



Casualty Notification/Assistance Officer Course

1. Training provided by USAG-HI, DHR, Schofield Barracks, Hawaii.

2. Description. The Casualty Notification/Assistance Officer Course is a three-day course. The purpose of the course is to provide the Casualty Notification/Assistance Officer with the training necessary to ensure they provide the service member's next of kin the best assistance possible. The course will address the emotional and practical needs of the families of survivors and provide military personnel with the necessary tools to assist them in coping with the inherent stress of death notification duties.

3. Prerequisites.

a. Must be an Officer – CPT or above, a Warrant Officer – CW2 or above, or a Noncommissioned Officer – SFC or above.

b. Military personnel must have six (6) months retainability in the command upon completion of course.

4. Location/Time. The Casualty Notification/Assistance Officer Course will be conducted at Schofield Barracks, Menoher Road, Bldg 896, Installation Training Center from 0900 to 1630 on the scheduled days. Attendees will report for in processing at 0845 in the appropriate ACU Uniform.

5. Administrative. Personnel with confirmed quotas will receive an email with the Read Ahead Packet attached. **Students must print and bring the Read Ahead Packet on day one in order to be admitted into the course.**

6. Enrollment. Please refer to Appendix A and follow Type A Enrollment Procedures.

7. POC. Please contact the training provider at (808) 655-9608 for questions about the content of this course, or your G3 Schools Representatives for questions about enrollment.

8. The class schedule for the Casualty Notification/Assistance Officer Course is as follows:

U.S. ARMY GARRISON HAWAII

Class #	Start Date	Grad Date	Susp Date
001-23	04 Oct 22	06 Oct 22	Refer to ISAC Schedule
002-23	15 Nov 22	17 Nov 22	Refer to ISAC Schedule
003-23	29 Nov 22	01 Dec 22	Refer to ISAC Schedule
004-23	10 Jan 23	12 Jan 23	Refer to ISAC Schedule
005-23	07 Feb 23	09 Feb 23	Refer to ISAC Schedule
006-23	07 Mar 23	09 Mar 23	Refer to ISAC Schedule
007-23	18 Apr 23	20 Apr 23	Refer to ISAC Schedule
008-23	16 May 23	18 May 23	Refer to ISAC Schedule
009-23	20 Jun 23	22 Jun 23	Refer to ISAC Schedule
010-23	25 Jul 23	27 Jul 23	Refer to ISAC Schedule
011-23	08 Aug 23	10 Aug 23	Refer to ISAC Schedule
012-23	12 Sep 23	14 Sep 23	Refer to ISAC Schedule

CLASS SCHEDULE