

# CALL FOR FIRE TRAINER (CFFT) Training Request Form



**Group/Unit:** \_\_\_\_\_

**Request Date:** \_\_\_\_\_ **Date(s) of Training:** \_\_\_\_\_

**Start Time:** \_\_\_\_\_ **End Time:** \_\_\_\_\_

**Name of Requestor:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Unit:** \_\_\_\_\_ **Number of Personnel:** \_\_\_\_\_

1. Request for training outside of normal operating hours must be submitted at a minimum of 30 days in advance to Richard Newman@ (804) 734 - 4617, richard.t.newman2.civ@army.mil, TSC, Bldg 6232.
2. Training is available Monday through Thursday 0700-1600 and Friday 0700-1500.
3. Questions concerning scheduling should be directed to Brandon Howard @ (804) 734 - 3536, brandon.w.howard.civ@army.mil located at TSC, Bldg 6232.

**Signature CDR/1SG Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Training Facilitator:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Approval** \_\_\_ **Disapproval** \_\_\_ **Modified** \_\_\_