

Non-Emergency Demand Maintenance Order Template Form and email Address:

Email Address:

usarmy.wheeler.id-pacific.list.dpw-demand-maintenance-orders@mail.mil

Note: One DMO Request per Email with title "DMO Request - SB, Bldg 2075, Room 115, Toilet clogged(Sample) " on Subject Line. Attach pictures or safety/fire/security inspection reports to Help DPW understand exactly what needs to be fixed and how bad it is.

For emergencies, do not submit this form. Instead, call the DPW Service Order Desk at 808-787-1265.

POST:	
BLDG #, ROOM #, Specific Location, etc.	
Describe Problem Brief – Accurate Description of problem or situation, etc.	
Unit/Organization, BDE, Customer ID	
Name of POC:	
Phone #:	
ALT POC:	
ALT Phone #:	
Additional Remarks:	