



DEPARTMENT OF THE ARMY
HEADQUARTERS, 25TH INFANTRY DIVISION
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SCHOFIELD BARRACKS, HAWAII 96857-6000

APVG-CG

19 April 2021

MEMORANDUM FOR RECORD

SUBJECT: 25th Infantry Division (25th ID) Policy Letter #10 – Squad Leader/Section Leader Authority

1. References:

- a. AR 350-1, Army Training and Leader Development, 10 December 2017.
- b. FM 7-0, Train to Win in a Complex World, 5 October 2016.
- c. ADP 6-22, C1, Army Leadership and the Profession, 25 November 2019

2. Purpose. To establish the authority of Squad Leaders/Section Leaders in the 25th Infantry Division.

3. An Ideal Army Leader serves as a role model through strong intellect, physical presence, professional competence and moral character. An Army leader is able and willing to act decisively, within superior leaders' intent and purpose, and in the organization's best interests (ADP 6-22). Squad Leaders/Sections Leaders (SL) are without question Army Leaders. They deserve the recognition and authority to act with disciplined initiative within our intent and the intent of their direct commanders/CSMs/1SGs. Cohesive Squads/Sections are the corner stone of our formation and we must create an environment where they can thrive and achieve excellence as a team. Ensuring that these leaders have the trusted authority they deserve is the first step.

4. All brigades and battalions will clearly define all SL positions within their formation. All units will select SLs the following criteria: strong intellect, physical presence, professional competence and moral character. All SLs will attend and complete the 25ID SL Certification Course within 60 days of assuming their duties. All SLs will incorporate the philosophy and principals of "This is My Squad" into their own.

5. Commanders, at all levels, will give Squad Leaders/Section Leaders the opportunity to exercise disciplined initiative and the authority outlined in this policy as stated below once complete with 25th ID SL Certification Course:

- a. Participate/contribute in the Unit Training Management (UTM) process; plan and brief training events; participate/contribute in all company/battery/troop training meetings as applicable.

- b. Plan, resource, and execute Squad PRT. This training may be executed off post in accordance with Army regulations and local/state policies.

c. Supervise all squad/section training to include maintenance, marksmanship ranges, and physical readiness training.

d. Plan, resource, and execute Leader Training Time weekly.

e. May conduct off duty team building in compliance with Army regulations and local/state policies.

f. Release Light Fighters when daily tasks are complete to work on self-development.

g. Sponsor incoming Light Fighters to their Squads.

h. Have more input in determining which Light Fighters are right for tasks.

i. Authorize and encourage their Light Fighters to take care of appointments and personal/family issues and events (e.g., appointments, birthdays, games, recitals, etc.).

j. Authorize adjustment of issued equipment wear to meet the individual Light Fighter needs IAW Army regulations and the USARHAW Bluebook.

k. Provide formal feedback monthly to their commands regarding organizational issues and recommendations.

6. With increased authority comes increased responsibility. CO/PLT leadership will hold their SLs accountable as they apply these authorities. All leaders will enforce this policy in good faith. In the absence of explicit guidance, leaders will exercise disciplined initiative, prudent risk, and apply common sense and sound judgement.

7. The point of contact for this memorandum is the 25th ID, G3T, Chief of Training at 808-655-5351.



JAMES B. JARRARD
Major General, USA
Commanding

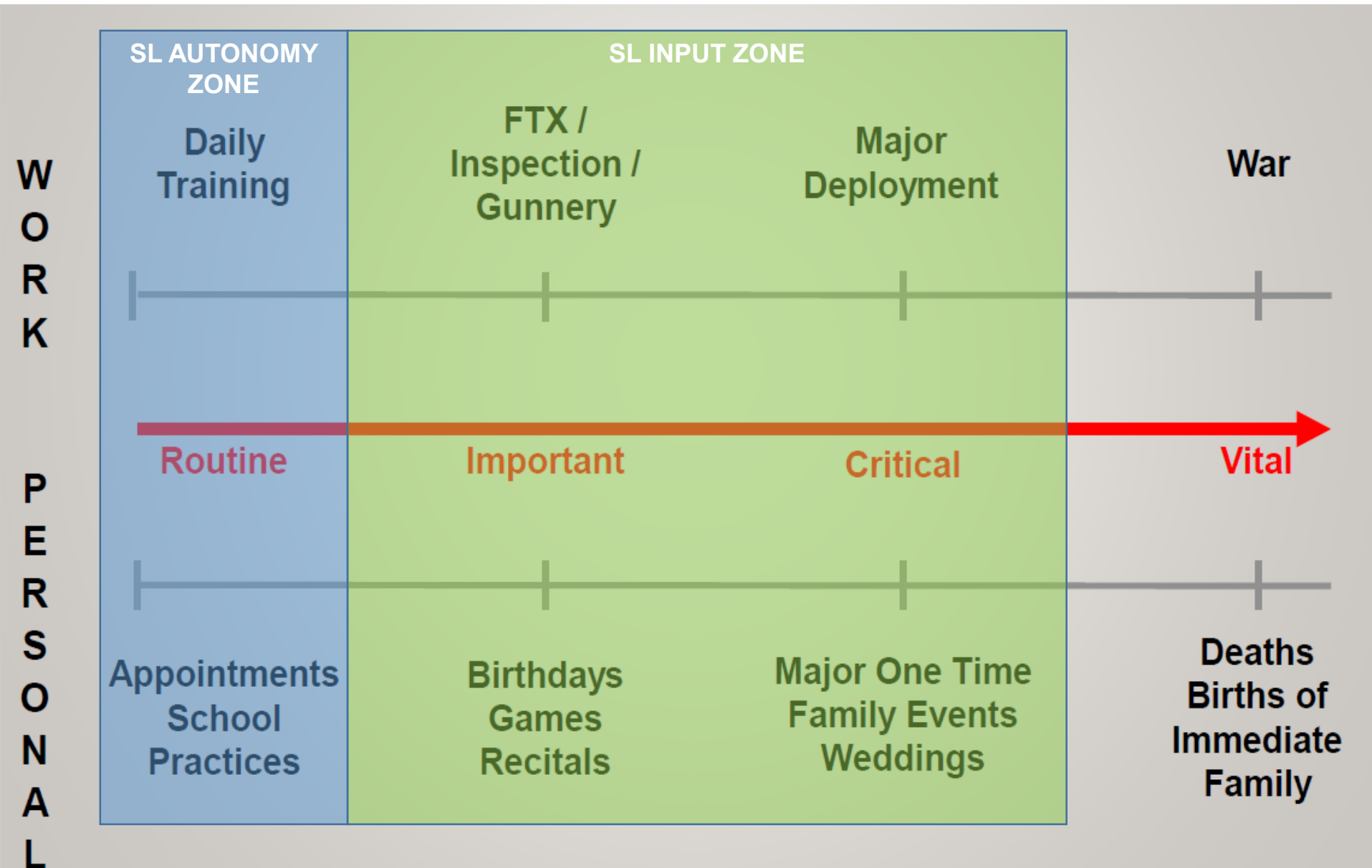
Encl:
Work-Life Balance



UNCLASSIFIED

Work-Life Balance

CSA's "Work-Life Balance" Model



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