

RETIREMENT CERTIFICATE/US FLAG WORKSHEET
(Required for Retirement Certificates, Retirement Pin, & Issue of U.S. Flag)

1. SOLDIER'S INFO: _____ // _____
RANK NAME (Last, First MI)

2. SSN: _____

3. BRANCH (**FOR OFFICERS ONLY**): _____
(e.g. Infantry; Field Artillery; Aviation; Signal Corps; Medical Corps; Ordnance, etc.)

4. COMPONENT (**FOR ENLISTED ONLY**): Check One: RA USAR ARNG

5. SPOUSE (if applicable): _____ Mr. Mrs. Ms.
First MI. Last

MY SPOUSE **WILL** **WILL NOT** BE ATTENDING.

6. RETIREMENT DATE - ENTER DATE IN **A or B** BELOW:

a. FOR LENGTH OF SERVICE – Last day of month on Active Duty: _____

b. FOR DISABILITY RETIREMENT ONLY – Date established by HQDA: _____

7. CURRENT UNIT OF ASSIGNMENT: _____

8. FLAG & CERTS. PICK UP DATE: _____

9. POC AT THE U.S. ARMY TRANSITION CENTER: 808-655-0083/0175

10. REQUEST RETIREMENT CERTIFICATES & U.S. FLAG BY: _____

11. REQUESTOR'S INFO: _____ (_____) _____
Print Name Phone #

DO NOT FILL OUT BELOW

US Flag & Certificates issued to: _____
Print Name Date

Soldier's Signature Date