

<b>UNIT ENVIRONMENTAL COMPLIANCE</b> (The proponents of this form are HQ IMCOM G4 and USAEC)		<b>FUNCTIONAL AREA</b> Environmental Compliance	<b>REVISION DATE</b> 17 Oct 2017	<b>PAGE 1 OF 2 PAGES</b>
<b>INSTALLATION - SITE</b>	<b>TELEPHONE NUMBER</b>	<b>UNIT INSPECTED - BLDG</b>	<b>DATE INSPECTED</b>	
Environmental Compliance Checklist for Unit Environmental Officers		Reference: Army Regulation 200-1, Environmental Protection and Enhancement, 13 Dec 2007		

The purpose of this form is to provide an inspection tool for Unit Environmental Officers (EO) to evaluate their unit environmental compliance program. The unit commander/director appoints and trains an EO and alternates in accordance with AR 200-1, paragraph 1-28 for areas where environmental compliance applies. Contact your local DPW Environmental (ENV) if you have any questions or concerns with regard to this checklist.

	(Yes/No)	EO's Comments
<b>Air Quality:</b>		
1. Unit operates a paint booth and all environmental control equipment is operational.		
2. Unit workers maintain equipment that contains refrigerants and workers are trained and certified.		
3. Unit has a woodworking shop and all equipment meets the DPW Environmental air permit requirements, if applicable.		
4. Unit has a parts washer/weapons cleaner, the lid is closed when not in use, and a label is attached that states the lid should be closed when not in use.		
5. Unit has a solid waste incinerator to dispose of classified documents.		
<b>Asbestos Containing Material (ACM)/Lead-Based Paint(LBP):</b>		
1. If ACM or LBP is present at your location, areas should be properly marked and ACM/LBP properly identified. Contact ENV for ACM and LBP survey results.		
2. Do not disturb the ACM/LBP under any circumstances.		
3. Contact ENV if you encounter any suspected ACM/LBP in your area that has not been previously identified.		
<b>Hazardous Materials:</b>		
1. A fully qualified Hazardous Materials Custodian has been appointed.		
2. The EESOH-MIS software is used to track the use of hazardous materials.		
3. Only hazardous materials authorized in the User's Authorization List (UAL) are available in the shops.		
4. Safety Data Sheets (SDS) are readily available for all hazardous materials on hand.		
5. Hazardous materials inventories are kept up-to-date and posted on each locker.		
6. All hazardous materials containers are labeled and closed when not in use.		
7. Incompatible materials and/or wastes are not stored together in the same locker.		
8. All storage areas and lockers are secured when not in use and grounded if flammable materials are present.		
9. Hazard Communication (HAZCOM) training on the proper use of hazardous materials, personal protective equipment, spill response, and storage is provided annually by the Unit Safety representative.		
<b>Washrack and Oil/Water Separator:</b>		
1. Only authorized detergents are used in the washrack.		
2. Dirt and grit removed from the accessible areas of the oil/water separator.		
3. Oil/water separator is cleaned/pumped on a regular basis.		

<p><b>Hazardous Wastes (HW) and Universal Wastes(UW):</b></p> <ol style="list-style-type: none"> <li>1. A Central Accumulation Area (CAA) or a Satellite Accumulation Area (SAA) have been established for the accumulation of waste items. Coordinate with ENV before accumulating HW.</li> <li>2. A site-specific contingency plan for each of your CAAs and SAAs is current and available. Coordinate plans with ENV.</li> <li>3. HW containers are in good condition, free of leaks, rust, dents, closed except when adding waste, marked, and labeled.</li> <li>4. No more than 55 gallons of non-toxic HW and/or one quart of acute toxic waste is stored at each SAA.</li> <li>5. Containers are dated and moved to the CAA within three calendar days of exceeding capacities in SAA.</li> <li>6. Conduct periodic inspections (as required by DPW Environmental) of CAA and/or SAA, as applicable.</li> <li>7. All liquid waste must have secondary containment to prevent spills.</li> <li>8. Incompatible wastes are accumulated separate and do not share secondary containment.</li> <li>9. Spent fluorescent tubes are collected in closed containers, labeled, and dated. Broken tubes are separated and labeled as HW.</li> <li>10. Lithium batteries are kept in dry containers and disposed of or recycled in coordination with ENV.</li> </ol>		
<p><b>Solid Waste:</b></p> <ol style="list-style-type: none"> <li>1. Dumpsters lids are in good condition and kept closed to keep out vectors and rain. Dumpster plugs are in place.</li> <li>2. Recyclable materials are properly segregated from trash and hazardous wastes.</li> <li>3. Recyclable containers are available to recycle paper/aluminum cans, and not contaminated with refuse.</li> <li>4. No hazardous wastes, universal wastes, flammables, recyclable materials, or batteries are disposed in trash dumpster.</li> <li>5. Cardboard dumpster are used for cardboard only.</li> </ol>		
<p><b>POL Storage and Spill Response:</b></p> <ol style="list-style-type: none"> <li>1. Containers (55 gallons or less) are in good condition; free of leaks, rust and dents, and closed except when adding or removing POL.</li> <li>2. Containers are appropriately labeled as "Used Oil", "Recyclable Fuel", "Used Antifreeze", etc., and secured when not in use.</li> <li>3. "No Smoking within 50 Feet" signs are posted.</li> <li>4. Containers of flammable materials are properly grounded when adding or removing fuel material.</li> <li>5. A copy of the Spill Prevention, Countermeasures, and Contingency (SPCC) Plan is available.</li> <li>6. Spill response and safety equipment is available and maintained in order. Spills cleaned immediately.</li> <li>7. Drip pans and secondary containment units are properly maintained and free of liquids or debris.</li> <li>8. Spill kits are available, in good condition, sufficient, and compatible with the type of materials and wastes that can be spilled.</li> <li>9. Inspection and training records are available.</li> </ol>		
<p><b>Aboveground (AST) and Underground (UST) Storage Tanks:</b></p> <ol style="list-style-type: none"> <li>1. Leak detection equipment (gauges, sensors, Veeder Root, etc.) is in good condition and not in alarm mode.</li> <li>2. Periodic inspections are conducted in accordance with the SPCC Plan and copies of the inspections and training records are available. Underground tanks require monthly inspections.</li> <li>3. The tank permit, if applicable, is posted.</li> <li>4. ASTs and USTs are doubled wall or have a secondary containment system in good condition.</li> <li>5. Secondary containment is clean and free from water and debris and release valve is locked in the closed position.</li> <li>6. ASTs are in good condition and properly placarded or labeled.</li> </ol>		