

ARMYMAINTENANCE.COM

Maintenance request website/application for all DPWmaintained garrison facilities.

Available from any smart phone or desktop web browser. Scan the QR code with your smart phone camera to open ArMA.



ACCESS REDUEST Use of the ArMA application requires either user Maintenance requests exist for the most common • • registration/verification or CAC login. Required maintenance repairs, including plumbing, customer information includes: electrical, HVAC, broken glass, among others. Email address Please be detailed in identifying the location • Phone number of the issue, including the room or apartment • Location/building number, if applicable. • Unit Please be detailed in the description of the issue • If the customer is registering on their personal as this will expedite the repair process. device, a military sponsor must validate your Please include one or more photographs of the request via email. Military spouses may use their • issue. Statistically, repair requests with contextual husband/wife as their military sponsor. photographs are being completed quicker than Customers may define their ArMA notification those without photos. preferences as email, text message, or both. ACCOUNT REVIEW • Multiple accounts may be linked into a A list of all of your open maintenance requests • single group (or "household") in the Account is available at the bottom of the home page of Management section of the ArMA application so the application for easy reference. Click the case that all members of the group have visibility into number to view the details about your open

• A primary account (or "head of household") must be identified when establishing an account group. After establishing the group, the primary acount must add (or remove) the members of the group.

any open maintenance requests.

- When a member of a group changes units or locations, all members of the group will also be updated accordingly.
- maintenance request.
- You can use Activity text box when viewing a case • to provide comments or inquiries back to the DPW. Any comments or questions from the DPW clerks will be readily visible just below the input text box.
- The paperclip can be used to add additional • photos or attachments to your maintenance request.

IMPORTANT!!

If you require emergency maintenance services, related to life, health, and safety, please CALL (315) 772-DPW1 (3791)



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