HOUSING ACCOMODATIONS SEARCH SHEET

DATA REQUIRED BY THE PRIVACY ACT

AUTHORITY: IAW Financial Management Regulation, Vol 7A, Chapter 68, Feb 2023
DISCLOSURE: Mandatory submission to HSO for Temporary Lodging Allowance (TLA)
PRINCIPLE PURPOSES: Supporting document to provide justification for requesting a one (1) time extension of TLA up to 30 days
INSTRUCTIONS: Minimum of 20 property listings required

NAME: ____

Housing Search Dates: __________________ **through** __________________ **Return to HSO on 20th day**

Date & Time Visited	Address, Phone Number of Contact or email/website	Contact Virtually	Contact in Person	Reason for Non-Acceptance
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