



DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON, FORT GORDON
307 CHAMBERLAIN AVENUE
FORT GORDON, GEORGIA 30905-5730

AMIM-GOP-H (210-50a2)

MAR 10 2026

MEMORANDUM FOR Key and Essential Personnel for Housing

SUBJECT: Garrison Commander's Policy Memorandum No. 28 – Privatized and Army Family Housing Policy for Key & Essential Personnel

1. References:

- a. DoW 4165.63-M, DoW Housing Management, October 2010.
- b. Army Regulation (AR) 420-1, Facilities Management, February 2008.

2. Purpose: To designate Key and Essential (K&E) positions and housing units within privatized housing of Providence Family Homes (PFH) and Army Family Housing (AFH). It also identifies approved positions which are encouraged, but not required, to reside on the installation and given priority for assignment.

3. Applicability: This policy applies to those specific positions identified below that are deemed K&E for PFH and AFH personnel assigned to Fort Gordon, GA.

4. Policy:

a. K&E positions as established by the U.S. Army Garrison Commander, Fort Gordon, in coordination with the Installation Commander or Senior Commander. The duties of K&E positions require the incumbents' immediate availability on the installation due to military necessity. Therefore, they must reside in on-post housing. In accordance with reference 1b, the designation of K&E positions shall be kept to an absolute minimum to ensure maximum housing equity for all Service Members and their Families.

b. All inbound/outbound K&E personnel shall be reported by name, rank, position, date of arrival/departure to the DPW Housing Division (706-791-5116) to ensure every effort is made to adequately house K&E personnel. K&E Point of Contact (POC) will provide the above information for K&E personnel to DPW's Housing Division no later than 90 days from expected arrival/departure date. This information is necessary to ensure adequate support to K&E personnel and timely notification for the Family Housing Manager. Each command should provide DPW's Housing Division a POC to work with on K&E housing issues for both in and out bound K&E's.

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c. Should an individual in a K&E position decide to reside off installation for personal convenience, an endorsement should be provided from the Commander (O6 or higher) indicating that the K&E status of that position is no longer a mission requirement and that it will be removed from the K&E list.

5. The following positions are designated K&E:

Commander, ARCYBER
DCG, ARCYBER
JFHQ-C, ARCYBER
Commander, CCoE
DCG, CCoE
Commander, USAG
Commander, Cyber School

Commander, Signal School
CSM, ARCYBER
CSM, CCoE
CSM, Signal School
CSM, Cyber School
CSM, USAG

6. The following positions are encouraged but not required to reside on the installation and are given priority of assignment in specific housing areas.

a. Brigade/Equivalent Commanders and the Command Sergeants Major/Senior Enlisted Advisors will be given priority for housing.

b. Battalion/Squadron Commanders or equivalent and Battalion Sergeant Majors or equivalent will be given priority for single Family homes in Lakeview.

7. Brigade and Battalion level Commanders, Command Sergeants Major or their equivalents are not required to reside on the installation; however, if they desire to do so, upon receipt of assignment instruction, they must contact PFH to be placed on the housing wait list. They will be given priority for housing assignments.

8. Requests for exception to this policy will be forwarded through the Army Housing Office to the Commander, UA Army Garrison, Fort Gordon, for final consideration of approval/disapproval.

9. Point of Contact for this policy memorandum is US Army Garrison, Fort Gordon, Directorate of Public Works, Housing Division, (706) 791-5116.

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ANTHONY J. KAZOR
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