



## EEO EQUAL EMPLOYMENT OPPORTUNITY

### DISCRIMINATION COMPLAINTS

Illegal discrimination is prohibited in the Army workplace. Persons in the following organizations may report or file a discrimination complaint under the procedures stated below:

US Army Installation Management Command-Pacific; US Army Pacific; 8<sup>th</sup> Theater Support Command; 25<sup>th</sup> Infantry Division; US Army Garrison, Hawaii; US Army Garrison Kwajalein; Tripler Army Medical Center; Hale Koa Hotel; and other intra-service supported tenant activities.

#### WHO MAY FILE A COMPLAINT

Any Army employee, former employee, applicant for employment, or contingent worker who believes that he or she has been discriminated against on the basis of race, color, religion, sex, national origin, age, genetics, physical or mental disability, GINA, and/or reprisal in an employment matter, including Equal Pay Act complaints, subject to the control of the Army, may file an individual complaint of discrimination.

#### HOW TO FILE A COMPLAINT

You must present the matter to the US Army Garrison, Hawaii EEO Officer within 45 calendar days from the date of the matter giving rise to the complaint, or, if a personnel action, within 45 calendar days of its effective date. Contact the US Army Garrison, Hawaii EEO Office at (808) 787-4963.

#### ALTERNATIVE DISPUTE RESOLUTION PROGRAM

Mediation services are available in the EEO process for resolving discrimination complaints. Contact the US Army Garrison, Hawaii EEO Office at (808) 787-4963

#### WHERE TO FILE

Complaints may be filed at the US Army Garrison, Hawaii EEO Office or the Department of Army:

Department of the Army  
Equal Employment Opportunity Office  
US Army Garrison, Hawaii  
217 Montgomery Drive  
Building S-330 Room #104  
ATTN: AMIM-HIG-EE, STOP 407  
Fort Shafter, Hawaii 96858  
Telephone: (808) 787-4963

Department of the Army  
Deputy for EEO Compliance & Complaints Review  
ATTN: SAMR-EO-CCR  
5825 21<sup>ST</sup> Street, Building 214, Room 129  
Fort Belvoir, Virginia 22060-5921  
Telephone: (703) 545-5761  
Facsimile: (703) 805-8722

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