



## Report ng a Death

Casualty Assistance Center (CAC)

Bldg. 663

371 Brannon Road

Schofield Barracks, HI 96857

Monday-Friday, 8 a.m.-4:30 p.m. (closed weekends and federal holidays)

(808) 787-1063 or (808) 787-1065

After hours, weekends, and holidays, call the Lightning Operations Center at (808) 787-3157 or Battle Major On Call (808) 271-7032.

Office Email [usarmy.schofield.id-pacific.mbx.casualty-assistance-ctr@army.mil](mailto:usarmy.schofield.id-pacific.mbx.casualty-assistance-ctr@army.mil) and [usarmy.schofield.id-pacific.list.casualty-assistance-center@army.mil](mailto:usarmy.schofield.id-pacific.list.casualty-assistance-center@army.mil)

### Active Duty

When reporting the death of an active duty service member to the Department of the Army, which includes full-time Active Guard Reserve personnel (AGR), U. S. Army Reserve (USAR) personnel traveling directly en route to or from or participating in Annual Training (AT), Active Duty Training (ADT), Initial Active Duty Training (IADT), Active Duty for Special Work (ADSW), Special Active Duty Training (SADT) or Inactive Duty Training (IDT) and Army National Guard (ARNG) personnel traveling directly en route to or from or participating in AT, ADT, Full Time National Guard Duty (FTNGD), Temporary Tour of Active Duty (TTAD), IADT or IDT, please have the following information available concerning the member:

- Full name v Social security number
- Rank
- Unit
- Circumstances surrounding the death
- Next of Kin (NOK) Information

Contact the Department of the Army Casualty and Mortuary Affairs Operations Center anytime by calling 1-800-626-3317. Caller will be immediately referred to a local Casualty Assistance Center.

The local Casualty Assistance Center will contact the person who reported the death without delay to provide immediate assistance to the family.

### Retiree

When reporting the death of a retiree to the Department of the Army, which includes retired Reserve and National Guard personnel in receipt of retired pay, please have the following information available regarding the retiree:

- Full name
- Social security number and/or service number
- Date and Place of Birth
- Retired Rank
- Retirement date
- Disability Rating
- Unit
- Circumstances surrounding the death
- Next of Kin (NOK) information
- Copy of the Statement of Service (DD Form 214)
- Copy of the death certificate



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Contact the Department of the Army Casualty and Mortuary Affairs Operations Center anytime by calling 1-800-626-3317. Caller will be immediately referred to a local Casualty Assistance Center.

The local Casualty Assistance Center will report the death to the Defense Finance and Accounting Service for stoppage of retirement pay and the initiation of the survivor benefits process. Family members may receive assistance on related issues as well.

## **Veteran**

The death of a veteran should be reported to the Department of the Army if the veteran died within 120 days of separation from active duty.

If NOK would like to request a military honors burial or flag please have the below information available regarding the veteran:

- Full name
- Social security number and/or service number
- Date and place of birth v Separation Rank v Separation Date
- Disability Rating v Circumstances surrounding the death
- Next of kin information v Copy of the Statement of Service (DD Form 214)
- Copy of the death certificate

Contact the Department of the Army Casualty and Mortuary Affairs Operations Center anytime by calling 1-800-626-3317. Caller will be immediately referred to a local Casualty Assistance Center.