



DEPARTMENT OF THE ARMY
HEADQUARTERS, 65TH BRIGADE ENGINEER BATTALION
2D BRIGADE COMBAT TEAM, 25TH INFANTRY DIVISION
SCHOFIELD BARRACKS, HAWAII 96857-50000

APTS-ENG-CDR

6 June 2023

MEMORANDUM FOR RECORD

SUBJECT: Battalion Command Policy Letter #8 – Retention Awards Program

1. Reference: AR 601-280, Army Retention Program, 1 April 2016.
2. Purpose. To establish the Battalion Commander's intent for the 65th Brigade Engineer Battalion Retention Awards Program.
3. Scope: This establishes the Battalion Retention awards program for all Companies assignment to the 65th Brigade Engineer Battalion.
4. This memorandum supersedes and replaces any previous versions.
5. The Battalion Awards Program is designed to recognize Companies displaying excellence in their retention Programs and superior achievement in attaining their assigned annual objectives. The success of the 65th Brigade Engineer Battalion Retention program depends on effective leadership, vigorous command involvement and aggressive programs at all levels. This success is an indicator of the quality of leadership exhibited by officers and NCOs. Mission success is measured by 100% achievement of the Commander's objective in the Active Army and Reserve Component Transition categories. In addition to the Battalion's program, subordinate Commanders will develop and implement a Retention Awards Program for their Units.
6. Battalion Commander's Award Level:
 - a. Organization
 - (1) The organization that accomplished all assigned objectives throughout each fiscal year mission, fiscal year expiration term of service (ETS), and has the highest aggregate will receive the Bayonet Battalion "Top Producer" Retention Streamer at the end of the fiscal year awards presentation.
 - (2) The organization that accomplished all assigned objectives throughout each fiscal year mission fiscal will receive the Bayonet Battalion Retention Streamer at the end of fiscal year awards presentation.

APTS-ENG-CDR

SUBJECT: Battalion Command Policy Letter #8 – Retention Awards Program

b. Company Retention NCOs

(1) The Company Retention NCO that accomplished all assigned objectives throughout each fiscal year mission, fiscal year expiration term of service (ETS), and has the highest aggregate percentage will receive an Army Achievement Medal and the Battalion Commander's coin at the end of fiscal year awards presentation.

(2) The Company Retention NCO that accomplished all assigned objectives throughout each fiscal year mission, fiscal year expiration term of service (ETS) will receive an Army Achievement Medal and Battalion Commander's coin at the end of fiscal year awards presentation.

(3) Company Retention NCOs that are second and third in accomplishing all assigned objectives throughout each fiscal year mission, fiscal year expiration term of service (ETS) will receive a Certificate of Appreciation and Battalion Commander's coin at the end of fiscal year awards presentation.

7. The point of contact for this memorandum is SFC Manuel A. Briones Jr. at 702-629-0584 or manuel.a.briones2.mil@army.mil.



JOSEPH E. OWENS
LTC, EN
Commanding