



# U.S. ARMY GARRISON HAWAII

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## CENTRAL ISSUE FACILITY (CIF) Information Paper



*Bldg S2070, 540 Humphreys Road, Schofield Barracks, HI. General inquiries and appointments, call (808)787-9776 / 7134 / 1653*

**Monday – Thursday: 0900-1500**

**Friday: 0900-1200**

**Saturday – Sunday / Federal Holidays: Closed**

### Active Component (AC) Service Members -

Soldiers will retain Organizational Clothing and Individual Equipment (OCIE) “PCS/ETS” items based on the Department of the Army's Retain Issue Policy.

Access your clothing record in ISM a:

**"[https://ism.army.mil/ism/SelfServiceServlet?nav.nav\\_id=ssMyClothing](https://ism.army.mil/ism/SelfServiceServlet?nav.nav_id=ssMyClothing)"** using your CAC card.

Soldiers will retain items that are coded "Y" under "PCS TRANS" (PCS Transferable) and “ETS TRANS” (ETS Transferable) columns respectively.

### Active Guard Reserve (AGR) Service Members - U.S. Army Reserve (USAR) and National (NG) -

PCS soldiers will only have RS0100 items in “ISSUING CIF” column on their CR.

ETS soldiers that intend to have clearing papers signed off **MUST** ensure their assigned Organizational Clothing and Individual Equipment (OCIE) is clear from their respective component representative below.

For United States Army Reserve (USAR) contact: 9<sup>th</sup> MSC G4 @ (808) 438-1600 ext 3328.

For Army National Guard (ARNG) contact: USPFO for Hawaii @ (808) 844-6374.

**HTTPS://HOME.ARMY.MIL/HAWAII**