



DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON FORT HAMILTON  
113 SCHUM AVENUE  
BROOKLY, NY 11252

AMIM-MAG-ZA (600-92)

Policy #48

28 November 2023

MEMORANDUM FOR All USAG Fort Hamilton Personnel

SUBJECT: United States Army Garrison Fort Hamilton Suicide Prevention

1. References:

- a. Army Regulation 600-92, (Army Suicide Prevention Program), dated 08 September 2023.
- b. DoD Instruction 6490.16, (Defense Suicide Prevention Program), dated 02 February 2023.
- c. DoD Instruction 6400.09, (DoD Policy on Integrated Primary Prevention of Self-Directed Harm and Prohibited Abuse or Harm), dated 11 September 2020.
- d. Army Regulation 608-18, (The Army Family Advocacy Program), dated 13 September 2020.
- e. Army Regulations 600-85, (The Army Substance Abuse Program), dated 23 July 2020.

2. PURPOSE:

a. We aim to emphasize the critical importance of maintaining Army readiness while prioritizing the health and wellbeing of our Soldiers, Civilians, and Family members. This policy applies to all Army personnel at every level. Every member of this command must uphold and enhance this readiness. We are dedicated to fostering an environment that promotes physical fitness, mental resilience, and overall wellness. Through education, awareness, and intervention, we will work together to create a support network that protects the lives of our Soldiers, Civilians, and Community members.

b. Whenever possible, we will use existing capabilities to establish a Fort Hamilton enterprise-wide primary prevention system. This system will enable data-informed actions that integrate primary prevention activities and prevent self-directed harm and prohibited abusive or harmful acts.

c. Identifies the Fort Hamilton, United States Army Garrison Commander, as the governance body to oversee this policy and assess the prevention system and data-informed actions.

d. Promote total force fitness and resilience opportunities for DoD civilian personnel and the families of Service members to participate in prevention activities.

### 3. POLICY:

a. The Army Substance Abuse Program (ASAP) and the Fort Hamilton Chaplains Office will oversee installation-wide training. The only authorized annual mandatory Army Suicide Prevention Training session is Ask, Care, Escort (ACE). The USAG Fort Hamilton Army Substance Abuse Program and the Fort Hamilton Chaplain Office will assist commanders in training instructors to chain teach within their areas of responsibility. If training is not conducted as specified, the Substance Abuse Program Manager will advise the commander.

b. Commanders and Supervisors must ensure that suicide-intervention skills training is provided to Primary, Secondary, and Junior level leaders and first-line supervisors as required by reference.

c. Commanders are responsible for establishing and implementing suicide surveillance policies and reporting procedures for uniformed members considered 'at risk' for suicide.

d. If there are reasonable grounds to believe a Soldier is at risk of self-harm and possesses privately owned weapons, commanders will consult with behavioral health care providers and legal advisors, pursuant to Public Law 111-383, to determine an appropriate course of action.

e. All deaths being investigated as suspected suicides must be recorded using DA Form 7747, Commanders Suspected Suicide Event Report. This form must be submitted to HQDA G-1 within 5 days of the suicide incident. Soldiers must be informed through the Casualty Assistance Office of the requirement to report their dependent's suicide deaths to the nearest installation DEERS office within 30 days of receiving the death certificate.

f. Commanders are required to conduct AR 15-6 investigations on all suspected or confirmed Soldier suicides to identify factors that contributed to the Soldier's death by suicide, lessons learned, and recommendations for Soldier care solutions and best practices. The appointing authority for all suicide investigations is the commander exercising general court-martial convening authority (GCMCA) or the "Responsible general officer" assigned to a command billet with a servicing SJA.

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g. Timelines for conducting suicide investigations should align with AR 600-92. The investigating command must submit the report of investigation to the Army Substance Abuse Program Manager within 70 days of the suspected suicide date. The investigating officer must be O-4 or above and must be appointed within 15 days of notification of the suspected suicide or death. The investigation must be completed within 49 days of the date of the commander's critical information requirements (CCIR) reporting the suspected suicide. The investigating command then has 10 days to complete the legal review, appointing authority's action, and obtain GCMCA approval as appropriate.

h. Directorate of Emergency Services (DES) will ensure that all suicidal ideations and attempts are reported to the ASAP Manager.

#### 4. PUBLICATION REQUIREMENTS:

a. All subordinate commanders and tenant units will ensure this policy is widely disseminated and published down to the company level.

b. This policy memorandum will be posted in all unit and organizational areas.

c. This policy will be posted on all Fort Hamilton knowledge management websites and mobile applications.

5. EXPIRATION. This policy is effective as of the date of this memorandum and will remain in effect until superseded or rescinded.

6. CONCLUSION. This policy letter reaffirms our unwavering commitment to readiness, health, and wellbeing. Together, we will build a stronger, more resilient Army community. Every member of this Command plays a crucial role in achieving these goals.

7. PROPONENT. The Installation Army Substance Abuse Program Manager (ASAP) is the proponent for this policy and can be reached at (718) 630-4245.

Encl



BRIAN A. JACOBS  
COL, AD  
Commanding

