**INFORMATION PAPER**

AMIM-XXH-M 25 September 2026

SUBJECT: Soldier Readiness Processing and Mobilization (SRPM)

**1. Purpose.** Provide efficient and effective SRP Site support to 25ID and USARHAW units and ensure Soldiers and units are prepared to support assigned missions.

**2. Background.** All 25 ID and USARHAW units conduct Soldier Readiness Processing (SRP) at Conroy Bowl, Schofield Barracks, Hawaii in accordance with the Commander's priorities prior to contingency force missions, deployments, off-island exercises, and upon redeployment in order to ensure Soldier and unit readiness.

The validation process is a shared responsibility between the unit, SRP Medical and SRP Admin.

**3. References:**

a. AR 800-8-101, Personnel Readiness and Processing, 6 March 2018.

b. Army Mobilization Deployment and Reference (AMDR 2022), May 2022

c. 25ID OPORD 327-25 (Soldier Readiness Processing Site Utilization and Soldier Readiness Process and Policy).

**4. Key Tasks:**

(a) Establish process to request support.

(b) Prioritize support. Prioritization of SRP requests is as follows: (1) combat missions, (2) contingency operations, (3) SRP events supporting preparation for response force missions, and (4) routine TDY missions and exercises.

(c) Ensure adequate staffing, equipment, and resource support based on anticipated activity level.

(d) Conduct SRP events based on scheduling.

**5. SRP PHASES:**

The SRP operation is executed in three phases: (1) Scheduling, (2) SRP validation, and (3) Redeployment support.

(1) Phase I: Scheduling:

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Level 2 (L2) SRP validations are only required under certain conditions:

(a) L2 SRP deployment validation is required for TDY 30 or more days. If needed, this should be done at least 1-2 weeks prior to travel. L2 SRP validation is NOT required for TDY 30 or more days in Guam, Okinawa, Japan, and Korea. This is a DOD rule based on the fact that all 4 of these locations have DOD installations and fixed facilities. Soldiers can get routine administrative support, access to MWR, and access to routine medical and dental care at these locations.

(b) L2 SRP deployment validation is required for TDY less than 30 days when the mission tasks involve strenuous work and time in an austere environment such as jungles, mountains, etc.

(c) Otherwise, L2 SRP validation is NOT required for TDY less than 30 days when the mission tasks are planning conferences in cities, etc, and do not involve strenuous work and time in an austere environment.

(d) If Commanders want to do L2 SRP validation even though not required, this needs to be stated.

(e) L2 SRP validation for individual Soldiers is for 90 days from the date stamped by the DHR staff on each Soldier's DA 7425 deployment checklist

(2) Phase II: SRP Validation

(a) The U.S. Army Garrison, Hawaii Directorate of Human Resource (DHR) controls the SRP site. The DHR OIC is responsible for enforcement and compliance of SRP site utilization. DDHC Operations Officer coordinates all SRP events for all Hawaii-based Army units. The 25 ID and USARHAW Deputy G-3 is responsible to adjudicate any scheduling conflicts regarding prioritization of events and control any late notice requirements for SRP site utilization.

(b) Supported units are responsible for ensuring the appropriate level of leadership is present when large groups or formations are being serviced.

(3) Phase III: Redeployment.

(a) Units preparing to redeploy will coordinate with their rear detachment and/or headquarters to schedule redeployment activities. The POC is the DDHC Operations officer, Dr. Jerry Barton/808-433-8001

Zamoran Thornton/808-433-9298