



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT LEE
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FORT LEE VIRGINIA 23801-1818

JAN 17 2019

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FORT LEE POLICY NO. 19-9

MEMORANDUM FOR All Military Personnel, Department of Defense (DoD) Civilian Personnel, DoD Contractors, and Family Members within and Civilian Visitors to United States Army Garrison (USAG), Fort Lee, Virginia

SUBJECT: Policy Memorandum USAG Fort Lee, Pet and Stray Animal Control

1. **Purpose.** The purpose of this document is to establish the local policy and procedures governing the possession and control of animals maintained on Fort Lee, Virginia.

2. **References.**

- a. DoDI 4150.07, DoD Pest Management Program, 29 May 2008.
- b. AR 40-905, Veterinary Health Services, 29 August 2006.
- c. Armed Forces Pest Management Board (AFPMB) Technical Guide No. 37, Integrated Management of Stray Animals on Military Installations, 25 May 2012.
- d. Pet Policy for Privatized Housing under the United States Army Residential Communities Initiative (RCI) Privatization Program

3. **Background.** Stray animals on military installations can affect the health and welfare of personnel, their pets, and wildlife populations. This policy sets forth the measures necessary to protect the health, safety, and harmonious coexistence of personnel, their family members, pets, and stray animals on the installations. The Pet and Stray Animal Policy will:

- a. Ensure responsible pet care and ownership.
- b. Provide for the health and welfare of stray animals while protecting personnel, their pets, and working animals from injury, disease, or death.
- c. Prevent the accumulation of fecal material from stray animals in and around buildings, parking lots, and practice fields.
- d. Prevent the occurrence of flea and other disease vector or ectoparasite infestations that result from the persistent presence of stray animals.

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e. Control pest problems caused by American cockroaches and rats that benefit from the feeding of stray and feral animals.

4. Applicability. This policy applies to all Soldiers, Civilians, Family Members, Contractors, and other personnel who work on, reside on, or visit Fort Lee, VA.

5. Definitions.

a. Pet. Any companion animal kept as part of a household.

b. Stray Animal. An uncontrolled dog or cat which is homeless, ownerless, or is privately owned and allowed to roam without restrictions.

c. Abandon. An individual removing or allowing the removal of a pet or other domestic animal from its home and leaving it elsewhere without the intent of retrieval and return to a household, transferring ownership, or directly providing for its care so that it must fend for itself or be taken care of by others.

d. Feral. A domesticated animal that is uncontrolled and has returned to and exists in a wild state.

e. Owner. The legal owner of a pet and the individual primarily responsible for the pet's registration, health and welfare, care, and maintenance requirements. Also, the individual responsible for any costs incurred by other parties as a result of care and maintenance provided for the pet, or due to pet related damages.

6. Policy. This policy provides the governing policy and procedures for the necessary possession and control of animals to reduce and eliminate the negative impacts of stray animals on Fort Lee, VA.

a. Registration and control of pets. All dogs, cats and other authorized pets residing, kept on, or visiting Fort Lee for more than a total of 14 days must:

(1) Be registered with the Fort Lee Veterinary Treatment Facility within five working days.

(2) Provide proof of registration, microchipping, immunization, and breed verification, if/when required, to Residential Community Initiative (RCI) Partner if residing, kept in, or visiting Privatized Housing. The following are pet requirements for residing in Privatized Housing:

(a) Receive all required immunizations, including rabies for both cats and dogs; distemper, leptospirosis, hepatitis, parvovirus, and parainfluenza for dogs; and

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rhinotracheitis, panleukopenia, and calicivirus for cats (feline leukemia may be recommended in certain situations).

(b) Wear pet collars with identification and rabies tags.

(c) Must be microchipped and registered within the database of the microchip company.

(d) May not own or board in privatized housing any dog of a breed that is deemed "aggressive or potentially aggressive" unless the dog is an adopted retired military working dog. For the purpose of this policy, aggressive or potentially aggressive breeds of dogs are defined as Pit Bulls (American Staffordshire Bull Terriers or English Staffordshire Bull Terriers), Rottweilers, Doberman Pinschers, Chows, Wolf Hybrids, and any mixed breeds of the above mentioned breeds. If the breed of a dog comes into question, a breed identification test will be performed. The owner of the dog is responsible for the breed identification test.

(e) May not own or board in privatized housing any exotic animals such as, but not limited to reptiles, rodents, ferrets, hedgehogs, skunks, rats, raccoons, squirrels, potbellied pigs, monkeys, arachnids, or any farm animal. The only approved exotic animals are hamsters and guinea pigs.

(f) No more than three pets per household.

(3) Be completely under control at all times. All pets must be leashed (not longer than 6') while in public areas and able to be immediately restrained, or contained within a pet carrier or cage. Electronic control devices will not be used as the only means of control. Pets will not be tethered outside the quarters unless the pet is supervised at all times. The pet will not be unleashed and allowed to roam freely and at will anywhere outside of a fenced area. If utilizing the dog park, the pet owner will adhere to the rules of the dog park. Owners must ensure that their pets are unable to escape from a fenced area or housing unit. Avoid leaving pet food outside for prolonged periods of time due to the potential of attracting vermin and pests.

(4) Defecate only in the owner's yard, or upon other grounds only during a controlled walk or visit. Owners or caretakers must completely pick-up, tightly bag, and place feces in a garbage container daily at their residence or immediately if on grounds other than their residence.

(5) Use of an invisible fence is authorized if used with a standard authorized fence. Electric fences are prohibited.

(6) Pets are prohibited in the pool, pool areas, playgrounds or tot lots at any time.

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(7) Penalties. Failure to comply with pet ownership requirements will, in addition to other administrative or punitive actions, require owners, caretakers, feeders, or other individuals to be held responsible for all costs incurred by other parties as a result of care and maintenance provided for an animal, or due to animal related damages; and may result in impoundment or removal of pets and loss of the privilege to have pets on Fort Lee. The Fort Lee Garrison Commander retains authority to require the removal of any animal from Fort Lee.

b. Control of stray animals on Fort Lee.

(1) Individuals will not abandon animals on Fort Lee. Runaway or lost animals must be reported missing to the Provost Marshal Office (PMO) within 24 hours of being able to determine the animal is missing. An animal that is not reported missing after 24 hours will be considered abandoned.

(2) Providing food, water, or shelter to stray, feral, or wild animals, is prohibited.

(3) Individuals will not tamper with, damage, or otherwise destroy exclusion measures designed to keep cats and other pests from entering buildings and structures.

(4) Breeding or allowing the breeding of stray or feral animals is prohibited.

(5) The Animal Control Officer and Game Warden are authorized to provide food, water, or shelter to support attracting, trapping, and removing stray animals.

c. Capture and trapping of stray animals will be carried out by designated Animal Control Officers assigned to the PMO.

(1) Individuals will not tamper with, damage, or otherwise destroy any traps set out for stray, feral, or wild animal control, or release captured uncontrolled cats or dogs and wild animals from the traps.

(2) Stray pets, cats and dogs, with identification tags or microchips will be returned to their owners. Stray animals without identification or identifiable owners will be taken to the Stray Animal Facility, Building 11027.

(3) With Provost Marshal approval, tranquilizer dart, shooting or other lethal method of control will be required if an animal is determined to be an imminent or immediate threat to health or safety. If necessary, Veterinary Services will provide training, medication, dosage information, dart size, and support for the safe and effective use of tranquilizer darts and dart weapons.

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7. Responsibilities.

a. Implementation. This policy is shared with the Directorate of Emergency Services and Directorate of Public Works.

b. Reporting. All reports of stray animals will be reported to Fort Lee PMO non-emergency number 804-734-7400.

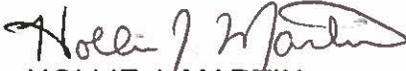
c. Capture. Directorate of Emergency Services personnel will capture/trap stray animals on Fort Lee. When necessary, an authorized Fort Lee Pest Control Service or another recognized Federal, State, or private animal control service contractor may provide services. This list of authorized contractors will be maintained by the Environmental Management Division.

d. Housing. Quarantined animals will remain in the Stray Animal Facility Building 11027, until Fort Lee Animal Control determines the animal is fit for processing.

e. Disposition. Fort Lee Animal Control will make every effort to work with installation and local resources to locate the owner or find a new home for any stray animal. The final disposition will be approved by Fort Lee Directorate of Emergency Services.

8. This policy remains in effect until cancelled or superseded in writing.

9. Point of contact for the content of this policy letter is Fort Lee Stray Animal Facility Manager Officer Robert L. Moore, Provost Marshal Office 804-734-7400 or Robert.l.moore14.civ@mail.mil and Pest Management Coordinator Mr. James A. Mills, Environmental Division, DPW, 804-734-5014, or james.a.mills80.civ@mail.mil.


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Commanding