



DEPARTMENT OF THE ARMY
HEADQUARTERS, 10TH MOUNTAIN DIVISION (LIGHT INFANTRY) AND FORT DRUM
BLDG P-10000, DIVISION AVENUE
FORT DRUM, NEW YORK 13602-5000

AFDR-CG

1 May 2019

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum 10, Military Awards

1. Reference: Army Regulation 600-8-22, Military Awards, 11 Dec 06/RAR 28 Jun 13
2. Applicability: This policy applies to all Soldiers assigned or attached to the 10th Mountain Division (LI) and Fort Drum.
3. General: Leaders will administer an awards program that routinely recognizes Soldiers' outstanding performance on and off duty. I expect that every Soldier receive, in person prior to departure, an end of tour (ETS/PCS) award if they have met duty commitments and are not flagged. The description of the achievements will be in bullet format, IAW AR 600-8-22, para 3-20r.
4. I charge all commanders with the responsibility of managing their awards program to ensure that all deserving Soldiers receive their awards prior to departing their assigned unit. They have earned these awards and deserve prompt recognition for their contributions to this command.
5. I delegate the authority to downgrade all Meritorious Service Medal recommendations to Brigade Commanders.
6. Point of contact for this request is the ACoS, G1 at 315-772-4071.

A handwritten signature in blue ink, appearing to read "B. Mennes", is positioned above the typed name of the signatory.

BRIAN J. MENNES
Major General, USA
Commanding

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