



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND-PACIFIC
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
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SCHOFIELD BARRACKS, HAWAII 96857-5000

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AUG 15 2019

MEMORANDUM FOR All Military Personnel, Family Members, Department of Defense (DoD) Civilian Personnel, DoD Contractors, and Visitors to United States Army Garrison, Hawaii (USAG-HI) Installations

SUBJECT: Policy Memorandum USAG-HI-13, Animal Control Policy

1. References.

- a. DoDI 4150.07, DoD Pest Management Program, 29 May 08.
- b. AR 40-905/SECNAVINST 6401.1B/AFI 48-131, Veterinary Health Services, 29 Sep 06.
- c. Armed Forces Pest Management Board (AFPMB) Technical Guide No. 37, Integrated Management of Stray Animals on Military Installations, May 12.
- d. Memorandum, ASA (IE&E), 16 August 2018, Subject: Army Policy – Domestic Animals on Army Installations
- e. Pet Policy for Privatized Housing under the Army's Residential Communities Initiative (RCI) Privatization Program, 5 Jan 09.

2. Purpose. To establish local policy and procedures governing possession and control of domestic animals maintained on USAG-HI installations or brought onto any of its installations and to provide for the safety and welfare of all individuals on USAG-HI installations.

3. Applicability. This policy applies to all Military Personnel, Family Members, DoD Civilian Personnel, DoD Contractors, and others who work on, reside on, or visit any US Army installations, facilities or work sites in Hawaii. This policy is not intended to address control of Department of Defense (DoD)-owned animals, e.g., Military Working Dogs, or Government-owned (non-DoD) animals.

4. Policy.

- a. General.

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(1) Military Personnel, Family Members, DoD Civilian Personnel, DoD Contractors, and visitors may not bring on any installation any dog of a breed (including a mixed-breed) that is deemed aggressive/dangerous or potentially aggressive/dangerous. For purposes of this policy, aggressive/dangerous or potentially aggressive/dangerous breeds of dogs are defined as Pit Bulls (American Staffordshire Bull Terriers or English Staffordshire Bull Terriers), Rottweilers, Doberman Pinschers, Chows, and wolf hybrids. This prohibition also extends to other dogs that demonstrate behavior as indicated by any of the following types of conduct:

- (a) Unprovoked barking, growling, or snarling when people are present.
- (b) Aggressively running along fence lines when people are present.
- (c) Biting or scratching people, or attacking other pets.
- (d) Escaping confinement or restriction to chase people.

(2) The installation access restrictions in paragraphs 4.a (1) do not apply to service animals. Department of Justice guidelines implementing the service dog provisions of the Americans with Disabilities Act expressly prohibits exclusion of a service dog "based on assumptions or stereotypes about the animal's breed or how the animal might behave." However, if a particular service animal behaves in a manner, as stated in 4.a(1) (a)-(d), the animal may be barred from the installation at the direction of the Garrison Commander.

(3) Exceptions to policy to house Emotional Support Animals which are restricted breeds must be requested from the Garrison Commander, through Island Palm Communities (IPC) North at (808) 275-3700 (for Helemano Military Reservation, Schofield Barracks, and Wheeler Army Airfield) or IPC South at (808) 275-3800 (for Aliamanu Military Reservation, Fort Shafter, and Tripler Army Medical Center). This process may take up to 30 days and does not constitute an independent justification for the extension of Temporary Lodging Allowance (TLA). Personnel already occupying IPC housing must request an exception to policy prior to obtaining an emotional support animal that is a restricted breed. Requests for exceptions may be considered where the requestor has a documented, physical or emotional disability, and the emotional support animal assists with the specific disability. Exceptions can be denied and permission may be revoked at any time, including incidents where the animal demonstrates aggression. If an exception to policy is granted, the animal must wear identification that the dog is an emotional support animal when in public areas, and the owner must carry the approved exception to policy document with them. Requests for exceptions to policy must be in writing and include the following:

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(a) Documentation establishing that the requestor has a physical or emotional disability (e.g., medical records or letters from a doctor or psychiatrist).

(b) A letter from a licensed veterinarian, animal behaviorist, or animal obedience instructor verifying that the emotional support animal does not demonstrate aggressive or violent tendencies.

(c) Proof that the emotional support animal successfully completed an obedience course.

(4) If a Service Member has authorization to bring onto an installation (for example, to receive veterinary services) a dog that fits the above description of an aggressive/dangerous or potentially aggressive/dangerous dog, the dog must be muzzled at all times while on the installation.

(5) Bringing or keeping any exotic, wild, or farm species on any USAG-HI installation for other than official purposes is not authorized. Examples of exotic, wild and farm species include but are not limited to the following: exotic animals, fish and reptiles such as alligators, electric eels, monkeys, piranhas, pufferfish, sharks, and snakes; wild animals and birds such as mongoose, ferrets, foxes, hedgehogs, raccoons, rats, skunks, squirrels, owls, ostriches, and falcons; and farm animals and fowl such as pot-bellied pigs, goats, sheep, chickens, ducks, peacocks, and geese. Prior written approval of the Garrison Commander is required to bring exotic, wild, or farm species onto the installation for official purposes.

(6) Individuals will not abandon animals on or outside USAG-HI installations.

(7) Individuals will not raise or breed pets housed on USAG-HI installations for consumption or commercial purposes. Breeding or allowing the breeding of stray or feral animals is strictly prohibited.

(8) The housing, boarding, or feeding of wild animals, farm animals, and exotic animals as defined in 4.a (5) inside or outside of any USAG-HI facility is prohibited.

(9) Feeding of stray or feral animals is prohibited unless conducted as part of a USAG-HI authorized animal control program.

(10) Pets are not allowed on Fort DeRussy except for service animals.

b. Family Housing

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(1) Army Privatized Family Housing. Island Palm Communities (IPC) must comply with this policy to the extent practical. Residents of IPC are limited to two dogs, two cats, or one dog and one cat. IPC is authorized to waive the dog and cat limit after considering the needs of the animal owner/resident, impact to neighboring residents, the expense of additional wear and tear on the dwelling unit, any prior approved waivers, and if any of the dogs or cats are claimed by the animal owner to be a service animal, assistance animal, emotional support animal, activity animal, or therapy animal. Further restriction of aggressive breeds and animal-related fees may be determined by IPC and included in IPC occupancy policy and resident lease.

(2) The housing, boarding, or feeding of wild animals, farm animals, and exotic animals as defined in 4.a(5) is strictly prohibited inside or outside of Island Palm Communities quarters.

c. Unaccompanied Housing (UH). Aquarium fish are the only authorized pets in UH. Aquarium tanks in UH must be smaller than 5 gallons or have dimensions smaller than 16 inches in length, 8 inches in width, and 10 inches in height. A UH resident eligible for a service dog under Army Directive 2013-01 may be authorized to keep a service dog in UH. Authority to approve service dog residence in UH resides with the Garrison Commander in accordance with Army Regulation 420-1.

d. This policy applies to all lodging facilities on USAG-HI installations.

e. Registration, microchip, control, and care of pets: Owners of cats and dogs residing, kept on, or visiting USAG-HI installations must ensure that their animals:

(1) Are registered with the Schofield Barracks or Fort Shafter Veterinary Treatment Facility (VTF).

(2) Are registered with the IPC community center if residing, kept, or visiting in IPC housing.

(3) Are current on all required immunizations, including rabies for cats and dogs; distemper, leptospirosis, hepatitis, parvovirus, and parainfluenza for dogs; and rhinotracheitis, panleukopenia, and calicivirus for cats (feline leukemia may be recommended in certain situations).

(4) Have an identification microchip implanted under the skin which provides an identification number used to locate the registered address and owner should a pet become lost or abandoned.

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(a) The microchip must be identified with the actual owner of the pet and a legal residential address. Use of a general, non-specific place of residence (e.g., USAG-HI, Tripler Army Medical Center, Building 682 Schofield Barracks), an address that is not the residence of the owner, or an address that is not the residence for the pet is prohibited.

(b) If a pet does not have a microchip, the VTF must inform the client of this policy.

(c) Upon notification by the VTF, the pet owner is required to comply with this policy. If corrective action is not taken by the pet owner, the Garrison Commander will take appropriate administrative action, which may result in termination of pet privileges.

(d) The City and County of Honolulu requires all dogs, four months or older, to wear a county-issued license tag.

(5) Wear pet collars with identification and rabies tags anytime outdoors.

(6) Are completely under control at all times. All pets must be leashed while in public areas and able to be immediately physically restrained, or contained within a pet carrier or cage. Pets must not be left tied and unattended, or unleashed and allowed to roam freely and at will anywhere outside of a fenced area. Owners must ensure that their pets are unable to escape from a fenced area or housing unit. Dogs may be unleashed when contained within dog parks on the installations.

(7) Defecate only in the owner's yard, or upon other grounds only during a controlled walk or visit. Owners or caretakers must completely pick-up, tightly bag, and place feces in a garbage container daily at their residence or immediately if on grounds other than their residence.

(8) Are maintained in a humane manner. Owners will provide adequate shelter from heat, cold, sun, and rain while pets are kept outside; maintain a high level of sanitation where pets are housed; provide adequate quantities of food and water; will not leave pets unattended inside motor vehicles; arrange for pets to receive care when owner will be away from home longer than 24 hours.

f. Control of stray and feral animals on USAG-HI installations.

(1) Providing food, water, or shelter to stray, feral, or wild animals, except when operating as part of a USAG-HI authorized animal control program, is prohibited.

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(2) Individuals will not tamper with, damage, or otherwise destroy exclusion measures designed to keep cats and other pests from entering buildings and structures.

(3) Capture, trapping and euthanization of stray, feral, and wild animals will be carried out by Directorate of Public Works (DPW) or an appropriately licensed Federal, State, or private contractor.

(a) Humane control and trapping techniques will be employed for control of stray and feral animals.

(b) Individuals will not tamper with, damage, or otherwise destroy any traps set out for stray, feral, or wild animal control, nor will any individual release any stray, feral, or wild animal that has been captured.

(4) Military Personnel, Family Members, Department of Defense (DoD) Civilian Personnel, DoD Contractors, including Supervisors, Employees, Facility Managers and Building Custodians will:

(a) Ensure that personnel are informed of this policy.

(b) Notify DPW through standard Work Order requests at (808) 656-1275 for capture and removal of stray or feral dogs, cats, chickens, or pigs that have been observed in or around their facilities.

(c) Ensure that personnel do not provide food, water, or shelter to stray or feral animals, or tamper with traps placed to capture these animals.

(d) If an individual continues to disregard this policy after being asked to stop such unauthorized behavior, elevate the issue up the individual's chain of command for appropriate disciplinary action.

(e) Facility Managers and Building Custodians are responsible to inspect and maintain their respective facilities to avoid harboring of wild and feral animals. Animal exclusion measures that become unserviceable should be noted and prioritized for repair.

g. Public Affairs. Employees (to include active duty personnel and civilians) who are contacted by members of the media about this policy, or any other issue involving USAG-HI or the Army, should notify the Public Affairs Office (PAO) as soon as possible. PAO personnel are the release authority for the Army and will liaison with the media to

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include answering queries, and setting up and facilitating interviews. The PAO is located at 745 Wright Avenue, Building 107, Schofield Barracks, Hawaii 96857 and can be reached at (808) 656-3154.

5. Penalties. The provisions in this policy memorandum constitute a general order and are punitive. Personnel subject to the Uniform Code of Military Justice (UCMJ) who fail to comply with the requirements of this policy memorandum are subject to punishment under the UCMJ, as well as to other adverse administrative action. Civilians are subject to discipline as specified in the United States Code of Federal Regulations. Failure to comply with this policy will, in addition to the above administrative or punitive action, require owners, caretakers, feeders, or other individuals to be held responsible for all costs incurred by other parties as a result of care and maintenance provided for an animal, or due to animal related damages; and may result in impoundment or removal of pets and loss of the privilege to have pets in IPC housing on USAG-HI installations, or termination of IPC quarters. IPC and the USAG-HI Commander retain authority to require the removal of any animal from IPC quarters. The USAG-HI Commander retains authority to require the removal of any animal from USAG-HI installations.

6. Responsibilities.

a. Implementation of this policy is shared with the Directorate of Public Works, the Directorate of Emergency Services, the Public Affairs Office, Island Palm Communities, and the Schofield Barracks and Fort Shafter Veterinary Treatment Facilities.

b. All individuals will comply with this memorandum.

7. This policy supersedes Policy Memoranda USAG-HI-13 Stray and Feral Animal Control dated 26 Aug 16, USAG-HI-21 Army Installation Microchip Program dated 26 Aug 16, and USAG-HI 22 Prohibited Dog Breeds on USAG-HI Installations dated 26 August 16. This policy remains in effect until rescinded or superseded in writing.

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8. Point of contact for this policy memorandum is the USAG-HI Integrated Pest Management Coordinator, Environmental Division, Directorate of Public Works, at (808) 655-9181.



THOMAS J. BARRETT
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Commanding

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