

FY 23 - BASIC UNIT PREVENTION LEADER (BUPL) CERTIFICATION TRAINING REQUEST

The proponent for this form is the Army Substance Abuse Program (ASAP) Hawaii

SUBMIT THIS REQUEST NO MORE THAN 90 CALENDAR DAYS PRIOR TO CLASS START

Section 1: Applicant Section (Please Print Legibly)		Primary UPL:	Alternate UPL:
Last Name:	First Name:	Rank/Grade:	
DEROS:	ETS:	DOD ID#:	
BD/UIC:	BN/UIC:	Co/UIC:	
Contact Phone Number:	Requested Class Date:	Contact Email:	
<p>Applicant Agreement (PLEASE READ BEFORE SIGNING): By signing below and successful completion of the BUPL course, I understand that as a Unit Prevention Leader (UPL) I will be expected to model responsible use of legal drugs and abstinence from the use of illegal drugs. I also understand that should I be involved in a drug or alcohol related incident I must immediately notify my commander and resign my position as the UPL. I also agree that I will not make any appointments that will take me out of the BUPL course of instruction for more than 15 minutes or I could be terminated from the course by the instructor. I also certify that I have at least one year remaining on island.</p>			
Applicant Signature:			
Section 2: Commanding Officer Section			
Last Name:	First Name:	Rank/Grade:	
Contact Email:	Active CRRT Account:		
Contact Phone:			
<p>I verify that background checks on the above applicant have been completed through the following systems and the applicant has had no alcohol and/or drug related incidents duringr the last 36 months as of the date listed below: (Select all that apply – at least one must be selected)</p>			
<input type="checkbox"/> Provost Marshal Office MPRS name check Vehicle Registration MPRS Barring System	<input type="checkbox"/> CID/DCII AC12 DCII	<input type="checkbox"/> Civilian Law Enforcement The aforementioned individual has not been convicted of any misdemeanors, criminal offenses and/or traffic violations committed within the surrounding community.	
<p>I have vetted the above listed applicant and feel confident that the responsibilities of an UPL will be in accordance with AR 600-85. Upon successful completion of the BUPL course, I will appoint the above listed applicant as an UPL for my unit until officially released from appointment, or reassigned. The UPL is expected to be the Commander’s subject matter expert and liaison on all areas within the Army Substance Abuse Program, conduct flawless urinalysis collections, provide alcohol and other illicit drug training to the unit annually, and assist the Commander in running unit drug testing and prevention programs. Furthermore, I hereby authorize ASAP to conduct unannounced urinalysis on the applicant listed above either as a potential UPL candidate, or as a certified UPL in accordance with AR 600-85.</p>			
Commanding Officer's Signature:			Date:

Note: Submission of this request does not constitute or guarantee enrollment in the course. This form must be filled out in its entirety. This form is only valid for 90 days from commanders signature date. ASAP will conduct a DAMIS check on the above listed applicant. Applicants must have a clean ASAP record for the past 36 months. Commanding Officers will be notified if the applicant does not meet this requirement.

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Enrollment. To enroll Soldiers in this course, submit a completed packet, no earlier than 90 calendar days prior to the class convening date below. Forms are to be dropped off at the ASAP Prevention Section, building 556, 344 Heard Rd, across the from the Martinez Fitness Center tennis courts. Always include point of contact, phone number and email address on completed packet. The following forms constitute a completed packet:

- a. This completed ASAP BUPL Training Request Form.

The class schedule for the BUPL Certification Course is as follows:

CLASS SCHEDULE

Class #	Start Date	Grad Date	Susp Date
001-23	18 Oct 22	20 Oct 22	16 Sep 22
002-23	01 Nov 22	03 Nov 22	06 Oct 22
003-23	06 Dec 22	08 Dec 22	04 Nov 22
004-23	10 Jan 23	12 Jan 23	09 Dec 22
005-23	07 Feb 23	09 Feb 23	10 Jan 23
006-23	07 Mar 22	09 Mar 23	10 Feb 23
007-23	11 Apr 23	13 Apr 23	10 Mar 23
008-23	09 May 23	11 May 23	11 Apr 23
009-23	07 Jun 22	09 Jun 22	12 May 23
010-23	11 Jul 23	13 Jul 23	09 Jun 23
011-23	15 Aug 23	17 Aug 23	14 Jul 23
012-23	13 Sep 23	14 Sep 23	02 Aug 23

***Students will receive notification/reporting instructions via email of their enrollment in the class.**