DEPARTMENT OF THE ARMY
13TH ARMORED CORPS SUSTAINMENT COMMAND
39009 SUPPORT AVE
FORT HOOD, TX 76544-5046

AFVG-CO

MEMORANDUM FOR 13th Armored Corps Sustainment Command

SUBJECT: Policy Letter #19,13th Armored Corps Sustainment Command (ACSC) Battle Buddy Cards

1. REFERENCES: TRADOC Regulation 350-6, Enlisted Initial Entry Training Polices and Administration, dated 18 December 2015

2. PURPOSE: To ensure all Soldiers have a battle buddy for a source of continuing support, feedback, and assistance when needed.

3. APPLICABILITY: This policy applies to all Soldiers, assigned or attached, to the 13th ACSC, and is effective immediately.

4. POLICY:

a. Making the transition to a new operational unit can be a particularly stressful time. Soldiers are assigned to new locations where they must integrate with existing Units and perform their expected job duties. The concept of the Battle Buddy Card Initiative is to assign each 13th ACSC Soldier to the smallest unit-level possible: a Battle Buddy Team. The desired end state is to provide a committed ally for each Servicemember to serve as a source of continuing support, feedback, and assistance.

b. Soldiers keep their Battle Buddy Card on their person at all times while on duty in uniform unless otherwise directed by the commander. The Battle Buddy Card is filled-out with the contact information of the Soldier's Battle Buddy and First Line Supervisor.

5. DEFINITION: The following descriptions define the qualities of a Battle Buddy as it relates to 13th ACSC Soldiers.

a. Provides Soldiers with sources of mutual support and assistance and serves as more than just a "social companion."

b. Assists in the development of teamwork and group cohesion.

c. Develops a sense of responsibility and accountability among Soldiers and empowers Soldiers to step-up and step-in.

d. Maintains commitment to the safety of Soldiers and their personal accountability.

e. Is ready to listen and to lend assistance to his or her Battle Buddy regardless of date or time.

f. Reduces the likelihood and opportunity for misconduct, sexual harassment, and suicide attempts/gestures.

6. REPONSIBILITIES: Commanders at all levels ensure establishment of a Battle Buddy System for all Soldiers in their assigned Unit.

a. Platoon Sergeants (PSGs) will assign Battle Buddy Teams as part of reception and integration into their assigned platoons/sections. After an initial observation, PSGs may reassign teams in order to pair Soldiers who have training challenges with those who are meeting or exceeding the standard.

(1) PSGs inform Soldiers on the purpose and rules of the Battle Buddy Card.

(2) First Sergeants (1SGs) approve Permanent Battle Buddy Team changes.

(3) Whenever possible, Battle Buddy Teams participate in training, details, and other activities together.

(4) PSGs make every effort to provide those Soldiers with English as a Second Language (ESL) or who have successfully completed the ESL program with a Battle Buddy who is fluent in English.

7. Enclosure 1 shows an example of the 13th ACSC Battle Buddy Card.

8. The point of contact for this policy is the 13th ACSC G3 at (254) 287-1852.

LAHAVIE J. BRUNSON
COL, LG
Commanding

Encl
Enclosure 1,
13 ACSC Battle Buddy Card Example

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Enclosure 1, 13 ACSC Battle Buddy Card Example

