



U.S. ARMY GARRISON HAWAII

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Early Return of Dependent Checklist

As of Sept. 11, 2019

Per the Joint Travel Regulation 050804: If the member's situation does not meet the criteria, the request must be denied. Early return of dependent(s) must be authorized judiciously; and as the last resort.

For more information, visit the Family Travel webpage at <https://homeadmin.army.mil/hawaii/index.php/garrison/dhr/mpd/reassignments/family-travel>.

All requests for early return of dependent, or ERD, must include the following (unless otherwise noted):

- DA Form 4187
- Memo or 4187-1-R (endorsement signed by O-5 or above)
- PCS orders/Dependent Travel Orders or Command Sponsorship Memo
- Birth certificate (if children are not listed by name on orders)
- DD Form 93
- Soldier Record Brief (dated within last 90 days)
- Soldier's Statement
- Spouse's Statement
- Statement of Responsibility

Please note: In order for early return of dependent, or ERD, request to be considered, one of the following supporting documents must also be submitted:

- Behavioral Health Recommendation Statement
- Family Advocacy (only for current or active Family Advocacy Program cases)
- Financial Budget Counselor statement
- Final Divorce Decree from the Court
- Petition for Divorce: Legal Separation from the Court or Family Life Chaplain
- Director of Education memo
- Director of Housing memo
- Medical Documentation and Memo Endorsed by EFMP Section
- Confinement Orders (as a result of a Court Martial)
- Family Advocacy – Threat to Life Statement