

EXAMPLE OF SPOUSE'S STATEMENT

DEPARTMENT OF THE ARMY
ANY UNIT
ANY HEADQUARTERS
ANYTOWN, USA 00000-0000

Office of the Commander

DATE:

**MEMORANDUM FOR COMMANDER US Army Garrison, Hawaii ATTN: APVG-GH
Schofield Barracks, Hawaii 96857**

SUBJECT: Early Return of Dependents

1. YOUR EXPLANATION OF THE CIRCUMSTANCES.

2. I understand about our early return of our Family members should only be the last resort to solve the problem. I understand that upon departure of my Family members, our COLA, VHA, and government housing will be affected and it is our responsibility to make any required changes. I understand that return travel at government expense is not authorized. I understand that if we return to Hawaii, it will be at my own expense. I also understand that re-command sponsorship will be very difficult to obtain, if at all.

3. POC for this action is YOUR NAME AND NUMBER.

YOUR NAME