

**DEPARTMENT OF THE ARMY  
U.S. ARMY INSTALLATION MANAGEMENT COMMAND-PACIFIC  
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII  
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD  
SCHOFIELD BARRACKS, HAWAII 96857-5000**

USAG-HI Pamphlet  
No. 25-59

15 June 2021

**INFORMATION MANAGEMENT: Records Management  
OFFICE SYMBOLS**

1. **PURPOSE:** This pamphlet provides a listing of official office symbols according to AR 25-59, Office Symbols for Headquarters (HQ), US Army Garrison, Hawaii.

2. **APPLICABILITY:** This pamphlet applies to all US Army Garrison, Hawaii organizational staff elements.

**REFERENCE:** HQ IMCOM Supplement 1 to AR 25-59, Information Management: Records Management, Office Symbols, dated 5 Nov 20.

1. **RESPONSIBILITIES:** Office symbols are assigned by the Records Manager, Administrative Services Division (ASD), Directorate of Human Resources, as established by the Headquarters, Installation management Command, Fort Sam Houston, Texas.

2. This Pamphlet supersedes USAG-HI Pamphlet 25-59, SAB, 28 May 2013.

(AMIM-HW-HRA)

FOR THE COMMANDER:

OFFICIAL:

DANIEL MISIGOY  
Colonel, LG  
Commanding

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ROBERT M. STEPHENS, PhD  
Garrison Director of Human Resources

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**HEADQUARTERS, U.S. ARMY GARRISON, HAWAII**  
**Organizations**

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**OFFICE OF THE GARRISON COMMANDER**

Garrison Commander	AMIM-HWG-ZA
Deputy to the Garrison Commander	AMIM-HWG-ZB
Command Sergeant Major	AMIM-HWG-CM
Adjutant General	AMIM-HWG-AG
Administrative Office	AMIM-HWG-AO
Religious Support (Chaplain)	AMIM-HWG-CH
Contracting	AMIM-HWG-CO
Equal Employment Opportunity	AMIM-HWG-EE
Headquarters and Headquarters Detachment (HHD)	AMIM-HWG-HH
Internal Review Audit Compliance Office (IRACO)	AMIM-HWG-IR
Legal	AMIM-HWG-JA
Public Affairs	AMIM-HWG-PA
Safety Office	AMIM-HWG-SO
SHARP Program	AMIM-HWG-SP

**RESOURCE MANAGEMENT OFFICE**

Budget	AMIM-HWR
Manpower, Equipment, and Agreements	AMIM-HWR-MB
Financial Operations	AMIM-HWR-MM
	AMIM-HWR-MO

**PLANS, ANALYSIS & INTEGRATIONS (PAI) OFFICE**

AMIM-HWA

**DIRECTORATE OF HUMAN RESOURCES**

Administrative Services Division (ASD)	AMIM-HWH
Army Continuing Education System (ACES)	AMIM-HWH-A
Army Substance Abuse Program (ASAP)	AMIM-HWH-E
Military Personnel Division (MPD)	AMIM-HWH-S
Transition Assistance Program (TAP)	AMIM-HWH-M
Workforce Development (WFD)	AMIM-HWH-MT
	AMIM-HWH-W

**DIRECTORATE OF PLANS, TRAINING, MOBILIZATION  
And SECURITY (DPTMS)**

Airfield	AMIM-HWO
Plans and Operations	AMIM-HWO-A
Security and Intelligence	AMIM-HWO-O
Training	AMIM-HWO-S
	AMIM-HWO-T

**FAMILY and MORALE, WELFARE, and RECREATION**

Army Community Services (ACS)  
Business Office  
Non-Appropriated Fund (NAF) Support Management  
Recreation  
Child, Youth and School Services

**AMIM-HWW**  
**AMIM-HWW-A**  
**AMIM-HWW-BO**  
**AMIM-HWW-N**  
**AMIM-HWW-R**  
**AMIM-HWW-WC**

**DIRECTORATE OF EMERGENCY SERVICES**

Fire Protection and Prevention  
Police/Provost Marshal  
Physical Security Division  
    Physical Security Inspection  
    Access Control and Guards  
    Non Standard Security Guards

**AMIM-HWL**  
**AMIM-HWL-F**  
**AMIM-HWL-P**  
**AMIM-HWL-S**  
**AMIM-HWL-SI**  
**AMIM-HWL-SA**  
**AMIM-HWL-SS**

**DIRECTORATE OF PUBLIC WORKS**

Business Operations/Integration Division  
Environmental  
Engineering  
Housing  
Kilauea Military Camp (KMC)  
Master Planning Division  
Operations and Maintenance Division

**AMIM-HWP**  
**AMIM-HWP-B**  
**AMIM-HWP-E**  
**AMIM-HWP-G**  
**AMIM-HWP-H**  
**AMIM-HWP-K**  
**AMIM-HWP-M**  
**AIMM-HWP-O**