



DEPARTMENT OF THE ARMY
U.S. ARMY INSTALLATION MANAGEMENT COMMAND-PACIFIC
HEADQUARTERS, UNITED STATES ARMY GARRISON, HAWAII
745 WRIGHT AVENUE, BUILDING 107, WHEELER ARMY AIRFIELD
SCHOFIELD BARRACKS, HAWAII 96857-5000

IMHW-ZA

MEMORANDUM FOR All Military Personnel, Department of Defense Civilian Employees, Contractors, and Residents within United States Army Garrison, Hawaii (USAG-HI) Installations

SUBJECT: Policy Memorandum USAG-HI-11, Solid Waste Management and Recycling

1. References.

- a. Executive Order (EO) 13834, Efficient Federal Operations, 17 May 18.
- b. Army Regulation (AR) 200-1, Environmental Protection and Enhancement, 13 Dec 07.
- c. AR 420-1, Army Facilities Management, 12 Feb 08, with Rapid Action Revision (RAR) 24 Aug 12.
- d. Department of Defense (DoD) 4160.21, Defense Materiel Disposition, Volumes 1-4, 22 Oct 15, Incorporating Change 2, 31 Aug 18.
- e. DoD Instruction (DoDI) 4715.23, Integrated Recycling and Solid Waste Management, 24 Oct 16.
- f. Office of the Assistant Secretary of Defense (OSD) Memorandum, Revision to the Department of Defense Integrated Solid Waste Management Metrics, 16 Mar 20.

2. Purpose. To provide waste reduction and recycling guidance in accordance with the above-stated regulations and Army Net-Zero waste goals and objectives.

3. Applicability. This policy applies to all Soldiers, Civilians, contractors, tenant organizations, Family Members and other personnel who work on, reside on, or visit any Army installation in Hawaii. USAG-HI is the organizational name, and will be used throughout this policy memorandum to include, at a minimum: Helemano Military Reservation, Schofield Barracks, Wheeler Army Airfield, Aliamanu Military Reservation, Tripler Army Medical Center, Fort Shafter, Kilauea Military Camp, and Pohakuloa Training Area.

4. Policy. Recycling on USAG-HI is mandatory. This applies to daily civilian and military activities as well as to special events and functions. It is the responsibility of all

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USAG-HI personnel to manage their solid waste through reduction, green procurement, and recycling to support the Army's objectives to:

a. Divert at least 40 percent of non-hazardous solid waste (excluding construction and demolition (C&D) debris) annually, and pursue opportunities to reduce waste generation by 2 percent each year.

b. Divert at least 60 percent of non-hazardous C&D debris.

5. Responsibilities.

a. The Directorate of Public Works (DPW).

(1) DPW will maintain recycling collection services from designated locations at Army facilities on a routine schedule or by request. (Housing areas are not included under this contract.) DPW will provide drop-off services at the Army Recycle Center. A list of accepted recyclable material is posted on the recycling website at: <https://home.army.mil/hawaii/index.php/my-fort/services/recycling-center>.

(2) The DPW Solid Waste and Recycling Program will provide recycling containers to installation facilities and activities, pending availability of supplies.

(3) Establish and manage the Garrison's Qualified Recycling Program (QRP) and proceeds from the sale of recyclables.

b. All Soldiers, Tenant Organizations, Civilians, and Contractors.

(1) Coordinate with the DPW Solid Waste and Recycling Program to establish recycling collection points at their facilities and events.

(2) Collect recyclables accepted by the recycling program, and maintain collection containers free of garbage and other non-recyclable materials. Containers may be acquired through the DPW Solid Waste and Recycling Program when available, or organizations may use alternatives (e.g., cardboard boxes), or purchase their own.

(3) Assign an individual at their facility or utilize the Environmental Compliance Officer as the point of contact for implementing recycling procedures.

(4) Coordinate with the DPW Solid Waste and Recycling Program when pickups are needed by calling 656-9911.

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6. All materials deposited into a USAG-HI recycling container, are considered donations to the Installation's QRP. Removal of these materials for personal redemption is considered theft, and will not be tolerated on USAG-HI.
7. All USAG-HI personnel, acting as individuals or as collective groups (e.g., Soldier units, civilian offices), may participate in the Hawaii Deposit Beverage Container (HI-5) Program by recycling personal beverage containers in exchange for cash at State-authorized redemption centers. Beverage containers generated by the public in common areas (e.g., MWR facilities, hotels, dining facilities), must be collected by and processed through the DPW recycling collection services.
8. Individuals may not remove or tamper with USAG-HI recycling containers or trash receptacles. Scavenging in dumpsters or other trash receptacles is prohibited.
9. The disposal of cardboard, greenwaste, metal, tires, batteries, construction debris, lumber and other bulky waste is strictly prohibited in or around any USAG-HI dumpster, or anywhere else on post. Such incidents of illegal dumping will be investigated. To report illegal dumping, call the DPW Solid Waste and Recycling Program at 656-5411 or the Military Police at 655-7114.
10. This policy memorandum supersedes Policy Memorandum USAG-HI-11, Subject as Above dated 5 Oct 18, and remains in effect until rescinded or superseded in writing.
11. The point of contact for this policy memorandum is the DPW Environmental Division, Solid Waste and Recycling Program at 808-656-5411.

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COL, LG
Commanding

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