break.

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a. Instructions for Appendix A: The MCoE will determine the list of OCIE required for all Soldiers to perform Warrior Task Training. Soldiers will retain these items from initial issue until the Soldier reaches ETS or retirement. Soldiers transitioning between Regular Army, Army National Guard, and Army Reserve will return their OCIE and redraw an initial issue when they report to their new unit. SROTC cadets that leave the ROTC program prior to commissioning will turn in their OCIE into their designated ROTC department.

1) The MCoE, using the Soldier-as-a-System Integrated Product Team (IPT), will review and update the appendix as necessary each calendar year and submit changes to the Office of the Deputy Chief of Staff, G-4 (ODCS, G-4), DALO-SPT for publication.

2) When a Soldier reaches ETS, or otherwise leaves the Army, the units will provide an updated inventory sheet to the installation CIF/CIF Storefront, or TACOM CMO. The Soldier will turn-in recoverable items to local supporting CIF/CIF Storefront, or through the ODO process.

b. Instructions for Appendix B: DALO-SPT will review this appendix annually and update as necessary in coordination with Army Materiel Command (AMC) G-4, TACOM CMO, National Guard Bureau (NGB) G-4, and Army Reserve G-4. The ETS Retained list consists of items that are deemed unserviceable for the government to recover and reutilize. These items will remain with the Soldier when they ETS. Disposal/disposition of the items are at the Soldier's discretion upon ETS.

c. Instructions for Appendix C: DALO-SPT will update this appendix annually in coordination with TRADOC and each Center of Excellence. MOS items are specific OCIE items required to perform specific MOS functions. MOS Retained issue items are issued during IET or appropriate time during One Station Unit Training (OSUT) and will remain in Soldiers' possession as long as the Soldier holds the MOS. If the Soldier was not issued the MOS Specific items while at AIT, it becomes the unit's responsibility to coordinate with the CoE and the supporting CIF Store Front or ODO process to acquire the items for the Soldier.

d. Instructions for Appendix D: TRADOC and U.S. Army Cadet Command will review this appendix annually and update as necessary in coordination with G-4 DALO-SPT. Cadet Command is responsible for accountability of items issued to Cadets. Cadet Command will recover retained issue items from SROTC cadets if the individual is unable to fulfill their contractual obligation.

6. Current Soldier/Total Force Transition: As Soldiers PCS and out process, the CIF personnel or ODO Representatives review the Soldiers record to address all items of concerns by issuing items required in Appendix A or C. They will collect excess items above the Basis of Issue (BOI). CIF personnel will also remove items from the record that are not recoverable (i.e., Flame Resistant Army Combat Uniforms from a deployment). The CIF will

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contact the CMO for disposition instruction for items not listed in Appendix A, B, or C or if there are any questions concerning non-recoverable items.

a. Soldiers with Universal Pattern Camouflage (UCP) items are authorized to exchange the UCP for Operational Camouflage Pattern (OCP) when OCP items are available.

b. Once issued the Soldier retains the OCP until they ETS or receive modernization upgrades.

7. The Deputy Chief of Staff, G-4, who is the proponent of AR 700-84 and AR 710-2, will incorporate the guidance in this message into the AR's and submit changes to HQDA G3 for changes into CTA 50-900 once the final phase of Retained Issue at IET is achieved.

8. The ODCS, G-4 point of contact (POC) for this action is Mr. John Cisney, 703-695-1036, DSN: 312-695-1036, or [john.b.cisney.civ@army.mil](mailto:john.b.cisney.civ@army.mil). The CMO POC is Mr. Amit Saigal, (410) 436-3941, or [amit.k.saigal.civ@army.mil](mailto:amit.k.saigal.civ@army.mil).

JOHN E. HALL

Assistant Deputy Chief of Staff, G-4

4 Encls

1. Appendix A, Soldier OCIE Retained Issue
2. Appendix B, ETS Retained Issue
3. Appendix C, MOS Issue
4. Appendix D, Senior Reserve Officer Training Corps Retained Issue

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