

CLEANING CHECKLIST				
INSPECTION DATE:		TIME:	BLDG:	ROOM NO:
1		Celan inside/outside of windows to include seal and screens		ENTRY
2		Clean entry door and frame inside and outside		
3		Clean lights/globes/lighta are working/ replace if needed		
4		Clean toliet and clean inside and outside the toilet and then flush		TOILET
5		Clean tub/stopper and shower walls to include saop dish and ceiling		TUB
6		Clean faucet to include shower head		BATHROOM
7		Clean light switch cover ( do not saturate with water)		
8		Clean floors/corners/baseboards, sweep and mop		
9		Clean bathroomdoor and frame inside and outside		
10		Clean lights /globes ensure lights are working replace if needed		
11		Clean light switch covers		
12		Clean Mirror		
13		Clean countertop/sink/stopper to include facet		SINK
14		Clean drawers/cabinets		BATHROOM
15		Clean walls		
16		Clean floors/corners/baseboards/ sweep and mop		
17		Clean door and frame		A SIDE ROOM IF APPLICABLE
18		Clean room door and frame		
19		Clean light switch covers		
20		Clean walls starting from the left and work around to include outlet covers and base boards		
21		Clean window/frame dust curtains and ensure curtains are hung properly, lock window		
22		Clean ceiling/vents/ fans and fan blades		
23		Clean closet/ dust shelves		
24		Clean lights/globes, ensure lights are working, replace if needed		
25		Clean furniture/ accounability and servicabilty		
26		Clean floor/ corners/baseboards/sweep and mop		
27		Clean room door and frame		
28		Clean light switch covers		B SIDE ROOM IF APPLICABLE
29		Clean walls starting from the left and work around to include outlet covers and base boards		
30		Clean window/frame dust curtains and ensure curtains are hung properly, lock window		
31		Clean ceiling/vents/ fans and fan blades		
32		Clean closet/ dust shelves		
33		Clean lights/globes, ensure lights are working, replace if needed		
34		Clean furniture/ accounability and servicabilty		
35		Clean floor/ corners/baseboards/sweep and mop		
36		Clean switch covers/lights/globes/lightsd are working /replace if needed		
37		Clean cooktop/hoodec vent/ clean and replace vent filter		
38		Clean upper cabinets		
39		Clean counter top/sink/stopper to inlude facuet		KITCHEN
40		Clean lower cabintes		
41		Clean refrigiatro inside and out/pull racks crisper tray out to clean/rubber seal/do not unplug		
42		Clean microwave inside and out and underneath/ plug in		
43		Pull refrigerator from wall and clean floor behind and sides of refrigerator plug in/ set thermostat		
44		Sweep and mop floor/ corners/baseboards/		
45		Clean washer and dryer inside and out		
46		Clean dryer vent		LAUNDRY ROOM
47		Move washer and dryer and clean underneath		
48		Clean ceiling, walls, base baords and vents		
49		Clean lights and fixtures/lights are working replace if needed		
50		Clean floor/corners/basboards clan and mop		
<div>DODID _____UNIT BDE/BN/CO</div> <div>SERVICE MEMBER PRINTED NAMESERVICE MEMBER SIGNATURE</div> <div>INSPECTOR PRINTED NAMEINSPECTOR SIGNATURE</div>				