ABCD-HH 09 January 2023

MEMORANDUM FOR DPW Housing Division, Chief Unaccompanied Fort Hood, Texas 76544

SUBJECT: Designation of Primary or Alternate Barracks Manager for Unit Barracks

1. The below individual is designated to perform Barracks management operations.
2. This named individual will be available for the training for Enterprise Military Housing (eMH) data processing as scheduled by the Chief of Unaccompanied Housing.

NAME RANK DSN/CELL UNIT E-MAIL

1. JONES, JONES SGT 254-333-3333 CO, BN, BDE [jones.jones@gmail](mailto:jones.jones@gmail)
2. JONES, JONES SGT 254-333-3333 CO, BN, BDE jones.jones@gmail
3. The unit leadership sees no known reason why this service member (SM) cannot be trusted with access to the Personally Identifiable Information (PII) of barracks residents. SM will execute the duties of barracks management with integrity and discipline and will safeguard PII to the best of his or her ability. This individual possesses a current CAC Card. To the best of my knowledge, this individual has at least 9 months retain ability in this position.
4. Is this person filling a new position or replacing someone? If replacing, name of the eMH Representative being replaced and date that SM’s eMH access can be terminated.
5. The POC for additional information is POC name at PH: 254-333-333 or at email address.



Signature block