

MEALS ONLY

SAMPLE

Type on plain white paper

MEMORANDUM FOR: TLA FOR MEALS ONLY

TO: HOUSING SERVICES OFFICE

SSG Adam Smith, his wife, Jane, and 1 daughter, Mary, age 7, and 1 son, Thomas, age 4, have been residing with me at 123 Mango Street, Wahiawa, HI 96786, from 12 - 21 JULY 2019.

(*Sign here*)

Daniel Clarkson

808-123-4567