DEPARTMENT OF THE ARMY

UNITED STATES ARMY GARRISON, FORT CAVAZOS

 1001 761ST TANK BATTALION AVENUE

FORT CAVAZOS, TEXAS 76544-5000

You’re Units Letterhead

OFFICE SYMBOL DATE

MEMORANDUM FOR DPW, ABMP, BLDG 49017, Ft. Cavazos, TX 76544

SUBJECT: Command Directed

1. Effective immediately. PVT John Doe is being command directed into the barracks From -Thru Dates.

2. ISSUE: EXAMPLE ONLY - SM is currently under or pending UCMJ, Domestic Violence Issue, etc, etc (DO NOT COPY THIS EXAMPLE). This is where you put the reason that the Soldier is being Command Restricted. Soldiers cannot be Command Directed for financial reasons or pending divorce, they must submit an ETP for those reasons.

*(Remember IAW FRAGO PW 18-06-0437 (Army Barracks Management Program) Annex C. Commanders may restrict only within their Command Authority for UCMJ).*

3. Attached are the validating documents for the restriction. (Flag, AR 15, 4856, 4187, Military Protective Order, etc) “Must have validating documents with request.”

4. POC for this memorandum is NAME / NUMBER.

Commander Signature block

Up to 14 days, company commander’s signature

Up to 45 days, battalion commander’s signature

Up to 60 days, brigade commander’s signature

Total days cannot exceed 60 days.