



U.S. ARMY GARRISON HAWAII

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RAPIDGate Program Enrollment Information

As of Sept. 20, 2019

1. Enroll your company by calling 1-877-RAPIDGate (1-877-727-4342).

To enroll your company in the RAPIDGate Program, go to <https://eform.rapidgate.com/> and fill out the Enrollment Forms. On the Enrollment Forms you will need to provide your U.S. Army Garrison Hawaii sponsor point of contact, including a name, phone number, and email address. U.S. Army Garrison Hawaii must authorize your request to participate in the RAPIDGate Program. The minimum elapsed time from company enrollment to an employee receiving his or her RAPIDGate Credential is approximately two weeks.

If you would like additional information, call (877) 727-4342. A customer service representative will give you all the necessary information regarding the RAPIDGate Program.

If your company is already enrolled in the RAPIDGate Program at another installation, it may request access for its employees at this installation by calling (877) 727-4342. Once your company is approved by U.S. Army Garrison Hawaii, your employees who already hold RAPIDGate Credentials may be able to use the same credentials at the additional installation.

2. Employees register at onsite Registration Stations.

Once your company has been approved for enrollment and paid the enrollment fee, your company will receive an email with your company's RAPIDGate company code. Instruct your employees who need access to U.S. Army Garrison Hawaii to register at the self-service registration station located at the Visitor Control Center at Leilehua Golf Course Vehicle Registration Office, or Tripler Army Medical Center Main Gate Bldg. 50.

Each employee should be ready to provide your company's RAPIDGate company code, his or her address, phone number, date of birth, and Social Security number. The Registration Station will capture the employee's photograph for credentialing and fingerprints for identity verification.

Assisted registration at your company's location may be available if you have 50 or more employees to register. Call (877) 727-4342 for details.

3. The RAPIDGate Program performs background screening and credentialing.

Once your company has approved each employee for participation and paid the registration fee, the RAPIDGate Program performs identity authentication and background screening. Your company will be notified when qualified employees may pick up their personalized RAPIDGate Credentials at the Visitor Control Center at Leilehua Golf Course or Tripler Army Medical Center.

To retrieve a credential, each employee must show proof of identity by presenting one form of identification from List A, or two forms of identification from List B (see next page).

After activating their RAPIDGate Credentials, employees present their credentials to request entry to U.S. Army Garrison Hawaii, and must wear and display the credentials at all times while on the installation. Questions about the U.S. Army Garrison Hawaii RAPIDGate Program should be addressed to info@rapidgate.com.

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Forms of Acceptable Identification

List A – One Needed

- U.S. Passport (unexpired)
- Permanent Resident Card or Alien Registration Receipt Card (Form I-551)
- Unexpired foreign passport, with I-551 stamp or attached Form I-94 indicating unexpired employment authorization
- Unexpired Employment Authorization Document that contains a photograph (forms I-766, I-688, I-688A, I-688B)

List B – Two Needed

- Driver's license or ID card issued by a state
- ID card issued by federal, state or local government agencies or entities
- School ID card with a photograph
- Voter's registration card
- U.S. military card or draft record
- Military dependent ID card
- U.S. Coast Guard Merchant Mariner card
- Native American tribal document
- Driver's license issued by a Canadian government authority
- U.S. Social Security card issued by the Social Security Administration
- Certification of Birth Abroad issued by the Department of State (Form FS-545 or Form DS-1350)
- Original or certified copy of a birth certificate issued by a state, county, municipal authority or outlying possession of the United States bearing an official seal
- U.S. Citizen ID card (Form I-197)
- ID card for use of Resident Citizen in the United States (Form I-179)
- Unexpired employment authorization document issued by DHS (other than those listed under List A)