

REQUEST FOR UNESCORTED INSTALLATION ACCESS TO FORT GREGG-ADAMS

PRIVACY ACT STATEMENT

AUTHORITY: Executive Order 9397 (SSN); Title 10 U.S.C. Section 3013; DoDD 8500.1
PRINCIPAL PURPOSE: To provide installation commanders and law enforcement officials with the means by which information may be accurately identified to determine if an applicant meets authorized access requirements. Use of SSN is required to make positive identification of an applicant. Records stored in the Automated Installation Entry (AIE) System are maintained to support Department of the Army physical security and information assurance programs and are used for identity verification purposes, to record personal data registered with the Department of the Army, and for producing installation management reports employed by security officials to monitor individuals accessing Army installations. Other acceptable identification e.g. Common Access Cards (CAC), EDIPI will be used to distinguish individuals who request entry to Army installations.
ROUTINE USES: The "DOD Blanket Routine Uses" are set forth at the beginning of the Army compilation of systems of records notices.
DISCLOSURE: Voluntary; however, failure to provide the requested information will result in the denial of an authorized access pass (or equivalent) and denial of entry to Army installations.

PART I - APPLICANT INFORMATION (Identification must be REAL ID Act of 2005 Compliant)

LAST NAME:		FIRST NAME:		MIDDLE INITIAL:
SOCIAL SECURITY NUMBER:			DOB:	
GENDER: <input type="checkbox"/> Male <input type="checkbox"/> Female		E-MAIL ADDRESS:		
PHONE NUMBER :		EMPLOYER:		
DRIVER'S LICENSE / ID #		STATE:	Exp Date:	RACE:

PART II - VISITOR (N/A FOR CONTRACTORS/SUPPORT PERSONNEL)

REQUESTED DATE(S) : FROM: _____		TO: _____	
PURPOSE OF YOUR REQUEST:		LOCATION: _____	
GRADUATION	GOLF	SPONSOR NAME: _____ SPONSOR PHONE : _____ Fort Gregg-Adams sponsor information is required to validate request prior to being granted access to the installation.	
MUSEUM	BOWLING		
VISIT FAMILY	PRE-CAC VETTING		
OTHER _____			

FORT GREGG-ADAMS INSTALLATION ACCESS CARD/PASS ACKNOWLEDGEMENT STATEMENT

1. I understand that I must give the Fort Gregg-Adams Visitor Control Centers **consent to an initial criminal history and periodic background screenings** prior to and after the issuance of an installation access card/pass by completing DES Form 190-3. Failure to do so will result in the termination of the application process. I further understand that these background screenings will determine my eligibility for access and continued access during the term of my visit.
 - a. I understand that my access may be revoked at any time without reason or notice.
 - b. I understand that I must properly care for my cards/pass to prevent damage, or unnecessary wear.
 - c. I understand that it is prohibited to allow someone else to use my card/pass.
 - d. I understand that my card/pass must be turned in to the Installation Access Office once it has expired or further use is not required.
 - e. I understand that I must immediately report any lost, damaged or stolen card/pass to my sponsor and the military police.
 - f. I understand that my card/pass must be controlled at all times. If you have and or know where your card/pass is, then it is is, then it is considered secured! If your card/pass is lost or unrecoverable, please notify your sponsor immediately.
2. I have read and understand the instructions listed above.
3. By signing below I acknowledge that I have read and understand the Privacy Act of 1974.
4. I am not currently in possession of an authorized DoD ID card and require an unescorted Installation Visitors Pass.
5. **By signing below I acknowledge that privately owned weapons are prohibited and I am subject to prosecution if / when found in violation of Fort Gregg-Adams Policy 08-12, unless I reside on the installation and / or am authorized to utilize /participate at an authorized weapons activity area with registered weapons.**

APPLICANT'S SIGNATURE	DATE
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- ISSUING OFFICE -

SECTION BELOW IS FOR USE BY INSTALLATION ACCESS CONTROL OFFICE ONLY

a. APPROVED	b. DISAPPROVED	c. ACTION TAKEN (Specify below):
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APPROVING OFFICIAL PRINTED NAME	APPROVING OFFICIAL SIGNATURE	DATE
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PART III – CONTRACT or SUPPORT PERSONNEL

a. CONTRACT # / PURPOSE:

b. GOVERNMENT ORGANIZATION/BUSINESS SUPPORTED:

c. CONTRACT EXPIRES:

d. COR / SPONSOR:

PART IV - GOVERNMENT SPONSOR'S CERTIFICATION

I certify that the applicant meets the justification requirements as indicated in Part III above for access privileges. Furthermore, I certify that the applicant requires an access control card as indicated above in order to perform assigned duties or conduct official business on Fort Gregg-Adams.

a. COR/SPONSOR/PHONE NUMBER
(Invalid if Incomplete)

b. COR/SPONSOR SIGNATURE
(Invalid if Incomplete)